

**AGENDA  
BOROUGH OF NEW MILFORD  
MAYOR AND COUNCIL REORGANIZATION MEETING  
JANUARY 4, 2021  
7:00 PM**

Mayor Putrino calls the meeting to order, asks for a moment of silent prayer and/or reflection, and leads the salute to the flag. Mayor Putrino reads the Open Public Meeting Law and Mission Statement. The meeting is being held by electronic means, in accordance with law. The Mayor reads an announcement regarding public comments during remote meetings.

**Roll Call of 2020 Council**

Councilwoman Thea Sirocchi-Hurley  
Councilman Matthew Seymour  
Councilwoman Randi Duffie  
Council President Ira Grotsky  
Councilwoman Lisa Sandhusen  
Councilwoman Hedy Grant  
Mayor Michael Putrino

Mayor Putrino welcomes the audience for the New Year.

**OLD BUSINESS:**

Unfinished business for the year 2020.

2020:268 Approve budget transfers for Municipal Budget 2020

A motion is made by Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to close the meeting. SINE DIE.

**NEW BUSINESS:**

The Borough Clerk announces the certification of the 2020 General Election results for Councilman Grotsky and Councilman Seymour and they are sworn in.

Mayor Putrino convenes the 2021 Council and Roll Call is conducted.

Councilwoman Thea Sirocchi-Hurley  
Councilman Matthew Seymour  
Councilwoman Randi Duffie  
Councilman Ira Grotsky  
Councilwoman Lisa Sandhusen  
Councilwoman Hedy Grant  
Mayor Michael Putrino

A motion is made to nominate Council President.

Mayor Putrino reads the list of Council Committee Assignments.

Councilwoman Sirocchi-Hurley	Historic Preservation, Senior Advisory Board, Public Events, Stigma Free Committee, 100 <sup>th</sup> Anniversary Committee
Councilman Seymour	Board of Education, Community Development, Municipal Alliance, Recreation
Councilwoman Duffie	Fire Department, Beautification Committee, Board of Health, Chamber of Commerce, 100 <sup>th</sup> Anniversary Committee
Councilman Grotsky	Police/Police Auxiliary, Department of Public Works, Planning Board (Mayor's), Shade Tree Commission
Councilwoman Sandhusen	Environmental & Energy Commission, Green Team, Joint Insurance Fund, Mayor's Wellness Committee, Community Development
Councilwoman Grant	Library Board of Trustees, Ambulance Corps., Planning Board, Rent Leveling, Community Development, BCOS Municipal Regional Committee
Mayor Putrino	Historic New Bridge Landing, Community Development, Mayor's Wellness Committee, OEM

Mayor Putrino acknowledges outgoing Fire Chief, Bill Mury.

Mayor Putrino announces the new Fire Department Officers: Chief Matthew Calnan, Assistant Chief Jared Birnbaum, Deputy Chief Robert O'Brien, Capt. Co. #1 Ross Rhein, Capt. Co. #2 Gerard Smithson, Lieutenant Co. #1 David Stormer, Lieutenant Co. #2 Thomas Ryan. The Fire Department held their reorganization on January 2<sup>nd</sup> and the officers were sworn in.

Mayor Putrino announces "All standing committees and special committees are dissolved and all individual appointments are terminated and relieved of their offices and duties, and indeterminate appointments dissolved."

<b><u>POSITION</u></b>	<b><u>TERM</u></b>	<b><u>APPOINTEE</u></b>
<b>BOROUGH ATTORNEY</b>	<b>1 Yr.</b>	<b>Kevin P. Kelly, Esq.</b>
<b>BOROUGH AUDITOR</b>	<b>1 Yr.</b>	<b>Steven Wielkotz, RMA</b>
<b>BOND COUNSEL</b>	<b>1 Yr.</b>	<b>Steve Rogut, Esq.</b>
<b>RISK MANAGER</b>	<b>1 Yr.</b>	<b>Arthur B. Caughlan</b>
<b>LABOR ATTORNEY</b>	<b>1 Yr.</b>	<b>John L. Shahdanian, Esq.</b>
<b>BOROUGH PLANNER</b>	<b>1 Yr.</b>	<b>Paul Grygiel, AICP, PP</b>
<b>TAX APPEAL ATTORNEY</b>	<b>1 Yr.</b>	<b>Kim D. Ringler, Esq.</b>
<b>RENT LEVELING ATTORNEY</b>	<b>1 Yr.</b>	<b>Lisa R. Aljian. Esq.</b>
<b>PROSECUTOR</b>	<b>1 Yr.</b>	<b>Andrew Cimiluca, Esq.</b>
<b>PUBLIC DEFENDER</b>	<b>1 Yr.</b>	<b>Mark Winkler, Esq.</b>
<b>GRANTS CONSULTANT</b>	<b>1 Yr.</b>	<b>Millennium Strategies</b>
	<b>1 Yr.</b>	<b>David Schwartz</b>
<b>BERGEN COUNTY JIF &amp; MEL</b>	<b>1 Yr.</b>	<b>Councilwoman Sandhusen</b>
<b>BLOOD BANK</b>	<b>1 Yr.</b>	<b>Lorraine Palma, RN</b>
<b>BOROUGH PHOTOGRAPHER</b>	<b>1 Yr.</b>	<b>Brett Dzadik</b> <b>Kaden Stevens</b>
<b>CLEAN COMMUNITIES COORDINATOR</b>	<b>1 Yr.</b>	<b>Vince Cahill</b>
<b>BEAUTIFICATION COMMITTEE – 1 Year</b>		
	<b>12/31/21</b>	<b>Roberta Whitley Gomez</b>
	<b>12/31/21</b>	<b>Debbie Putrino</b>
	<b>12/31/21</b>	<b>Xiomara Santos-Abreu</b>
	<b>12/31/21</b>	<b>Joan LePage</b>
	<b>12/31/21</b>	<b>Mei-Man Hsieh</b>
	<b>12/31/21</b>	<b>Joan Russo</b>
	<b>12/31/21</b>	<b>John Duffie</b>
	<b>12/31/21</b>	<b>Armineh Deboer</b>
	<b>12/31/21</b>	<b>Susan MacAulay</b>
	<b>12/31/21</b>	<b>Lucia Medina</b>
	<b>12/31/21</b>	<b>Ophelia MacBain</b>
	<b>12/31/21</b>	<b>Marjorie Henry</b>

**MUNICIPAL****ALLIANCE COMMITTEE - 1 Year**

12/31/21	Alyssa Loonam
12/31/21	Lynne Gadaleta
12/31/21	Mel Urena
12/31/21	Autumn Becker
12/31/21	Ashley Becker
12/31/21	Stephanie Kauffinger
12/31/21	Randi Berner
12/31/21	Rafael Ramirez
12/31/21	Jose Correra
12/31/21	Jude Ezech
12/31/21	Jasen Wright
12/31/21	Caroline Spano
12/31/21	Tammy Harrington
12/31/21	Victoria Medina
12/31/21	Maria Demler
12/31/21	Jeanne Lubnewski
12/31/21	Carole Maye

**ENVIRONMENTAL & ENERGY COMMISSION – 3 Years**

12/31/23	Todd Ghiosay
12/31/23	Tammi Kaminski
Alt. 2 – 1 Yr. 12/31/21	Casey Hittel

**GREEN TEAM – 1 Year**

12/31/21	Jeffrey Delvecchio
12/31/21	Norman Krause
12/31/21	Anita Pinto
12/31/21	Michael Sermabekian
12/31/21	Khara Hutchinson

**HISTORIC PRESERVATION COMMISSION - (9 members)**

1 Class A, 3 Class B, 5 Class C - all 4 year terms

2 Class C Alt. - 2 year term

A	12/31/24	Cynthia Forster
B	12/31/24	Louis Macario
C	12/31/24	Lisa Purcell

**LIBRARY BOARD – 5 Years**

12/31/25	Marge Sellen
12/31/21	Councilwoman Hedy Grant
12/31/21	Board of Education Rep.

<b>OFFICIAL NEWSPAPERS</b>		<b>12/31/21</b>	<b>Record</b>
		<b>12/31/21</b>	<b>Ridgewood News</b>
<b>PLANNING BOARD</b>			
<b>(Unexp.)</b>	<b>Class I – 1 Yr.</b>	<b>12/31/21</b>	<b>Councilman Ira Grotsky</b>
	<b>Class II – 1 Yr.</b>	<b>12/31/21</b>	<b>Tomy Thomas</b>
	<b>Class III – 1 Yr.</b>	<b>12/31/21</b>	<b>Councilwoman Hedy Grant</b>
	<b>Class IV – 4 Yr.</b>	<b>12/31/22</b>	<b>Tina DeLucia</b>
	<b>Class IV – 4 Yr.</b>	<b>12/31/24</b>	<b>John DaCosta, Jr.</b>
	<b>Class IV – 4 Yr.</b>	<b>12/31/24</b>	<b>Frank Mottola</b>
	<b>Alt. #1 (Unexp.)</b>	<b>12/31/21</b>	<b>Nicholas Ramirez</b>
	<b>Alt. #2</b>	<b>12/31/22</b>	<b>Casey Hittel</b>
<b>PUBLIC EVENTS (1 Year)</b>		<b>12/31/21</b>	<b>Darlene Minko</b>
		<b>12/31/21</b>	<b>Terry Limaxes</b>
		<b>12/31/21</b>	<b>Laure Schroeder</b>
		<b>12/31/21</b>	<b>Nicole Buscavage</b>
		<b>12/31/21</b>	<b>Joanne Hudes</b>
		<b>12/31/21</b>	<b>Jude Ezech</b>
		<b>12/31/21</b>	<b>Tara Sweeney</b>
		<b>12/31/21</b>	<b>Kim Hunter</b>
<b>REC ADV. BD. (3 Years)</b>		<b>12/31/23</b>	<b>Anthony Albro</b>
	<b>Alt. 1 – 1 Yr.</b>	<b>12/31/21</b>	<b>Kendra McGuire</b>
	<b>Alt. 2 – 1 Yr.</b>	<b>12/31/21</b>	<b>Rob D'Ambrosio</b>
<b>RENT LEVELING (1 Year)</b>		<b>12/31/21</b>	<b>Doreen Doku (L)</b>
		<b>12/31/21</b>	<b>Anthony Lauro (L)</b>
		<b>12/31/21</b>	<b>Michelle Roth (H)</b>
		<b>12/31/21</b>	<b>Bob Ryan (T)</b>
	<b>Alt.</b>	<b>12/31/21</b>	<b>Jeff Forster (H)</b>
	<b>Alt.</b>	<b>12/31/21</b>	<b>Jack Linefsky (L)</b>
<b>SCHOOL CROSSING GUARDS</b>		<b>12/31/21</b>	<b>(list provided by Police Department)</b>
<b>SENIOR CITIZEN ADVISORY BOARD (2 Years)</b>			
		<b>12/31/21</b>	<b>Lucille Pecci</b>
		<b>12/31/21</b>	<b>Paula Riportella</b>
		<b>12/31/21</b>	<b>Josie McEwan</b>
		<b>12/31/21</b>	<b>Christine Block</b>
<b>SHADE TREE COMMISSION (5 Years)</b>			
	<b>(Unexp.)</b>	<b>12/31/22</b>	<b>Sue Klecha</b>
		<b>12/31/25</b>	<b>Tiffany Harris</b>
<b>(Unexp.)</b>	<b>Alt. 1</b>	<b>12/31/24</b>	<b>Bill Shuff</b>

<b>STIGMA FREE (1 Year)</b>	<b>12/31/21</b>	<b>Allie Engleberg</b>
	<b>12/31/21</b>	<b>Jan Jackson</b>
	<b>12/31/21</b>	<b>Joette Williams</b>
	<b>12/31/21</b>	<b>Will Esposito</b>
	<b>12/31/21</b>	<b>Adelina Garabet</b>
	<b>12/31/21</b>	<b>Jude Ezech</b>
	<b>12/31/21</b>	<b>Arthur Kleiber</b>

#### **ZONING BOARD OF ADJUSTMENT**

<b>(Unexp.)</b>	<b>12/31/23</b>	<b>Joe Loporto</b>
	<b>12/31/24</b>	<b>Joe Loonam</b>
	<b>12/31/24</b>	<b>George Adelung</b>
<b>Alt. 2 (Unexp.)</b>	<b>12/31/21</b>	<b>Justin Hicks</b>

The Mayor asks for a motion to reestablish the 100<sup>th</sup> Anniversary Committee as follows:

<b>12/31/21</b>	<b>Nancy Varretoni</b>
<b>12/31/21</b>	<b>Philip Smallwood</b>
<b>12/31/21</b>	<b>Art Zeilner</b>
<b>12/31/21</b>	<b>Tony Castella</b>
<b>12/31/21</b>	<b>Lou Macario</b>
<b>12/31/21</b>	<b>Frank DeBari</b>
<b>12/31/21</b>	<b>Ann Subrizi</b>
<b>12/31/21</b>	<b>Michael Mittenzwei</b>
<b>12/31/21</b>	<b>Lou Denis</b>
<b>12/31/21</b>	<b>Art Caughlan</b>
<b>12/31/21</b>	<b>Al Carbone</b>
<b>12/31/21</b>	<b>Larry Mintz</b>
<b>12/31/21</b>	<b>Josie McEwan</b>
<b>12/31/21</b>	<b>Joan LePage</b>
<b>12/31/21</b>	<b>Joe Steele</b>
<b>12/31/21</b>	<b>Vince Cahill</b>
<b>12/31/21</b>	<b>Bob Ryan</b>
<b>12/31/21</b>	<b>Armeney Urena</b>
<b>12/31/21</b>	<b>Scott Petrie</b>
<b>12/31/21</b>	<b>Kevin Van Sadars</b>
<b>12/31/21</b>	<b>Darlene Minko</b>
<b>12/31/21</b>	<b>John Heinemann</b>

The Mayor asks for motion to reestablish the COVID-19 Task Force as follows:  
 Mayor Putrino, Council President, Borough Administrator, Health Officer, Public Health Nurse, DPW Director, DPW Superintendent, Police Chief, Police Captains, Fire Chief, OEM, Ambulance Corps, Recreation Director, BOE Superintendent, BOE Nurse.

The Mayor asks for motion to reestablish the Finance Committee as follows:  
Mayor Putrino, Councilman Grotsky, Councilwoman Grant.

The Mayor asks for a motion to reestablish the Budget Committee as follows:  
Councilman Grotsky, Councilman Seymour, Councilwoman Duffie.

The Mayor asks for a motion to reestablish the Mayor's Wellness Campaign Committee  
and to appoint the following individuals:

<b>12/31/21</b>	<b>Kelly Greco-Langschultz</b>
<b>12/31/21</b>	<b>Kimberly Redmond</b>

## **COMMENTS FROM THE PUBLIC**

### **RESOLUTIONS:**

- 2021:01 Approve Temporary Budget
- 2021:02 Adopt By-Laws and Code of Ethics
- 2021:03 Appoint Borough Attorney – Kevin P. Kelly, ESQ.
- 2021:04 Appoint Borough Auditor – Steven Wielkottz, RMA
- 2021:05 Appoint Bond Counsel – Steve Rogut, Esq.
- 2021:06 Appoint Labor Attorney – John L. Shahdanian, Esq.
- 2021:07 Appoint Rent Leveling Attorney – Lisa R. Aljian, Esq.
- 2021:08 Appoint Tax Appeal Attorney – Kim D. Ringler, Esq.
- 2021:09 Appoint Risk Manager – Arthur B. Caughlan
- 2021:10 Appoint Borough Planner – Paul Grygiel, AICP, PP
- 2021:11 Appoint Grants Consultant – Millennium Strategies
- 2021:12 Appoint Grants Consultant – David Schwartz – Firehouse Grants
- 2021:13 Appoint Financial Advisor/Continuing Disclosure Agent – Phoenix Advisors, LLC
- 2021:14 Appoint Affordable Housing Administrative Agent
- 2021:15 Appoint Appraiser for Residential and Added/Omitted Assessments –  
Associated Appraisal Group
- 2021:16 Appoint Special Commercial Tax Appraiser – McNerney & Associates
- 2021:17 Appoint Borough Prosecutor – Andrew Cimiluca, Esq.
- 2021:18 Appoint Alternate Prosecutor – Joseph DeMarco, Esq.
- 2021:19 Appoint Public Defender – Mark Winkler, Esq.
- 2021:20 Appoint Alternate Public Defender – Toni Ann Marabello, Esq.
- 2021:21 Appoint Health Department Child Health Conference Doctor – Dolores Buli
- 2021:22 Appoint Emergency Management Coordinator – Denise Brunner
- 2021:23 Appoint Fire Marshall – Alan Silverman
- 2021:24 Designate Public Agency Compliance Officer – Christine Demiris
- 2021:25 Authorize Cash Management Plan pursuant to N.J.S.A. 40A:5-14
- 2021:26 Approve Purchasing Procedure for 2021
- 2021:27 Authorize CFO to transfer funds and have online account access for the purpose  
of meeting Borough expenses

- 2021:28 Approve designated banks as official depositories of Municipal Funds and approve signatories
- 2021:29 Approve signatories for Medical, Prescription & Vision Reimbursement Account
- 2021:30 Fix rate of interest charged for non-payment of taxes
- 2021:31 Authorize service charge for checks returned for insufficient funds
- 2021:32 Authorize Treasurer to make payroll transfers to be ratified at subsequent meetings
- 2021:33 Authorize Treasurer to make payments from the Recreation Trust Account to be ratified at subsequent meetings
- 2021:34 Approve Reinstatement of Petty Cash Funds and Change Funds
- 2021:35 Authorize Participation in Registered Cooperative Pricing System #11-BeCCP
- 2021:36 Authorize Purchase through State of New Jersey Division of Purchase and Property
- 2021:37 Reaffirm written policy for Tax Assessor to notify CFO and Governing Body of all tax appeals
- 2021:38 Authorize Duplicate Coverage Opt-Out Disbursement for Employees who Voluntarily Decline Participation in Borough's Health Benefit Coverage
- 2021:39 Authorize participation in the Volunteer Tuition Assistance Program
- 2021:40 Adopt Official Notice of Tort Claim Form
- 2021:41 Affirm Borough of New Milford's Civil Rights Policy
- 2021:42 Certification of Compliance with United States Equal Employment Opportunity Commission Enforcement Guidance
- 2021:43 Approve Tri-Borough Cover-up and Assistance Program with River Edge and Oradell
- 2021:44 Approve Inter-Borough Mutual Aid Group with various municipalities
- 2021:45 Approve Mutual Aid and Assistance Program with Paramus
- 2021:46 Approve Mutual Aid and Assistance Program with Emerson
- 2021:47 Approve Mutual Aid and Assistance Program with Teaneck
- 2021:48 Approve Mutual Aid Agreement with Bergen County Hazardous Materials Response Association (BCHMRA)
- 2021:49 Approve Interlocal Service Agreement with All Municipalities in the County of Bergen for Mutual Aid and Rapid Deployment Force
- 2021:50 Renew Agreement with H&H Web Management LLC
- 2021:51 Authorize Salary Increase for Police Administrative Assistant – Jessica Conforti

## **VOTE ON RESOLUTIONS**

## **ADJOURNMENT**

AGENDA SUBJECT TO CHANGE