

Approved  
March 16, 2021

**BOROUGH OF NEW MILFORD**  
**PLANNING BOARD**  
**PUBLIC SESSION MINUTES**  
**Reorganization – Online Virtual Meeting**

**January 19, 2021**

Vice chair Mottola called the meeting of the New Milford Planning Board to order at 7:36 pm. The Vice chair read the Open Public Meeting Act, The Pledge of Allegiance was recited.

**ROLL CALL**

**Members Present:** Mr. Howard Berner, Ms. Kerri Capasso, Mr. John DaCosta, Councilwoman Hedy Grant, Councilman Ira Grotsky, Ms. Joanne Prisendorf, Mr. Tomy Thomas, Ms. Tina DeLucia, Mr. Nicholas Ramirez, Mr. Arthur Neiss – Atty., and Vice chair Frank Mottola **Absent:** none **Excused:** Mr. Paul Grygiel – Planner, Mr. Kevin Boyer – Engineer.

Vice chair Mottola dissolved all standing committees and offices, he thanked everyone for their service.

Board attorney Mr. Arthur Neiss thanked those for sending their oath/allegiance of office. He then administered the Oath of Office to Mr. John DaCosta, Councilwoman Hedy Grant, Councilman Ira Grotsky, Mr. Frank Mottola, Mr. Tomy Thomas, Mr. Nicholas Ramirez. Ms. Tina DeLucia and Ms. Casey Hittel will be sworn in at the next meeting.

Mr. Mottola requested nominations for chair. Ms. Grant nominated Frank Mottola for chair and was second by Ms. Capasso. With no other nomination Ms. Grant moved to close the nominations second by Mr. Berner.

**ROLL CALL for 2021**

**Members Present:** Mr. Howard Berner, Ms. Kerri Capasso, Mr. John DaCosta, \*Ms. Tina DeLucia, Councilwoman Hedy Grant, Councilman Ira Grotsky, Ms. Joanne Prisendorf, Mr. Tomy Thomas, Mr. Nicholas Ramirez, \*Ms. Casey Hittel, Mr. Arthur Neiss and Chair Frank Mottola. **Absent:** none. **Excused:** Mr. Paul Grygiel – Planner, Kevin Boyer – Engineer. \*Oath of office not administered at this time.

Roll call vote for Mr. Mottola as Chair – **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotsky, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** - none **Abstain:** Mr. Mottola. The motion passed.

Chair Mottola then requested nomination for vice chair. Councilman Grotsky nominated John DaCosta second by Mr. Berner. With no other nominations Chair Mottola closed the nominations. Councilman Grotsky made a motion to elect Mr. DaCosta as Vice chair second by Mr. Berner. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Councilwoman Grant, Councilman Grotsky, Mr. Mottola, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** - none **Abstain:** Mr. DaCosta. The motion passed.

Chair Mottola then requested nomination for secretary. Councilwoman Grant nominated Tomy Thomas second by Ms. Capasso. With no other nominations Chair Mottola closed the nominations. Motion to elect Tomy Thomas as secretary made by Mr. Berner second Mr. DaCosta. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotzky, Mr. Mottola, Ms. Prisendorf, Mr. Ramirez. **Opposed:** - none **Abstain:** Mr. Thomas. The motion passed.

**Review RFQ's and appoint professionals** for attorney, engineer and planner. Mr. Neiss excused himself from the meeting to rejoin after discussion. With positive feedback from members Ms. Capasso made a motion to retain Mr. Arthur Neiss as attorney second Ms. Prisendorf. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotzky, Mr. Mottola, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** none **Abstain:** none. The motion passed.

Councilwoman Grant suggested we reappoint both the planner and engineer. Ms. Prisendorf made a motion to reappoint the planner, Mr. Grygiel and engineer, Mr. Kevin Boyer second Mr. Thomas. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotzky, Mr. Mottola, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** none **Abstain:** none. The motion passed.

It was noted there are no members needing training.

**Minutes – October 20, 2020:** seeing no changes Chair Mottola requested a motion to adopt the minutes made by Mr. Ramirez second Mr. Thomas. All in favor, none opposed, abstained:

**Resolution Emergency Meeting Protocols:** with no objections Ms. Prisendorf made a motion to accept the resolution second Mr. Berner. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotzky, Mr. Mottola, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** - none **Abstain:** none. The resolution passed.

**Resolution for Meeting Schedule 2021:** with no objections Mr. Berner made a motion to accept the resolution second Ms. Prisendorf. Roll call **In favor:** - Mr. Berner, Ms. Capasso, Mr. DaCosta, Councilwoman Grant, Councilman Grotzky, Mr. Mottola, Ms. Prisendorf, Mr. Thomas, Mr. Ramirez. **Opposed:** - none **Abstain:** none. The resolution passed.

Let the record reflect there are no members of the public present.

The January 26, 2021 meeting is cancelled. The next meeting will be February 16, 2021 at 7:30 p.m.

There being no further business Chair Mottola entertained a motion to adjourn. Motion made by Councilman Grotzky second Councilwoman Grant at 8:31, all in favor none opposed.

Respectfully submitted,  
Lisa C. Sereno

