

**MINUTES  
BOROUGH OF NEW MILFORD  
MAYOR AND COUNCIL REORGANIZATION MEETING  
JANUARY 4, 2023  
7:00 PM**



Mayor Putrino called the meeting to order, asked for a moment of silent prayer and/or reflection, and led the salute to the flag. Mayor Putrino read the Open Public Meeting Law and Mission Statement.

**Roll Call of 2022 Council**

Councilwoman Lisa Sandhusen	Present
Councilwoman Thea Sirocchi-Hurley	Absent
Council President Randi Duffie	Present
Councilman Ira Grotsky	Present
Councilman Matthew Seymour	Present
Councilwoman Hedy Grant	Present
Mayor Michael Putrino	Present

Mayor Putrino welcomed the audience for the New Year.

**OLD BUSINESS:**

Unfinished business for the year 2022.

2022:389 Approve budget transfers for Municipal Budget 2022

Councilman Grotsky made a motion to approve resolution 2022:389. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

2022:390 Cancel 2022 Appropriation for the Acquisition of a Generator

Councilman Grotsky made a motion to approve resolution 2022:390. Councilwoman Sandhusen seconded the motion. The motion carried. All present in favor, none opposed.

A motion is made by Councilwoman Grant, seconded by Council President Duffie to close the meeting. SINE DIE.

**NEW BUSINESS:**

The Borough Clerk announced the certification of the 2023 General Election results for Mayor Putrino, Councilwoman Duffie and Councilwoman Sandhusen.

Senator Joseph Lagana administered the oath of office to Mayor Putrino.

Kevin Kelly, Esq. administered the oath of office to Councilwoman Duffie.

Senator Joseph Lagana administered the oath of office to Councilwoman Sandhusen.

**PRESENTATION:**

Senator Lagana presented proclamations to Mayor Putrino, Councilwoman Duffie and Councilwoman Sandhusen.

Debbie Amato of WE DO of Bergen County presented certificates to Councilwoman Duffie and Councilwoman Sandhusen.

Mayor Putrino convened the 2023 Council and Roll Call was conducted.

Councilwoman Lisa Sandhusen	Present
Councilwoman Sirocchi-Hurley	Absent
Councilwoman Randi Duffie	Present
Councilman Ira Grotsky	Present
Councilman Matthew Seymour	Present
Councilwoman Hedy Grant	Present
Mayor Michael Putrino	Present

Councilwoman Grant made a motion to nominate Councilwoman Duffie as Council President. Councilman Grotsky seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

Mayor Putrino read the list of Council Committee Assignments.

Councilwoman Sandhusen	Environmental & Energy Commission, Green Team, Joint Insurance Fund
Councilwoman Sirocchi-Hurley	Historic Preservation, Senior Advisory Board, Public Events, Stigma Free Committee
Councilwoman Duffie	Fire Department, Beautification Committee, Board of Health
Councilman Grotsky	Police/Police Auxiliary, Department of Public Works, Planning Board (Mayor's), Shade Tree Commission
Councilman Seymour	Board of Education, Municipal Alliance, Recreation, Flood Mitigation Advisory Committee
Councilwoman Grant	Library Board of Trustees, Planning Board, Rent Leveling, Community Development, BCOS Municipal Regional Committee
Mayor Putrino	Historic New Bridge Landing, Community Development, OEM

Mayor Putrino acknowledged outgoing Fire Chief, Jared Birnbaum.

Mayor Putrino announced the new Fire Department Officers: Chief Robert O'Brien, Assistant Chief Gerard Smithson, Jr., Deputy Chief Ross Rhein, Capt. Co. #1 David Stormer, Capt. Co. #2 Thomas Ryan, Lieutenant Co. #1 Thomas Mulligan, Lieutenant Co. #2 John Siccardi. He said he and Council President Duffie attended the Fire Department reorganization on January 1<sup>st</sup> and the officers were sworn in.

Mayor Putrino announced "All standing committees and special committees are dissolved and all individual appointments are terminated and relieved of their offices and duties, and indeterminate appointments dissolved."

<b><u>POSITION</u></b>	<b><u>TERM</u></b>	<b><u>APPOINTEE</u></b>
<b>BOROUGH ATTORNEY</b>	1 Yr.	Kevin P. Kelly, Esq.
<b>BOROUGH AUDITOR</b>	1 Yr.	Steven Wielkottz, RMA
<b>BOROUGH ENGINEER</b>	3 Yr.	Kevin Boyer, PE, CFM
<b>BOND COUNSEL</b>	1 Yr.	Steve Rogut, Esq.
<b>RISK MANAGER</b>	1 Yr.	Arthur B. Caughlan
<b>LABOR ATTORNEY</b>	1 Yr.	John L. Shahdanian, Esq.
<b>BOROUGH PLANNER</b>	1 Yr.	Paul Grygiel, AICP, PP
<b>TAX APPEAL ATTORNEY</b>	1 Yr.	Craig Bossong, Esq.
<b>RENT LEVELING ATTORNEY</b>	1 Yr.	Linda Schwager, Esq.
<b>MUNICIPAL JUDGE</b>	3 Yr.	S. Gregory Moscaritolo
<b>PROSECUTOR</b>	1 Yr.	Marc Calello, Esq.
<b>PUBLIC DEFENDER</b>	1 Yr.	Mark Winkler, Esq.
<b>GRANTS CONSULTANT</b>	1 Yr. 1 Yr.	Millennium Strategies David Schwartz
<b>BERGEN COUNTY JIF &amp; MEL</b>	1 Yr.	Councilwoman Sandhusen
<b>BOROUGH PHOTOGRAPHER</b>	1 Yr.	Bob Varettoni Brett Dzadick

**CLEAN COMMUNITIES  
COORDINATOR**

1 Yr.

Vince Cahill

Mayor Putrino asked for a roll call vote to approve the appointments of Borough Attorney through Clean Communities Coordinator. The appointments were approved on a roll call vote. All present in favor, none opposed.

**BEAUTIFICATION COMMITTEE – 1 Year**

12/31/23	Roberta Whitley Gomez
12/31/23	Debbie Putrino
12/31/23	Xiomara Santos-Abreu
12/31/23	Joan LePage
12/31/23	Mei-Man Hsieh
12/31/23	John Duffie
12/31/23	Arminch Deboer
12/31/23	Susan MacAulay

**MUNICIPAL**

**ALLIANCE COMMITTEE - 1 Year**

12/31/23	Mel Urena
12/31/23	Stephanie Kauffinger
12/31/23	Joe Loonani
12/31/23	Dawilsa Pena
12/31/23	Rafael Rodriguez
12/31/23	Michelle Roth
12/31/23	Paige Ryan
12/31/23	Doreen Zacher

**ENVIRONMENTAL & ENERGY COMMISSION – 3 Years**

12/31/25	Sue Klecha
12/31/25	Lee King

**GREEN TEAM – 1 Year**

12/31/23	Jeffrey Delvecchio
12/31/23	Norman Krause
12/31/23	Anita Pinto
12/31/23	Khara Hutchinson

**HISTORIC PRESERVATION COMMISSION – 4 Years**

	B	12/31/26	Nancy Varettoni
(Unexp.)	C	12/31/23	Lorraine McMackin
	C	12/31/26	Bob Ryan
	C	12/31/26	Al Carbone
(Unexp.)	Alt. 1 C	12/31/23	Vivian Davis

<b>LIBRARY BOARD – 5 Years</b>	12/31/27	Jeff Forster
(Unexp.)	12/31/24	Barbara Shupak
	12/31/23	Councilwoman Hedy Grant
	12/31/23	BOE Representative

<b>OFFICIAL NEWSPAPERS</b>	12/31/23	Record
	12/31/23	Ridgewood News

Mayor Putrino asked for a roll call vote to approve the appointments of the Beautification Committee through the Official Newspapers. The appointments were approved on a roll call vote. All present in favor, none opposed.

#### **PLANNING BOARD**

Class I – 1 Yr.	12/31/23	Councilman Ira Grotsky
Class II – 1 Yr.	12/31/23	Tammi Kaminski
Class III – 1 Yr.	12/31/23	Councilwoman Hedy Grant
Class IV – 4 Yr.	12/31/26	Kevin Taub
Class IV – 4 Yr.	12/31/26	Avery Hoffman
Alt. 2	12/31/24	Chirag Trivedi

Mayor Putrino announced that Councilman Grotsky will serve as his designee to the Planning Board. He additionally announced the appointment of the Class II member and the Class IV members and alternate.

Mayor Putrino asked for a motion to nominate the Council representative to the Planning Board. Councilman Seymour made a motion to nominate Councilwoman Grant. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

<b>PUBLIC EVENTS – 1 Year</b>	12/31/23	Darlene Minko
	12/31/23	Tara Sweeney
	12/31/23	Kim Hunter
	12/31/23	Alex Rey
	12/31/23	Armeney Urena

<b>REC ADV. BD. – 3 Years</b>	12/31/25	Vincent DeBari
	12/31/25	Brian Belthoff
	12/31/25	Ron McClaskey
Alt. 1 – 1 Yr.	12/31/23	Jackie Gilchrist
Alt. 2 – 1 Yr.	12/31/23	Rob D'Ambrosio

<b>RENT LEVELING – 1 Year</b>	12/31/23	Jack Linefsky (L)
	12/31/23	Doreen Doku (L)
	12/31/23	Bob Ryan (T)
	12/31/23	Danielle Heinemann (H)
Alt.	12/31/23	Linda Geraghty (H)
Alt.	12/31/23	Anthony Lauro (L)

**SENIOR CITIZEN ADVISORY BOARD - 2 Years**

12/31/24	Doug MacAulay
12/31/24	Lucille Pecci
12/31/24	Paula Riportella
12/31/24	Josie McEwan
12/31/24	Malina Newman

**SHADE TREE COMMISSION – 5 Years**

12/31/27	Sue Klecha
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**STIGMA FREE – 1 Year**

12/31/23	Allie Engleberg
12/31/23	Jan Jackson
12/31/23	Joette Williams
12/31/23	Will Esposito
12/31/22	Adelina Garabet
12/31/23	Tara Sweeny
12/31/23	Darlene Minko

**ZONING BOARD OF ADJUSTMENT – 4 Years**

	12/31/26	Karl Schaffenberger
	12/31/26	Jared Birnbaum
Alt. 1	12/31/24	Peter Rebsch

Mayor Putrino asked for a roll call vote to approve the appointments of the Public Events Committee through the Zoning Board of Adjustment. The appointments were approved on a roll call vote. All present in favor, none opposed.

Mayor Putrino asked for motion to reestablish the Finance Committee as follows: Mayor Putrino, Councilman Grotsky, Councilwoman Grant. Council President Duffie made a motion to reestablish the Finance Committee as outlined. Councilman Seymour seconded the motion. The motion carried. All present in favor, none opposed.

Mayor Putrino asked for a motion to reestablish the Budget Committee as follows: Councilman Grotsky, Councilman Seymour, Council President Duffie. Councilwoman Sandhusen made a motion to reestablish the Budget Committee as outlined. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

Mayor Putrino asked for a motion to reestablish the Flood Mitigation Advisory Committee as follows:

12/31/23	Harolyn Paredes
12/31/23	Dawn Gonzales
12/31/23	Ana Milena
12/31/23	Francesca Weinhard
12/31/23	Xiomara Santos
12/31/23	Aramis Gomez
12/31/23	Maria Teresa Santos-Aranas
12/31/23	Sharon Hillmer
12/31/23	Karl Schaffenberger

Councilman Seymour made a motion to reestablish the Flood Mitigation Advisory Committee as outlined. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

## **COMMENTS FROM THE PUBLIC**

Councilman Seymour made a motion to open the meeting for public comment. Councilwoman Sandhusen seconded the motion. The motion carried. All present in favor, none opposed.

The record reflects that no member of the public wished to comment.

Councilman Grotzky made a motion to close to the public. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

## **RESOLUTIONS:**

- 2023:01 Approve Temporary Budget
- 2023:02 Adopt By-Laws and Code of Ethics
- 2023:03 Appoint Borough Attorney – Kevin P. Kelly, Esq.
- 2023:04 Appoint Borough Auditor – Steven Wielkotz, RMA
- 2023:05 Appoint Borough Engineer – Colliers Engineering and Design
- 2023:06 Appoint Bond Counsel – Steve Rogut, Esq.
- 2023:07 Appoint Labor Attorney – John L. Shahdanian, Esq.
- 2023:08 Appoint Rent Leveling Attorney – Linda Schwager, Esq.
- 2023:09 Appoint Tax Appeal Attorney – Craig Bossong, Esq.
- 2023:10 Appoint Risk Manager – Arthur B. Caughlan
- 2023:11 Appoint Borough Planner – Paul Grygiel, AICP, PP
- 2023:12 Appoint Grants Consultant – Millennium Strategies
- 2023:13 Appoint Grants Consultant – David Schwartz – Firehouse Grants
- 2023:14 Appoint Financial Advisor/Continuing Disclosure Agent – Phoenix Advisors, LLC
- 2023:15 Appoint Affordable Housing Administrative Agent – CGP&H
- 2023:16 Appoint Appraiser for Residential and Added/Omitted Assessments – Associated Appraisal Group
- 2023:17 Appoint Special Commercial Tax Appraiser – McNerney & Associates
- 2023:18 Appoint Municipal Judge – S. Gregory Moscaritolo
- 2023:19 Appoint Borough Prosecutor – Marc Calello, Esq.
- 2023:20 Appoint Alternate Prosecutor – Joseph DeMarco, Esq.
- 2023:21 Appoint Public Defender – Mark Winkler, Esq.
- 2023:22 Appoint Alternate Public Defender – Jeffrey T. Carney, Esq.
- 2023:23 Appoint Health Department Child Health Conference Doctor – Dolores Buli
- 2023:24 Appoint Fire Marshall – Alan Silverman
- 2023:25 Designate Public Agency Compliance Officer – Christine Demiris
- 2023:26 Authorize Cash Management Plan pursuant to N.J.S.A. 40A:5-14
- 2023:27 Approve Purchasing Procedure for 2023
- 2023:28 Authorize CFO to transfer funds and have online account access for the purpose of meeting Borough expenses

- 2023:29 Approve designated banks as official depositories of Municipal Funds and approve signatories
- 2023:30 Approve signatories for Medical, Prescription & Vision Reimbursement Account
- 2023:31 Fix rate of interest charged for non-payment of taxes
- 2023:32 Authorize service charge for checks returned for insufficient funds
- 2023:33 Authorize Treasurer to make payroll transfers to be ratified at subsequent meetings
- 2023:34 Authorize Treasurer to make payments from the Recreation Trust Account to be ratified at subsequent meetings
- 2023:35 Approve Reinstatement of Petty Cash Funds and Change Funds
- 2023:36 Authorize Purchase through State of New Jersey Division of Purchase and Property
- 2023:37 Reaffirm written policy for Tax Assessor to notify CFO and Governing Body of all tax appeals
- 2023:38 Authorize Duplicate Coverage Opt-Out Disbursement for Employees who Voluntarily Decline Participation in Borough's Health Benefit Coverage
- 2023:39 Authorize participation in the Volunteer Tuition Assistance Program
- 2023:40 Adopt Official Notice of Tort Claim Form
- 2023:41 Affirm Borough of New Milford's Civil Rights Policy
- 2023:42 Certification of Compliance with United States Equal Employment Opportunity Commission Enforcement Guidance
- 2023:43 Approve Tri-Borough Cover-up and Assistance Program with River Edge and Oradell
- 2023:44 Approve Inter-Borough Mutual Aid Group with various municipalities
- 2023:45 Approve Mutual Aid and Assistance Program with Paramus
- 2023:46 Approve Mutual Aid and Assistance Program with Emerson
- 2023:47 Approve Mutual Aid and Assistance Program with Teaneck
- 2023:48 Approve Mutual Aid Agreement with Bergen County Hazardous Materials Response Association (BCHMRA)
- 2023:49 Approve Interlocal Service Agreement with All Municipalities in the County of Bergen for Mutual Aid and Rapid Deployment Force
- 2023:50 Renew Agreement with H&H Web Management LLC
- 2023:51 Authorize Mayor to Sign Right-of-Entry and Indemnity Agreement 2022 with Veolia Water Company
- 2023:52 Approve Annual Stipend for Zoning Officer – Vince Cahill
- 2023:53 Approve Appointment of CRS Coordinator – Vince Cahill
- 2023:54 Approve Annual Stipend for Property Maintenance Officer – Syl Bresa
- 2023:55 Appoint Police Officer – Thomas Foschini
- 2023:56 Approve Contractor Rate for Police Protection and Traffic Control for Construction Details
- 2023:57 Approve Pest Control Service Agreement with Excel Pest Services
- 2023:58 Authorize New Milford Fire Department to Accept FY2021 AFG Grant
- 2023:59 Authorize Mayor to Sign Shared Service Agreement for Animal Control Services with Bergen County Department of Health Services
- 2023:60 Authorize Tax Appeal Attorney to Settle 2020, 2021, and 2022 Tax Appeals with 730 River Road Property



## **VOTE ON RESOLUTIONS**

Councilman Grotsky made a motion to approve the consent agenda, consisting of resolutions 2023:01 through 2023:60. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Mayor Putrino thanked the New Milford school district for use of the NMHS auditorium and thanked the NMPD for their assistance.

## **ADJOURNMENT**

Being no further business before the governing body, Council President Duffie made a motion to adjourn. Councilwoman Grant seconded the motion. All present in favor, none opposed. Time 7:33 PM.

Respectfully submitted,

Christine Demiriz, RMC, CMC, MMC  
Borough Clerk

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2022-389

Offered by [Signature]

Seconded by [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, that the following appropriation transfers, affecting the 2022 Local Municipal Budget Year, be approved:

**BE IT FURTHER RESOLVED** that the proper Borough officers be and are hereby directed to enter the said transfers on the financial records of the Borough.

**Transfer to:**

Code Enforce. O/E	01-2010-22-1952	7,000
Garbage and Trash	01-2010-26-3052	75,000
		<u>82,000</u>

**Transfer from:**

Office Equipment	01-2010-20-1252	16,000
Legal	01-2010-20-1552	26,000
Insurance Medical	01-2010-23-2202	40,000
		<u>82,000</u>

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2022.

Christine Deryn

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2022:390

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**WHEREAS**, \$100,000.00 was appropriated in the 2022 budget under Capital Improvements for the Acquisition of a Generator; and

**WHEREAS**, a decision has been made to not move forward with the acquisition of a generator.

**NOW THEREFORE BE IT RESOLVED**, the Mayor and Council of the Borough of New Milford instruct the CFO to cancel the 2022 appropriation for the Acquisition of a Generator as follows:

Account #	Project Name	
01-2010-44-9014	Acquisition of a Generator	\$100,000.00
	Budget Operations	\$100,000.00

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No.

2023:01

Offered by: James Grotzky

Seconded by: James Grotzky

Member	Aye	No	Abstain	Absent
SANSHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**Establishing Temporary Budget Appropriations for 2023**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the adoption of the 2023 Budget, temporary budget appropriations should be made for the purposes and amounts required in the manner and time therein required; and

**WHEREAS**, the date of this resolution is within the first thirty (30) days of January 2022; and

**WHEREAS**, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2022 Budget exclusive of any appropriations made for debt service and capital improvement fund in the 2022 Budget.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of New Milford that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Borough Treasurer for her records.

**OPERATIONS IN CAP**

General Administration:

Salaries & Wages 20-1001 \$18,270.00

Mayor & Council:

Salaries & Wages 20-1101 \$7,744.00

Other Expenses 20-1102 \$1,969.00

General Government:

Municipal Clerk:

Salaries & Wages 20-1201 \$76,125.00

Other Expenses 20-1202 \$46,069.00

Office Equipment 20-1252 \$5,250.00

Financial Administration:		
Salaries & Wages	20-1301	\$0.00
Other Expenses	20-1302	\$18,000.00
Audit Services	20-1352	\$11,944.00
Collection of Taxes		
Salaries & Wages	20-1451	\$55,151.00
Other Expenses	20-1452	\$8,925.00
Assessment of Taxes:		
Salaries & Wages	20-1501	\$17,010.00
Other Expenses	20-1502	\$3,373.00
Legal Services:		
Other Expenses	20-1552	\$34,125.00
Engineering:		
Other Expenses	20-1652	\$6,563.00
Land Use Administration:		
Planning Board:		
Salaries & Wages	21-1801	\$315.00
Other Expenses	21-1802	\$3,150.00
Zoning Board:		
Salaries & Wages	21-1851	\$284.00
Other Expenses	21-1852	\$2,756.00
Code Enforcement:		
Salaries & Wages	22-1951	\$44,100.00
Other Expenses	22-1952	\$7,875.00
Rent Leveling Board:		
Salaries & Wages	22-2001	\$98.00
Other Expenses	22-2002	\$656.00
Insurance:		
Insurance	23-2102	\$14,438.00
Liability/Bergen JIF	23-2112	\$104,847.00
Workman's Comp JIF	23-2152	\$95,568.00
Group Employee Plan	23-2202	\$645,750.00
Health Benefit Waivers	23-2212	\$7,350.00
Disability	23-2202	\$5,250.00
Public Safety Functions:		
Police:		
Salaries & Wages	25-2401	\$1,302,788.00
Other Expenses	25-2402	\$98,595.00
Police Auxiliary	25-2522	\$2,100.00

Fire Department:		
Salaries & Wages	25-2551	\$788.00
Other Expenses	25-2562	\$24,098.00
First Aid Organization:	25-2602	\$7,875.00
Uniform Safety:		
Salaries & Wages	25-2651	\$4,948.00
Other Expenses	25-2652	\$656.00
Emergency Management:		
Salaries & Wages	25-2701	\$1,247.00
Other Expenses	25-2702	\$2,100.00
Drug Prevention	25-2802	\$643.00
Public Works Function:		
Salaries & Wages	26-2901	\$540,593.00
Other Expenses	26-2902	\$57,540.00
Recycling:		
Salaries & Wages	26-3051	\$17,719.00
Other Expenses	26-3062	\$36,750.00
Garbage and Trash Removal:		
Other Expenses	26-3052	\$269,063.00
Public Buildings & Grounds:		
Other Expenses	26-3102	\$33,731.00
Vehicle Maintenance	26-3152	\$47,250.00
Board of Health:		
Salaries & Wages	27-3301	\$40,688.00
Other Expenses	27-3302	\$22,575.00
Environmental		
Salaries & Wages	27-3351	\$0.00
Other Expenses	27-3352	\$368.00
Beautification Committee	27-3362	\$236.00
Animal Control Services:		
Other Expenses	27-3402	\$5,775.00
Historic Commission:		
Other Expenses	27-3502	\$315.00
Stigma Free Committee	27-3602	\$79.00
Shade Tree Commission:		
Other Expenses	28-3602	\$394.00
Parks & Recreation Functions:		
Salaries & Wages	28-3701	\$35,700.00
Other Expenses	28-3702	\$31,894.00

Senior Citizen Program:		
Salaries & Wages	28-3711	\$41,108.00
Other Expenses	28-3812	\$8,006.00
Celebration Public Events	30-4202	\$1,536.00
Utility Expenses:		
Street Lighting	31-4352	\$55,125.00
Electricity	31-4362	\$42,000.00
Telephone	31-4402	\$22,313.00
Water & Hydrants	31-4452	\$61,688.00
Gas and Oil	31-4472	\$31,500.00
Municipal Court:		
Salaries & Wages	43-4911	\$53,025.00
Other Expenses	43-4912	\$3,373.00
Public Defender:		
Other Expenses	43-4951	\$1,838.00
Unemployment Trust	23-2252	\$8,400.00
PERS	36-4172	\$148,144.00
PFRS	36-4742	\$356,830.00
DCRP	36-4750	\$2,756.00
Social Security	36-4720	\$107,652.00
TOTAL IN CAP		<u>\$4,774,723.00</u>
OPERATIONS OUT OF CAP		
Library	29-3902	\$187,688.00
LOSAP	25-2662	\$14,438.00
Sewer (BCUA)	31-4552	\$405,069.00
Flood Emergency Response Grant	41-7570	\$28,000.00
ARP Firefighter Grant	41-883	\$32,000.00
Capital Improvement	44-9012	\$45,938.00
Bond Principal	45-9202	\$336,000.00
Bond Interest	45-9232	\$90,563.00
Note Interest	45-9235	0.00
Note Principal	45-9235	0.00
NJEIT Infrastructure Loan	45-9300	\$18,638.00
TOTAL OUT OF CAP		<u>\$1,130,360.00</u>
TOTAL 2023 TEMPORARY BUDGET		<u>\$5,906,083.00</u>

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:02

Offered by: James Grotsky

Seconded by: Tim Sarno

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, the Mayor and Council adopted By-Laws for the conduction of business on November 6, 1964; and

**WHEREAS**, said by-laws were amended in 1966, 1970, 1983, 1995, 1999, 2003, 2005; 2010, 2016 and 2018; and

**WHEREAS**, the Code of Ethics was adopted in 1971 and were amended in 1984;

**NOW, THEREFORE BE IT RESOLVED** that the attached copy of the By-Laws and Code of Ethics shall represent those, which will govern the municipal activities for the year 2023.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

Christine Demaree

SEAL



BOROUGH OF NEW MILFORD  
COUNTY OF BERGEN  
STATE OF NEW JERSEY  
BY-LAWS OF THE BOROUGH COUNCIL  
Revised 7/23/18

ARTICLE I  
MAYOR

1. The Mayor shall preside at all meetings of the Council.
2. The Mayor shall maintain peace and good order.
3. The Mayor shall recommend such measures, as he/she may deem necessary or expedient for the welfare of the Borough.
4. In the absence of the Mayor, or if The Mayor is unable to perform his/her duties, the Council President (or in his inability to act, the council member having the longest continuous service) shall act as the Mayor.
5. The Mayor shall notify the Council President, in writing, of any intended absence from the Borough for more than three days at any one time. This notice will be copied to all Members of the Council.
6. The Mayor shall nominate and, with the advice and consent of Council, appoint committee and commission members, unless the specific terms of the general law clearly require a different appointment procedure. The Mayor shall make his/her nomination to any such office within thirty days of that office becoming vacant. If the Council does not confirm within thirty days, then the appointing power is transferred to the Council on the thirty-first day.

ARTICLE II  
THE COUNCIL

1. The Council shall be the legislative body of the Borough of New Milford.
2. The Council may investigate any activity of the municipality.
3. The President of the Council shall be elected by the members of the Council, at the annual re-organization meeting.

4. The President shall have the right to debate and vote on all questions before the Council.

### ARTICLE III BOROUGH CLERK

1. The Borough Clerk shall attend all meetings of the Council, keep a correct record of all its proceedings, and perform such other duties as the Council may require or as may be directed by the Revised Statutes of New Jersey and these by-laws.
2. The Borough Clerk shall prepare minutes of the regular and special meetings of the Council and have sufficient copies to provide all members of the Council and appropriate parties with a copy thereof. The copies of said minutes shall be delivered to the Council in sufficient time to permit review, prior to the meeting at which minutes are to be approved.
3. The Clerk shall keep the Borough Ordinances properly and fully indexed.
4. The Clerk will prepare agendas for all Mayor and Council Meetings.

### ARTICLE IV QUORUM

Three Councilpersons and the Mayor, and, in the absence of the Mayor, four Councilpersons, shall constitute a quorum for the transaction of business.

In the absence of a quorum, those assembled shall have the power and are authorized to set a new meeting date, time, and place and to adjourn the current meeting.

### ARTICLE V AGENDA

1. All matters requiring the attention of the Mayor and Council at any regular meeting thereof shall be filed with the Borough Clerk no later than twelve o'clock noon on the Thursday preceding a work session or regular Council meeting, which Executive or Work Session Meeting shall be held at seven PM the second and fourth Monday of each month. Work

Session dates may be canceled or added by the Mayor and Council at their discretion with proper notice.

2. The Borough Clerk shall prepare an agenda of all such matters to be brought before said meeting, and a copy of the agenda shall be caused to be delivered by said Borough Clerk to the residence of each member of the Governing Body no later than eight o'clock PM of the Friday prior to a meeting.

The agenda will include the following:

- a. Consent agenda consisting of routine and non-controversial matters, which may be approved collectively upon one motion duly made and seconded. This is provided that nothing in it shall be deemed to restrict the right of the Mayor, a member of the Council, or a citizen, for a full discussion of such matter by the governing body.
  - b. List of all bills presented for payment
  - c. Communications and Correspondence
  - d. Proposed ordinance(s) to be introduced on first reading; or second reading and public hearing, and adoption.
  - e. Resolution(s) intended to be acted upon by the Mayor and Council, which are separate from the consent agenda.
  - f. Motions and Council Reports
  - g. Any other items requested to be included by the Mayor or Council member.
3. No item of business shall be introduced at a Council meeting, which does not appear on the agenda, except by the majority vote of the members of the Council present, provided, however, that nothing therein shall be deemed to restrict the right of a citizen to bring a matter before the Council at the public comment session held at every work session and public meeting of the Mayor and Council.

## ARTICLE VI

### MEETINGS

1. The Mayor and Council shall hold its annual Reorganization Meeting by a date no later than January 7<sup>th</sup> of each year. At the reorganization meeting, the Council shall fix the time and place for holding Public and Work Session Meetings during the ensuing year. This regular time and place shall not be changed except by resolution introduced at a Regular Session

Meeting and acted upon at a subsequent Regular Session Meeting.

2. Previous to the Public meeting, an Executive Meeting for the purpose of signing demands for payment, ascertaining a quorum, and determining whether resolutions shall be presented for Council approval, shall start at seven PM.

Executive Meetings shall be scheduled and held on the second and fourth Monday of each month. The Mayor, when necessary, may call special meetings of the Council; in case of his/her neglect or refusal, any four members of the Council may call a meeting. Notice of a special meeting shall be given in writing to each member of the Council at least three (3) days in advance, and shall be delivered at the residence of each Councilperson.

### 3. General Rules

- a. The deliberations of the Council shall be governed by Robert's Rules of Order.
- b. No resolution or motion shall be put to a vote unless it is seconded.
- c. The Mayor shall on all occasions preserve the strictest order and decorum and shall cause the removal of all persons who interrupt the orderly proceedings of the Council.
- d. When a question has been put forth and decided, it shall be in order for any member who voted with the majority to move for a reconsideration thereof, provided the same shall be moved the same meeting, or at the next regular meeting.
- e. Every member, before speaking shall address the Chair, and shall not speak for more than (5) minutes each time without the majority vote for extension of the Council members present.
- f. When two or more Council members shall demand the floor at the same time, the Mayor shall name the one entitled to the floor.
- g. The Parliamentarian, who shall be the Borough Attorney, will decide all questions of order without debate.
- h. It is the intention that both the Regular and the Work Session Meetings will terminate promptly at 10:30PM. Meetings will be extended only by vote of a majority of the council members present. The Mayor votes to break a tie.

- i. No member of the public shall speak for more than five (5) minutes on any subject without the approval of the Mayor or the majority of the Council present.
4. Order of business shall be as follows:
  - A. Mayor Calls Meeting to Order
  - B. Prayer and Salute to the Flag
  - C. Mayor Reads Public Statement Concerning the Open Public Act, Chapter 231 Public Laws of 1975
  - D. Roll Call
  - E. Approval of Minutes
  - F. Communications
  - G. Council Committee Reports
  - H. Unfinished Business
  - I. New Business
  - J. Resolutions
  - K. Public Comment Session or Discussion of Items of Public Interest
  - L. Approval of Resolutions Presented at this Meeting
  - M. Adjournment
5. When a question is under consideration, no motion shall be entertained, except to adjourn; to lay on the table; to go to the previous question; to postpone indefinitely; to postpone to a stated time; to recommit; to refer to a committee; or to amend; which motions shall have precedence in the order in which they are here mentioned. Motions to adjourn, to lay on the table, and for the previous question, shall be decided without debate.
6. No matters are to be considered at any Regular meeting of the Mayor and Council, unless the matter to be considered is circulated in writing to all members of the governing body at least forty-eight (48) hours prior to the time that the

meeting is to take place, unless the matter to be considered is a routine "ministerial" function or unless, due to an emergency, the matter requires immediate action. Nothing herein shall be deemed to restrict the right of a citizen to bring a matter before the Council at a Meeting.

## ARTICLE VII COMMITTEES

### GENERAL

1. The Mayor may, with the consent of the majority of the Council present at the meeting, appoint all Committees of the Council. However, the Council shall have the right to appoint all Committees if the Mayor's selections are rejected by the Council. In such event, the said appointments shall be made with the approval of the majority of the Council in attendance at the meeting, with a minimum of three (3) affirmative votes required for approval.
2. The Council shall assign among its members all Committee members.
3. The Mayor shall make the following appointments:
  1. Planning Board: Classes I, II, & IV
  2. Historic Preservation Commission
  3. Recreation Department
  4. Shade Tree Commission
4. The Mayor shall, with the advice and consent of Council, make the following appointments:
  1. Board of Health
  2. Environmental and Energy Commission
  3. Library Board of Trustees
  4. Senior Citizens Advisory Board
  5. Planning Board - Class III (Council appointment)
  6. Zoning Board of Adjustment
5. The Mayor shall appoint a Council member as a liaison of the Mayor and Council to attend the meetings held by the:
  - a. Ambulance Corps
  - b. Board of Education
  - c. Health & Human Services
  - d. Fire Department
  - e. Police & Police Auxiliary

- f. Drug & Alcohol Alliance
- g. Public Events
- h. Senior Citizen Advisory Board
- i. Department of Public Works
- j. Garbage & Recycling
- k. Rent Leveling/Tenants Association
- l. Environmental & Energy Commission
- m. Community Development
- n. Recreation Department
- o. Historic Preservation Commission
- p. Shade Tree Commission
- q. Office of Emergency Management
- r. Beautification Committee
- s. Stigma Free Committee

6. Pursuant to state statute, the Mayor shall serve as a member of the Library Board of Trustees but he/she may appoint a council member to serve as the mayor's representative to the Board.
7. Pursuant to state statute, the Mayor shall appoint, with the advice and consent of the Council, a council member to serve as liaison to the Historic New Bridge Landing Park Commission. Said appointment is subject to the approval of the Governor.
8. Special Committees may be appointed by the Mayor with the advice and consent of the Council, for purposes other than those embraced in the duties of the standing Committees as set forth in VII Paragraph 1.
9. The Committees and Commissions shall meet at least once per quarter.
10. A special committee or Ad Hoc committee may investigate and report on specific matters and terminates when the function has been completed.
11. All Committees, and Commissions, both standing and special, shall make written reports of their activities at regular meetings during the year and an annual report in writing at the end of the year.

ARTICLE VIII  
DUTIES OF STANDING COMMITTEES

1. The Standing Committees shall consider and act upon all matters specially referred to them by order of the Council.
2. Nothing herein shall be construed to confer upon the said departments any authority to bind the Borough by contract or otherwise, except upon approval by and appropriate action of the Council and with its advice and consent. The departments hereby created, however, are to exercise such functions as may be hereafter conferred upon them by ordinance. In the event any ordinance now in force contemplates or provides for the reference of any function or action to any of the standing committees, as heretofore constituted by these by-laws, the same shall be referred to the department which, in the judgment of the Council, shall be appropriate for these purposes.

ARTICLE IX  
ORDINANCES

1. All proposed Ordinances shall be introduced by a member of the Committee to which the subject matter of the Ordinance has been assigned.
2. The Clerk shall endorse on said Ordinance the date of passage thereof and present the said Ordinance to the Mayor for approval within five days from the passage thereof.
3. After the passage of an Ordinance, it shall be properly numbered and recorded at length by the Borough Clerk in the Ordinance Book and the proof of publication of the same shall be attached to the original Ordinance.
4. The title of the Ordinance and reference to amendments and parts amended only shall be entered in the minutes.

ARTICLE X  
BILLS OR DEMANDS/PURCHASES

1. All purchases shall be presented for approval prior to making a final commitment for the purchase of any materials, supplies, services or equipment. The voucher shall be signed by the Department Head and Borough Administrator prior to orders being placed.



2. Bills or demands against the Borough shall be fully itemized and written on legal voucher form as provided by the Borough. The claimant shall certify to the correctness of the demand and shall present the same. In order to determine the validity of claims, prevent duplication of the same, and to establish their propriety, delivery slips for all material, supplies and equipment shall be presented with the approved voucher, which said delivery slips shall be signed by a designated employee. After the item has been received, the Department Head shall, in the space provided for the same on the voucher, certify that the service has been rendered or the materials, supplies or equipment has been delivered, and attach a receipt. All bills shall be audited and checked with budgetary controls.
3. The resolution for payment of bills shall direct that checks be drawn and charged to the proper accounts.

#### ARTICLE XI AYES AND NAYS

1. Upon every vote of the Council on resolutions and motions the ayes and nays shall be taken and recorded. No member shall be permitted to vote unless present.
2. Each member of the Council may vote upon every question upon which a vote is taken, unless recused due to conflict.

#### ARTICLE XII AMENDMENTS

1. These by-laws shall not be altered or amended except at a regular meeting of the Council by a two-thirds (2/3) majority vote of the whole Council following introduction at a regular meeting held at least three weeks prior. However, any part thereof may be suspended temporarily by unanimous consent.

BOROUGH OF NEW MILFORD

BERGEN COUNTY, N.J.

CODE OF ETHICS

JANUARY 1, 1984

## NEW MILFORD CODE OF ETHICS

A resolution Establishing a Code of Ethics For The Officials and Employees of the Borough of New Milford And Providing Penalties for the Violation Thereof,

Whereas, the public judges its government by the manner in which public officials and employees conduct themselves in the posts to which they are elected or appointed; and

Whereas, the people have a right to expect that every public official and employee will conduct himself in a manner conducive to the preservation of public confidence in and respect for the government he represents; and

Whereas, the Borough Council deems that such confidence and respect can be best preserved by a declaration of policy and the adoption of a code of ethics to establish standards of conduct for the officials of New Milford:

Now, therefore, be it resolved by the Borough Council of the Borough of New Milford as follows:

### Section 1 - DEFINITIONS

- a. Official or employee – Any person elected or appointed to, or employed or retained by, any public office or public body of the municipality, whether paid or unpaid and whether part-time or full-time.
- b. Public body – Any agency, board, body, commission, committee, department or office of the municipality.
- c. Financial interest – Any interest which shall yield directly or indirectly, a monetary or other material benefit (other than the duly authorized salary or compensation for his services to the municipality) to the official or employee or to any person employing or retaining the services of the official or employee.
- d. Person – Any person, firm, association, group, partnership or corporation, or any combination thereof.

### Section II – Fair and Equal Treatment

No official shall

- a. Request, use, or permit the use of any consideration, treatment, advantage or favor beyond that which it is the general practice to make available to the public at large;

- b. Request, use or permit the use of any publicly-owned property, vehicle, equipment, material, labor or service for the personal convenience or the private advantage of himself or any other person, except if such use is in the conduct of official business of the Borough;

### Section III – Conflict of Interest

No official shall

- a. Either for himself, or on behalf of any other person have any other person have any financial or personal interest in any business or transaction with any public body in the municipality unless he shall first make full public disclosure of the nature and extent of such interest;
- b. Appear on behalf of any private person, other than himself, before any public body in the municipality;
- c. Accept any gifts of a compromising nature, whether in the form of money, thing, favor, loan or promise, that would not be offered or given to him if he were not an official or employee;
- d. Disclose any confidential information concerning any other official or employee, or any other person, or any property or governmental affairs of the municipality, without prior formal authorization of the public body having jurisdiction. Whether or not it shall involve disclosure, no official or employee shall use or permit the use of any such confidential information to advance the financial or personal interest of himself or any other person.

### Section IV – Violations

- a. In the event that any official of New Milford does not comply with the aforementioned standards, a charge may be instituted by the Borough Council or any individual when he has knowledge or information indicating that a violation exists. Such charge or charges shall be in writing under oath and shall be signed by the person charging a violation thereof as the case may be and shall contain a clear and concise statement of the facts alleged to constitute such violation. The Borough Council shall promptly set a date for formal hearing of the charges and shall serve a copy of the charges on the accused and shall advise him, in writing, of the date and place of such hearing at least ten days prior to the announced date. Such hearing shall not be public unless requested by the accused official. At such hearing, charges shall be presented, and supporting evidence shall be received, and the accused shall be offered an opportunity, either personally or by counsel, to cross-examine the witness to be heard and to present evidence on his own behalf. In the event that the accused shall be a member of the Governing Body, said accused shall not take part in any deliberations with respect to the hearing or determination thereof.

- b. As soon as practicable after conclusion of said hearing, but not later than thirty days, the Governing Body shall render a written decision on the charges and shall mail a copy thereof to the accused and file a copy with the Borough Administrator.
- c. Should the Borough Council decide that the conduct of any accused official was indeed improper, the Governing Body, based upon the evidence preferred, may institute appropriate action for public censure, suspension or removal from office of said official or employee.

#### Section V – Inconsistencies with Previous Ordinances

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

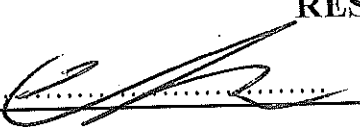
#### Section VI – Passage and Publication of Resolutions

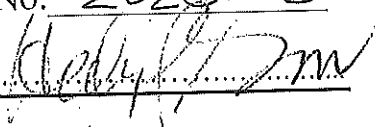
This resolution shall take effect after final passage and publication in the manner provided by law.

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023-03

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SANDHUSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIROCCHI-HURLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEYMOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (lie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOROUGH ATTORNEY**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

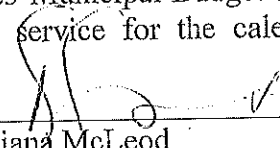
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

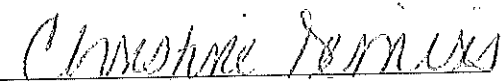
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Kevin P. Kelly, Esq. is hereby awarded a contract to perform legal services and representation as Borough Attorney to the Mayor and Council, which contract is to be paid at One Hundred Fifty Dollars (\$150.00) per hour, not to exceed the sum of \$60,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Legal O/E Miscellaneous" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1552-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:04

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SYEMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOROUGH AUDITOR**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of auditing services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the



submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

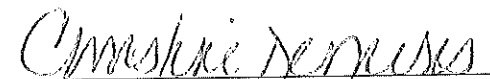
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Steven Wielkotz, CPA, RMA, Wielkotz & Company, LLC is hereby awarded a contract to perform the services of the Borough Auditor for the Mayor and Council which contract is not to exceed the sum of \$70,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Financial Admin O/E and Audit Services O/E" portions of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget accounts 01-2010-20-1302-014 and 01-2012-20-1352-014 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:05

Offered by: .....

Seconded by: .....

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOROUGH ENGINEER**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of engineering services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. \_\_\_\_\_

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

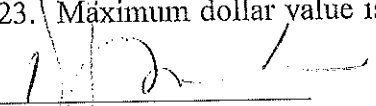
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Colliers Engineering & Design is hereby awarded a three-year contract to perform the services of the Borough Engineer for the Mayor and Council of the Borough of New Milford, which contract is not to exceed \$400,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire December 31, 2025
5. The Borough Clerk is hereby authorized and directed to publish a copy of this resolution in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Engineering O/E Miscellaneous, Various Capital Project, and Developer Accounts" portions of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1652-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.



SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:06

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOND COUNSEL**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of bond counsel services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

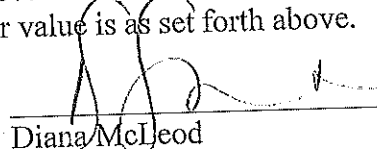
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

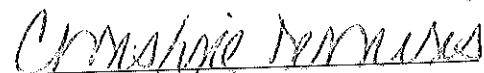
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Steven L. Rogut, Esq., Rogut McCarthy, L.L.C., is hereby awarded a contract to perform services as the Bond Counsel for the Mayor and Council which contract is not to exceed the sum of \$20,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Legal O/E Miscellaneous and Various Capital Project Accounts" portions of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1552-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:07

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
LABOR ATTORNEY**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

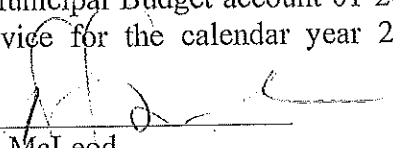
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

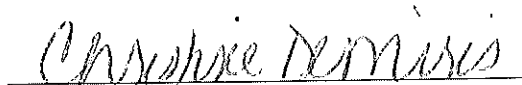
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. John L. Shahdanian, Esq., Trenk, Isabel, Siddiqi & Shahdanian, P.C. is hereby awarded a contract to perform legal services and representation as Labor Attorney to the Mayor and Council which contract is to be paid at One Hundred Fifty Dollars (\$150.00) per hour, not to exceed the sum of \$50,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Legal O/E Miscellaneous" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1552-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:08

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
RENT LEVELING ATTORNEY**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to Rent Leveling Board; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the



submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

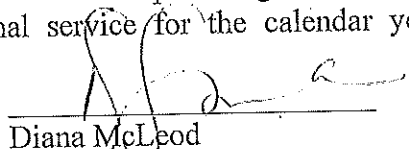
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

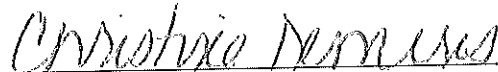
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Linda H. Schwager, is hereby awarded a contract to perform legal services and representation as Rent Leveling Attorney for the Rent Leveling Board, which contract is to be paid at One Hundred Fifty Dollars (\$150.00) per hour, not to exceed the sum of \$5,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Legal O/E Miscellaneous" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1552-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:09

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIROCCHI-HURLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEYMOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
TAX APPEAL ATTORNEY**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

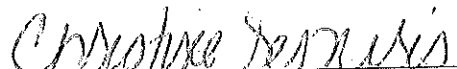
**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Craig Bossong, Esq. is hereby awarded a contract to perform legal services and representation as Tax Appeal Attorney to the Mayor and Council, which contract is to be paid at One Hundred Fifty Dollars (\$150.00) per hour, not to exceed the sum of \$7,500 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Legal O/E Miscellaneous" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1552-075 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.



SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:10

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				✓
DUFFIE	/			
GROTSKY	/			
SEYMOUR	✓			
GRANT	✓			
MAYOR (Ile)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
RISK MANAGER**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of risk management assessment for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

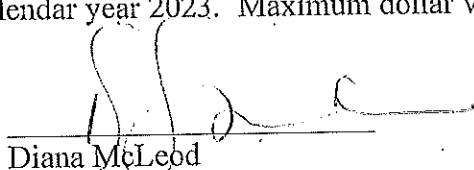
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Arthur B. Caughlan, Nelson-Patterson Insurance Agency, is hereby awarded a contract to perform the services of Risk Manager for the Mayor and Council which contract is not to exceed the sum of \$55,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Insurance" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-23-2102 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

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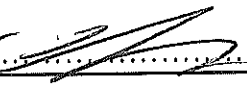
I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

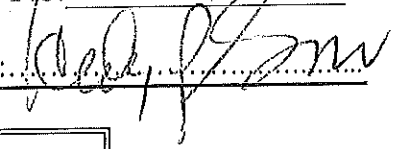
SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023-11

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOROUGH PLANNER**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of planning services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.


**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

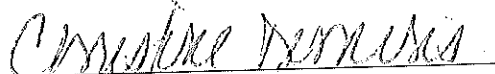
**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Paul Grygiel, of Phillips Priess Greygiel, LLC is hereby awarded a contract to perform services as the Borough Planner for the Mayor and Council which contract is not to exceed the sum of \$25,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Planning Board and Various Developer Accounts" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-21-1802-089 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.



SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:12

Offered by: *J. S. Sub*

Seconded by: .....

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
GRANTS CONSULTANT**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of grants consultation for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the



submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

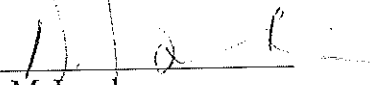
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Millennium Strategies is hereby awarded a contract to perform services as a Grants Consultant for the Mayor and Council of Borough of New Milford, which contract is not to exceed the sum of \$39,600.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Clerk O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1202-061 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:13

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
GRANTS CONSULTANT**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of grants consultation for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

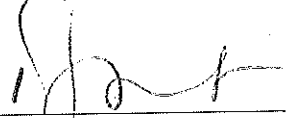
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

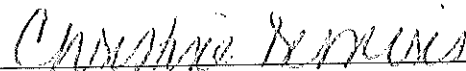
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. David Schwartz of Firehouse Grants is hereby awarded a contract to perform services as a Grants Consultant for the Mayor and Council of Borough of New Milford, which contract is not to exceed the sum of \$5,000.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contracts; and
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of these appointments in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Clerk O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1202-061 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 2023:14

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
FINANCIAL ADVISOR/CONTINUING DISCLOSURE AGENT**

**WHEREAS**, there exists a need in the Borough of New Milford for a disclosure specialist to comply with SEC Rule 15c2-12, MSRB disclosure requirements as per State of New Jersey Local Finance Notice 2014-9 to provide advice for all long and short term bond and note sales and any and all other debt service issuances and market disclosure requirements; and

**WHEREAS**, the Borough wishes to retain a firm or individual for the provision of professional services of Financial Advisor/Continuing Disclosure Agent for the Mayor and Council; and

**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

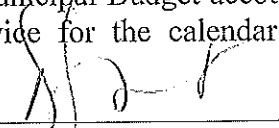
**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Phoenix Advisors, LLC is hereby awarded a contract to perform the services of the Financial Advisor for the Mayor and Council which contract is not to exceed the sum of \$7,500 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.

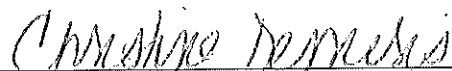
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Financial Admin O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1302-014 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
\_\_\_\_\_  
Christine Demetris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No.

2023:15

Offered by: .....

Seconded by: .....

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR AFFORDABLE  
HOUSING ADMINISTRATIVE AGENT SERVICES TO CGP&H**

**WHEREAS**, the Borough of New Milford is in need of consulting services in order to establish and implement an affirmative marketing plan and to provide all other necessary services for the placement of individuals in affordable housing units in accordance with COAH standards and the Borough's Affirmative Marketing Plan; and

**WHEREAS**, the Borough Administrator has solicited proposals from individuals and companies to provide the required affordable housing services; and

**WHEREAS**, the proposals were reviewed by the Borough Administrator and Borough Attorney and a determination was made that the proposal best suited to meet the Borough's requirements and the most cost effective proposal was submitted by Community Grants, Planning & Housing (CGP&H); and

**WHEREAS**, the services to be rendered are not likely to result in an expenditure by the Borough in excess of the Borough's bid threshold; and

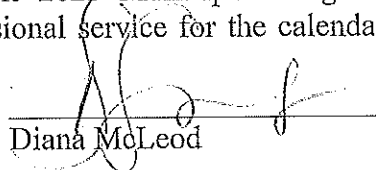
**WHEREAS**, the Mayor and Council wish to authorize the award of the contract, not to exceed \$10,000.00, for Affordable Housing Administrative Agent Services to CGP&H.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and

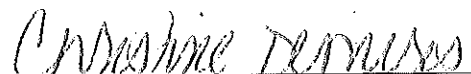
3. This appointment will expire on December 31, 2023.
4. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "COAH Trust Account" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 12-280956-0000-000 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

  
Christine Demaris

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:16

Offered by: [Signature].....

Seconded by: [Signature].....

Member	Aye	No	Abstain	Absent
SANDHUSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIROCCHI-HURLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEYMOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (lie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
APPRAISER FOR RESIDENTIAL ADDED/OMITTED  
ASSESSMENTS**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of appraisal services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the



Mayor and Council of the Borough determined that, of the submissions received, the submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

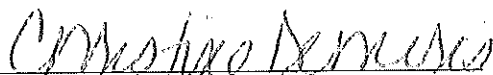
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Associated Appraisal Group is hereby awarded a contract to perform services as the Appraiser for Residential Added/Omitted Assessments for the Borough of New Milford, which contract is not to exceed the sum of \$3,500.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Assessment of Taxes O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1502-008 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:17

Offered by: Lisa Sant

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
SPECIAL COMMERCIAL TAX APPRAISER**

**WHEREAS**, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

**WHEREAS**, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of appraisal services for the Mayor and Council; and

**WHEREAS**, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

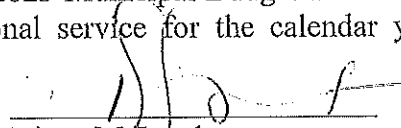
**WHEREAS**, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Robert McNerney, MAI, SRA, McNerney & Associates, Inc., is hereby awarded a contract to perform services as the Special Commercial Tax Appraiser for the Borough of New Milford, which contract is not to exceed the sum of \$5,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2023.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Assessment of Taxes O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-15020-088 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:18

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
MUNICIPAL JUDGE**

**WHEREAS**, there exists a need in the Borough of New Milford for a Municipal Judge; and

**WHEREAS**, funds are available for this purpose; and


**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with S. Gregory Moscaritolo, Esq. for the position of Municipal Judge at an annual salary not to exceed \$20,000.00.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This three-year appointment will expire on December 31, 2025.
4. A copy of this resolution shall be published in the official newspaper as required by law within ten days of its passage.

5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Court S/W Regular" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-43-4911-136 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

\_\_\_\_\_  
I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
\_\_\_\_\_  
Christopher Tammaris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:19

Offered by [Signature]

Seconded by [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
BOROUGH PROSECUTOR**

**WHEREAS**, there exists a need in the Borough of New Milford for a Prosecutor; and

**WHEREAS**, funds are available for this purpose; and

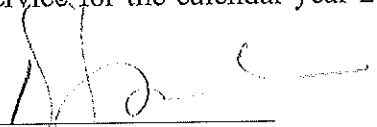
**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Marc A. Calello, Esq. for the position of Prosecutor at an annual salary not to exceed \$18,000.00.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2023.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

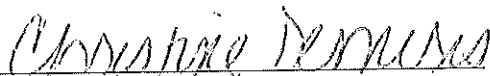
5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Court S/W Regular" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-43-4911-136 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
\_\_\_\_\_  
Christine Perina

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:20

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SYEMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
ALTERNATE PROSECUTOR**

**WHEREAS**, there exists a need in the Borough of New Milford for an Alternate Prosecutor; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

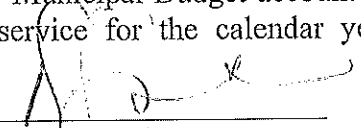
**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Joseph DeMarco, Esq. to perform legal services as an Alternate Prosecutor for the Borough of New Milford which contract is to be paid at One Hundred Forty Dollars (\$150.00) per hour, not to exceed the sum of \$1,500 annually.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2023.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.



5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Court O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-43-4912-013 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

\_\_\_\_\_  
I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
\_\_\_\_\_  
Christopher Dennis

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:21

Offered by [Signature]

Seconded by [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
PUBLIC DEFENDER**

**WHEREAS**, there exists a need in the Borough of New Milford for a Public Defender; and

**WHEREAS**, funds are available for this purpose; and

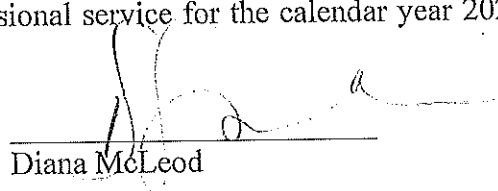
**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

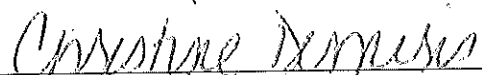
1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Mark Winkler, Esq. for the position of Public Defender at an annual salary not to exceed \$7,000.00.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2023.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Court S/W Regular" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-43-4911-136 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

  
Christine Demaris

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:22

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
ALTERNATE PUBLIC DEFENDER**

**WHEREAS**, there exists a need in the Borough of New Milford for an Alternate Public Defender; and

**WHEREAS**, funds are available for this purpose; and

**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Jeffrey T. Carney, Esq. to perform legal services as the Alternate Public Defender for the Borough of New Milford which contract is to be paid at One Hundred Forty Dollars (\$150.00) per hour, not to exceed the sum of \$1,500 annually.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2023.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

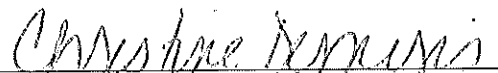
5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Court O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-43-4912-013 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

\_\_\_\_\_  
I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
\_\_\_\_\_  
Christine D'Amico

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:23

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A  
CONTRACT FOR PROFESSIONAL SERVICES:  
DOCTOR: CHILD HEALTH CONFERENCE**

**WHEREAS**, there is a need in the Borough of New Milford for a doctor to represent the Health Department in Child Health Conference; and

**WHEREAS**, the funds are available for this purpose at a rate of \$125.00 per hour, not to exceed \$9,500 annually; and

**WHEREAS**, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of New Milford as follows:

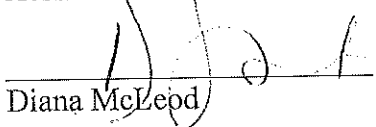
1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Dolores Buli, M.D.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the service to be performed and rendered is a professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire December 31, 2023.
4. This appointment will be subject to a background check.

5. Notice of this appointment shall be published in the Record as required by law, within ten days of its passage.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language of P.L. 1975 c. 127 (N.J.S.A 10:5-31 et seq., N.J.A.C. 17:27).

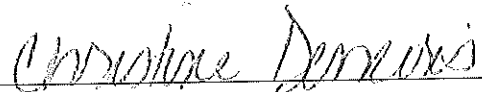
I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Board of Health O/E Child Health" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-27-3302-023 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
Christine Demeris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:24

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, Alan Silverman was appointed as Fire Marshall Official on January 1, 1992; and

**WHEREAS**, it is necessary for the Borough of New Milford to appoint a Fire Marshall Official; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby appoint Alan Silverman as Fire Marshall Official for a one-year term to expire December 31, 2023, and that a copy of this resolution be forwarded to Alan Silverman and the Department of Community Affairs.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:25

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**WHEREAS**, Affirmative Action rules pursuant to P.L. 1975 c 127 (N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27) requires that municipalities designate a Public Agency Compliance Officer; and

**WHEREAS**, the Mayor and Council wish to appoint Christine Demiris as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of New Milford.

**NOW, THEREFORE, BE IT RESOLVED**, that Christine Demiris be appointed, for a term to expire December 31, 2023, as the Public Agency Compliance Officer for the Borough of New Milford in connection with Affirmative Action requirements; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the State of New Jersey Affirmative Action Office.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demiris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 2023:26

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**AUTHORIZE CASH MANAGEMENT PLAN  
PURSUANT TO N.J.S.A. 40A:5-14**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate a cash management plan enumerating depositories for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**WHEREAS**, N.J.S.A. 40A 5-15.1 permits investments in New Jersey Cash Management Fund and Certificates of Deposits; and

**WHEREAS**, N.J.S.A. 40A 5-14 charges the Chief Financial Officer with the administration of the cash management plan; and

**WHEREAS**, N.J.S.A. 40A 5-14f where funds are deposited or invested as designated or authorized by the cash management plan relieves the Chief Financial Officer of any liability for any loss of such monies due to insolvency or closing of any depository designated by or for the decrease in value of any investment authorized by the cash management plan.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Clerk of the Borough of New Milford, County of Bergen, State of New Jersey authorizes the Chief Financial Officer to deposit funds in the New Jersey Cash Management Fund, certificates of deposit or any local bank institution that is GUDPA certified.

**BE IT FURTHER RESOLVED**, on the 4<sup>th</sup> day of January 2023 by the Borough Clerk of the Borough of New Milford, County of Bergen, State of New Jersey, that:

1. NVE Bank  
New Jersey Cash Management Fund P.L. 1977, C. 281  
(C.52:18A-90, 4)

Be and is hereby designated as depository for the Borough of New Milford for the year 2023.

2. Prior to the deposit of any municipal funds in the above-mentioned depository, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Unit Deposit Protection Act (R.S. 17:9-41).

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023-27

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIROCCHI-HURLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEYMOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (lie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**WHEREAS**, the attached purchasing procedure, dated January 1, 2019, was drafted by the CFO and reviewed by the Administrator, the Qualified Purchasing Agent, and Treasurer; and

**WHEREAS**, the Borough's Purchasing Procedures details rules and regulations for all Borough Officials, Department Heads, and Boards and Commission member; and

**WHEREAS**, the Qualified Purchasing Agent is qualified pursuant to subsection b of Section 9 of P.L. 1971, c. 198 (c.40A:11-9), the governing body may adjust the bid threshold; and,

**WHEREAS**, NJSA 40A:11-6.1 c. allows municipal governing bodies to authorize the purchasing agent to authorize contracts that are less than 15% of the bid threshold without soliciting competitive quotations; and,

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of New Milford as follows:

1. The Purchasing Procedure dated January 1, 2019 is approved for use and all Borough officials, employees, boards and commission members shall comply with its' rules and regulations.
2. Contracts less than 15% of the bid threshold may be awarded without soliciting competitive quotations.

The Borough of New Milford invokes the bid threshold of \$44,000 as permitted by law under the authority of the Temporary Purchasing Agent.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*[Signature]*

Revised:  
January 1, 2019

## BOROUGH OF NEW MILFORD PURCHASING PROCEDURES

Below is an outline of purchasing procedures which are being implemented as part of the Borough's Purchasing Policy.

The purpose of the following procedures is to provide all Borough Departments assistance in securing the best merchandise or service in an efficient and economical manner and in accordance with all statutory requirements. These procedures may be changed, amended or updated periodically.

Please note department heads are legally responsible for their budgets under Chapter 131, PL 1989.

Once obligations are encumbered for the year, these funds are "held" aside and unavailable in your budget. It is critical to review your budget balance monthly and plan accordingly. Once your budget has been spent, there will not be any funds available and your budget will be frozen. **YOU MUST PLAN ACCORDINGLY AND KEEP A WATCHFUL EYE ON YOUR BOTTOM LINE!!**

### Requisitions:

- A. All requisitions will be input into the Munidex Sytem and a printed requisition should be sent to the QPA accompanied by one of the following:  
(reminder: should your total budget no longer have available funds the system will not allow you to process a requisition. If this occurs you will have to notify the CFO, in writing, of all pending requisitions and wait for a budget transfer if authorized. **YOU WILL NOT HAVE THE AUTHORITY TO MAKE THE PURCHASE UNTIL THE PURCHASE ORDER IS APPROVED!!**

1. A phone quote for the exact amount of the purchase if less than \$1,500
2. Three (3) phone quotes if over \$1,500 and less than \$5,400
3. Three written quotes if over \$5,400 but not greater than \$36,000 and authorization of the Administrator
4. A valid State Contract number
5. Resolution number authorizing contract, project or purchase (if applicable)
6. Ordinance number authorizing purchase or project (if applicable)

- B. The QPA will review all information for accuracy and compliance. If there are any discrepancies (i.e. state contract has expired, the vendor does not have a NJ business registration or W9 not completed) the requisition will be returned unable to process.
- C. Upon approval of the requisition, by the QPA, the purchase order will be submitted to the CFO for certification of funds availability. Each PO should have as much pertinent information as possible on it: Quote #, Contract #, all particulars of the order in detail. The CFO may, at this time return unapproved requisitions with an explanation or change budget codes if determined to be necessary.
- D. The purchase order will be certified for funds availability, encumbered, and the approved Purchase Order returned to you. NOW you are authorized to order the materials. Submit the PO (and payment vouchers if drawing down) to the vendor for original signatures.
- E. After the goods or services have been received and inspected, the department manager should sign the copy of purchase order and/or payment voucher as completed and submit to Accounts Payable for payment. All drawdown vouchers will require original vendor signatures. Send signed PO or Payment Voucher with attachments to accounts payable for processing payment.

Encumbering recurring obligations:

All contractual, leases, and recurring monthly obligations should be encumbered in full for the remainder of the year.

- A. Blanket PO's should be established for all recurring expenditures. This includes (but is not limited to) monthly contracts, lease agreements, professional services and vendors used regularly such as auto parts, hardware, food. Encumbrances will be made in accordance with adopted temporary budget amounts on a quarter by quarter basis until adoption of the final budget.
- B. PO's for these services will be fully encumbered with the actual contract amount or an estimate (as close to actual as possible) to the end of the year (December 31<sup>st</sup>).
- C. If estimated, the PO should state "Blanket Order not to exceed"
- D. Payment Vouchers shall be utilized to "draw down" on encumbrances that are not being paid in full.
- E. The Department is responsible for maintaining a central file of original PO's that have been encumbered until they are paid in full or canceled.

F. All PO and Payment Vouchers must have original signatures!! This is required by law. If not the PO and Payment vouchers will be returned to the department manager unprocessed Therefore each department can:

1. Send Blanket PO along with several Payment Vouchers to the vendor for original signatures or,
2. Send Blanket PO to vendor for original signature and payment voucher for original signature each time a payment is to be made.

G. When and invoice/bill is received, the department manager will submit a Payment Voucher, original invoices and original signatures for payment or draw down to accounts payable to initiate the monthly payment or "drawn down" against the encumbered funds. There will not be a need to type another PO. If the Payment Voucher is incomplete it will be returned.

H. Purchases Orders are only valid for expenditures occurring in the calendar year in which they are encumbered. They cannot be used for the following year. After a PO is paid in full for the calendar year and all remaining invoices, through December, have been paid, the PO shall be canceled.

I. If the final payment or drawn down on a blanket Purchase Order exceeds the balance available of the original encumbrance, you must receive CFO original signature recertifying availability of funds to make the final payment and close the PO. You may also cancel the balance and encumber a new blanket PO. In the case of certain contractual items, you may seek CFO approval to increase above the \$1,500 threshold.

#### Emergencies:

Emergency purchases may be made sparingly and are not an acceptable substitute for planning. Therefore it is prudent to get quotes and have blanket orders established for car parts, plumbing, heating, electrical services etc.

An emergency as defined by the State is "a situation which endangers the public health, safety and welfare". Only in such circumstances may a purchase be made without a purchase order or encumbering funds.

- A. The department manager must notify the Administrator of the emergency and what services are required.
- B. If the Administrator determines a true emergency exists, you should follow all steps under the Requisitioning process. You may proceed with the purchase. The department will initiate a requisition by the first business day immediately following the emergency. All proper paper work and documentation must be obtained!! This will then be processed in the normal manner. Vendor will not be paid if ALL proper paper work (requisition, purchase order, invoice) is not processed.

SOLICITATION OF QUOTATION RECORDS FORM

BOROUGH OF NEW MILFORD

DEPARTMENT: \_\_\_\_\_

ITEM(S) OR SERVICE: \_\_\_\_\_

SOLICITED BY: \_\_\_\_\_ PHONE \_\_\_\_\_ WRITTEN (please attach copies)

\_\_\_\_\_  
VENDOR NAME: \_\_\_\_\_

PRICE: \_\_\_\_\_ SPECIAL TERMS: \_\_\_\_\_

DELIVERY METHOD: \_\_\_\_\_

\_\_\_\_\_  
VENDOR NAME: \_\_\_\_\_

PRICE: \_\_\_\_\_ SPECIAL TERMS: \_\_\_\_\_

DELIVERY METHOD: \_\_\_\_\_

\_\_\_\_\_  
VENDOR NAME: \_\_\_\_\_

PRICE: \_\_\_\_\_ SPECIAL TERMS: \_\_\_\_\_

DELIVERY METHOD: \_\_\_\_\_

\_\_\_\_\_  
IF THE LOWEST QUOTATION IS NOT AWARDED EXPLAIN IN DETAIL:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF DEPARTMENT HEAD

\_\_\_\_\_  
DATE



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:28

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of New Milford, County of Bergen, State of New Jersey, do hereby grant the Chief Financial Officer, Diana McLeod, exclusive online access to review and transfer funds solely for the following purposes and subject to all pertinent regulations:

1. To or from Borough checking to other Borough accounts for payment of claims
2. To or from Borough checking to or from accounts specified by banks or the State of New Jersey Cash Management Funds for the purpose paying debt service obligations of the Borough of New Milford.

**BE IT FURTHER RESOLVED** that wire transfer funds for the purpose of paying debt obligations will be approved for payment through a purchase order and approval of a bill list.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demers

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023: 29

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that the following bank be designated as an official depository of the Borough of New Milford funds as well as any Bank approved by the Department of Banking in the State of New Jersey:

NVE BANK

**BE IT FURTHER RESOLVED** that all checks drawn on the Borough Accounts, with the exception of the Borough Clerk's fee account, be required to have the following three signatures:

MAYOR

[Signature]  
Michael Putrino

ADMINISTRATOR/BOROUGH CLERK

[Signature]  
Christine Demiris

COLLECTOR/ASSISTANT TREASURER

[Signature]  
Denise Amoroso

**BE IT FURTHER RESOLVED**, that in the absence of the Mayor, President of the Council be authorized to sign in her place.

COUNCIL PRESIDENT

[Signature]

**BE IT FURTHER RESOLVED**, that in the absence of the Collector/Assistant Treasurer, the Payroll/Tax/Finance Clerk shall be authorized to sign in her place.

PAYROLL CLERK

[Signature]  
Ruth Cruz

**BE IT FURTHER RESOLVED**, that in the absence of the Borough Administrator/Clerk, the Deputy Borough Clerk shall be authorized to sign in her place as well as for checks drawn on the Borough Clerk's Fee Account and Current Account at Wells Fargo Bank.

DEP. ADM/DEP. BOROUGH CLERK

Diane Grimaldi  
Diane Grimaldi

---

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demusca

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023: 30

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

WHEREAS, the Mayor and Council wish to establish a New Milford Medical, Prescription & Vision Reimbursement Account to reimburse employees for overpayment of prescriptions, doctor and hospital fees, and eyeglass/contact lenses as per employee's union contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford requires that funds from the Current Account shall be deposited in the Borough of New Milford Medical, Prescription & Vision Reimbursement Account at NVE Bank, 400 River Road, New Milford, New Jersey in account #096001235 and that any checks drawn on the Borough of New Milford Medical, Prescription, & Vision Reimbursement Account will require the following three signatures:

Mayor Michael Putrino [Signature]

Borough Clerk/Administrator Christine Demiris [Signature]

Collector/Asst. Treasurer Denise Amoroso [Signature]

BE IT FURTHER RESOLVED, in the absence of the Mayor, the Council President shall be authorized to sign in his place.

Council President [Signature]

In the absence of the Borough Clerk, the Deputy Borough Clerk shall be authorized to sign in her place.

Dep. Adm./Borough Clerk Diane Grimaldi [Signature]

In the absence of the Collector/Treasurer the Payroll/Tax/Finance Clerk shall be authorized to sign in her place.

Payroll Clerk Ruth Cruz [Signature]

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:31

Offered by

Seconded by

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (Ile)				

**FIX INTEREST RATE FOR NON-PAYMENT OF TAXES**

**WHEREAS**, R.S. 54:4-67 permits the Borough of New Milford to fix the interest rate to be charged for nonpayment of taxes or assessments subject any abatement or discount for the late payment of taxes as provided by laws; and

**WHEREAS**, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500 of delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500

**NOW, THEREFORE BE IT RESOLVED**, by the Borough of New Milford, County of Bergen of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes provided by law.
2. Effective January 4, 2023 there will be a 10-day grace period on quarterly tax payments made by cash, check or money order in amounts of \$1,500 and above. Quarterly tax payments made by cash, check, and or money order in the amount of less than \$1,500 shall have a ten-day grace period.
3. Any Payment not made in accordance with paragraph two of this Resolution shall be charged interest from the date due, as set forth in paragraph one of this Resolution.
4. This Resolution shall be published in its entirety in the official newspaper.

5. A certified copy of this Resolution shall be provided by the Office of the Borough Clerk to each of the following:

- |     |                 |     |                  |
|-----|-----------------|-----|------------------|
| (a) | Tax Collector   | (b) | Borough Attorney |
| (c) | Borough Auditor | (d) | CFO              |

---

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Bernier

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:32

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**AUTHORIZE SERVICE CHARGE FOR CHECKS RETURNED FOR  
INSUFFICIENT FUNDS**

**WHEREAS**, N.J.S.A. 40:5-18 provides that the governing body of a municipality may provide, by resolution or ordinance, for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds; and

**WHEREAS**, whenever an account owing to a municipality is for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien; and

**WHEREAS**, the service charge for a check or other written instrument returned for insufficient funds shall be determined and set by resolution or by ordinance of the governing body, from time to time, as appropriate, but shall not exceed \$20 per check or other written instrument; and

**WHEREAS**, any service charge authorized shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. In addition, the governing body may require future payments to be tendered in cash or by certified or cashier's check.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that a service charge of \$20 be imposed for any check or other written instrument which is returned for insufficient funds.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:33

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**AUTHORIZE TREASURER TO MAKE  
PAYROLL TRANSFERS**

**WHEREAS** the Borough of New Milford has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

**WHEREAS** the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of New Milford that the Treasurer be and is hereby authorized to make payroll transfers, upon presentation of appropriate vouchers, without further approval of the Mayor and Council.

**BE IT FURTHER RESOLVED** that these payments are to be ratified at the subsequent Council Meeting and that a copy of this resolution be provided to the Treasurer and the CFO.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cristine Demmes*



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:34

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**AUTHORIZE TREASURER TO MAKE PAYROLL TRANSFERS AND  
PAYMENTS FROM RECREATION TRUST ACCOUNT**

**WHEREAS** the Borough of New Milford has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

**WHEREAS** the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of New Milford that the Treasurer be and is hereby authorized to make payroll transfers and payments from the Recreation Trust account up to a maximum of \$4,000, upon presentation of appropriate vouchers, without further approval of the Mayor and Council.

**BE IT FURTHER RESOLVED** that these payments are to be ratified at the subsequent Council Meeting and that a copy of this resolution be provided to the Treasurer and the CFO.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023/35

Offered by: James Grotzky

Seconded by: David M...

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

RE-STATEMENT OF PETTY CASH FUNDS AND CHANGE FUNDS

**BE IT RESOLVED**, by the Mayor and Council of the Borough of New Milford as follows:

1. The petty cash fund previously established be re-instated as of January 1, 2023 and a check drawn against the current account and deposited as follows,
2. The Petty Cash Funds in the amount of \$200.00 in the name of the Chief of Police or the Officer in Charge, the amount of \$200.00 in the name of the D.P.W. Director, the amount of \$500.00 in the name of the Tax Collector, the amount of \$50.00 in the name of the Board of Health Director.
3. Change funds are established in the amount of \$200.00 for the Tax Collector, \$25.00 for the Municipal Clerk and \$200.00 for the Municipal Court and \$25.00 for the Records Department.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demus

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:36

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**AUTHORIZE PURCHASE THROUGH STATE OF NEW JERSEY DIVISION OF  
PURCHASE AND PROPERTY**

**WHEREAS**, pursuant to N.J.S.A. 40A:11-12 any contracting unit may, without advertising for bids, or having rejected all bids obtained pursuant to advertising therefor, purchase any goods or services under any contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Borough of New Milford wishes to afford itself the opportunity to make purchases through the State of New Jersey Division of Purchase and Property.

**NOW, THEREFORE, BE IT RESOLVED** the Mayor and Council of the Borough of New Milford hereby authorize purchases for the year 2023 through the State of New Jersey Division of Purchase and Property.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Christine Demes*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:37

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**POLICY REGARDING NOTIFICATION OF TAX APPEALS**

**WHEREAS**, the New Jersey Department of Community Affairs, Division of Local Government Services issues a Best Practices Inventory on an annual basis; and

**WHEREAS**, one of the Best Practices outlined in the 2016-2017 Worksheet calls for an established written policy requiring the tax assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1<sup>st</sup> each year; and

**WHEREAS**, the Mayor and Council have established such a policy.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford hereby reaffirm the written policy which requires the New Milford Tax Assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1<sup>st</sup> each year.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to the New Milford Tax Assessor, Patrick Wilkins, and the CFO, Diana McLeod.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

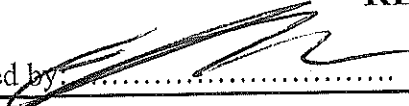
SEAL

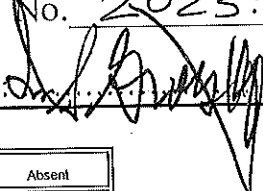
[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:30

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**RESOLUTION AUTHORIZING A DUPLICATE COVERAGE OPT OUT  
DISBURSEMENT FOR EMPLOYEES WHO VOLUNTARILY DECLINE TO  
PARTICIPATE IN THE BOROUGH'S HEALTH BENEFITS COVERAGE**

**WHEREAS**, the Borough of New Milford ("New Milford") has employees and their dependents who participate in the municipality's employee benefits program; and

**WHEREAS**, effective upon adoption of this Resolution, New Milford will offer, pursuant to N.J.S.A. 52:14-17.31a, the opportunity for employees to opt out of duplicate major medical coverage in exchange for a payment, as more particularly set forth herein; and

**WHEREAS**, any employee who chooses to participate in the opt out program must fulfill all lawful requirements of the program, including filling out all appropriate forms; and

**WHEREAS**, any employee who chooses to participate in the program must also provide proof of duplicate health insurance before approval is given; and

**WHEREAS**, New Milford's opt out program will conform to Local Finance Notice 2011-20; and

**WHEREAS**, the payment to be provided to any employee who chooses to participate in the opt out program shall not annually exceed the lesser of twenty-five percent (25%) of the amount saved by New Milford because of the employee's election to opt out of healthcare coverage, or \$5,000, whichever is less; and

**WHEREAS**, employees who participate in the opt out program will be eligible for payment on a quarterly basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that New Milford hereby implements a duplicate coverage opt out program pursuant to N.J.S.A. 52:14-17.31a which provides payment for employees who voluntarily decline to participate in New Milford's health benefits coverage, such payment not to exceed annually the lesser of twenty-five percent (25%) of the amount saved by New Milford for the cost of single healthcare coverage, or \$5,000, whichever is less.

**BE IT FURTHER RESOLVED** that this resolution applies prospectively and does not affect employees who have waived coverage prior to April 25, 2016; they will continue to receive twenty-five percent (25%) of the amount saved by New Milford because of the employee's election to opt out of healthcare coverage, or \$5,000, whichever is less.

---

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

*Christine D. Morris*

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:39

Offered by: *Randolph*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**AUTHORIZE VOLUNTEER TUITION ASSISTANCE PROGRAM**

**WHEREAS**, the Borough of New Milford wishes to support and participate in the Volunteer Tuition Credit Program (P.L. 1998, c. 145) for the local volunteer Fire Department, Ambulance Corp. and Rescue organizations; and

**WHEREAS**, the Mayor and Council of the Borough of New Milford in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of New Milford; and

**WHEREAS**, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford in the county of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

**BE IT FURTHER RESOLVED**, that Christine Demiris, Borough Administrator/Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution effective January 4, 2023.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

*Christine Demiris*

SEAL

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:40

Offered by [Signature]

Seconded by [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (Ile)				

**RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR  
THE FILING OF NOTICES OF TORT CLAIM AGAINST THE BOROUGH OF  
NEW MILFORD IN ACCORDANCE WITH THE PROVISIONS OF THE NEW  
JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6**

**WHEREAS**, the New Jersey Tort Claims Act, N.J.S.A. 59:8-6, provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

**WHEREAS**, the Borough of New Milford is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

**WHEREAS**, the Mayor and Council of Borough of New Milford deem it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form attached hereto and made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of New Milford, assembled in public session the 4<sup>th</sup> day of January 2023, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of New Milford; and

**BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of New Milford, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1, et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]



**BOROUGH OF NEW MILFORD**

930 River Road  
New Milford, NJ 07646

**NOTICE OF TORT CLAIM**

**CLAIMANT INFORMATION**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
\_\_\_\_\_ Email: \_\_\_\_\_

**ATTORNEY INFORMATION (if applicable)**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_  
Address: \_\_\_\_\_ Fax: \_\_\_\_\_  
\_\_\_\_\_ File No.: \_\_\_\_\_  
Email: \_\_\_\_\_

Send Notices to: \_\_\_\_\_ Claimant \_\_\_\_\_ Attorney

**GENERAL INSTRUCTIONS:** Pursuant to the provisions of the New Jersey Tort Claims Act, this Notice of Tort Claim form has been adopted as the official form for the filing of claims against the Borough of New Milford.

The questions are to be answered to the extent of all information available to the Claimant or to his or her attorneys, agents, servants, and employees, under oath. The fully completed Claim Form and the documents requested shall be returned to:

Christine Demir, Borough Administrator  
Borough of New Milford  
930 River Road  
New Milford, NJ 07646

and

JIF Claims, LLC  
373 Kinderkamack Road  
Westwood, NJ 07675

**NOTE CAREFULLY:** Your claim will not be considered filed as required by the New Jersey Tort Claims Act until this completed form has been filed with the Borough of New Milford. Failure to provide the information requested, including such responses as "To Be Provided" or "Under Investigation" will result in the claim being treated as not being properly filed.

Timely Notices of Claim must be filed within 90 days after the incident giving rise to the claim.

This form is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate "Not Applicable".

If you are unable to answer any question because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies. Where a question asks that you "identify all persons," provide the name, address and telephone number of the person.

If you need more space to provide a full answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

#### **DEFINITIONS:**

"*Claimant*" shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the Borough of New Milford.

"*Documents*" shall refer to any written, photographic or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

"*Person*" shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

"*Public Entity*" shall refer to the Borough of New Milford along with any agent, official or employee of the Borough of New Milford against whom a claim is asserted by the Claimant.

**NOTE:** That the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or a public employee.

If the claim involves only property damage, then the portion on personal injuries need not be answered. If the claim involves no property damage, then the portion on property damage need not be answered.

## INFORMATION ON THE CLAIMANT

1. Provide the following information with respect to the Claimant:
  - a. Any other name by which the Claimant has been known.
  - b. Address at the time of the incident giving rise to the claim.
  - c. Marital Status [at the time of the incident and current]
  - d. Identify each person residing with the claimant and the relation, if any, of the person to the Claimant.
2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time as the Claimant resided at the address and the relation, if any, of the person to the Claimant.

## INFORMATION ON ALL CLAIMS

3. Provide the exact date, time and place of the incident forming the basis of the claim and the weather conditions prevailing at the time.
4. Provide the Claimant's complete version of the events that form the basis of the claim.
5. List any and all individuals who were witnesses to or who have knowledge of the facts of the incident which gives rise to the claim. Provide the full name and address of each individual.
6. Identify all public entities or public employees [by name and position] alleged to have caused the injury or property damage and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage.
7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition and the manner in which you claim the condition caused the injury.
8. If you allege a dangerous condition of public property, state the specific basis on which you claim that the public entity was responsible for the condition and the specific basis and date on which you claim that the public entity was given notice of the alleged dangerous condition. **Statements such as "should have known" and "common knowledge" are insufficient.**
9. If you or any other party or witness consumed any alcoholic beverages, drugs or medications within twelve (12) hours before the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed (b) the quantity thereof (c) where consumed (d) the names and addresses of all persons present.

10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payors. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person on your behalf, including doctors, hospitals or any person repairing damage to property.
11. If any photographs, sketches, charts or maps were made with respect to anything that is the subject matter of the claim, state the date thereof, the names and addresses of the persons making the same and of the persons who have present possession thereof. Attach copies of any photographs, sketches, charts or maps.
12. If you or any of the parties to this action or any of the witnesses made any statements or admissions, set forth what was said; by whom said; date and place where said; and in whose presence, giving names and addresses of any persons having knowledge thereof.
13. State the total amount of your claim and the basis on which you calculate the amount claimed.
14. Provide copies of all documents, memoranda, correspondence, reports [including police reports], etc. which discuss, mention or pertain to the subject matter of this claim.
15. Provide the names and addresses of all persons or entities against whom claims have been made for injuries or damages arising out of the incident forming the basis of this claim and give the basis for the claim against each.

## PROPERTY DAMAGE CLAIMS

16. If your claim is for property damage, attach a description of the property damage and an estimate of the costs of repair. If your claim does not involve any claim for property damage, enter "None".

**If your claim is for property damage only, initial here and proceed directly the certification section on the next to last page of this form.**

\_\_\_\_\_ Initials

## PERSONAL INJURY CLAIMS

17. Was any complaint made to the public entity or to any official or employee of the public entity? State the time and place of the complaint and the person or persons to whom the complaint was made.
18. Describe in detail the nature, extent and duration of any and all injuries.
19. Describe in detail any injury or condition claimed to be permanent.
20. If confined to any hospitals, state name and address of each and the dates of admission and discharge. Include all hospital admissions prior to and subsequent to the alleged injury and give the reason for each admission.
21. If x-rays were taken, state (a) the address of the place where each was taken (b) the name and address of the person who took them (c) the date when each was taken (d) what each disclosed (e) where and in whose possession they now are. Include all x-rays, whether prior to or subsequent to the alleged injury forming the basis of the claim.
22. If treated by doctors, including psychiatrists or psychologists, state (a) the name and present address of each doctor (b) the dates and places where treatments were received (c) the nature of the treatment (d) the date of last treatment or, if treatments are continuing, the schedule of continuing treatments. Provide true copies of all written reports rendered to you or about you by any doctors whom you propose to have testify on your behalf.
23. If you have any physical impairment which you allege is caused by the injury forming the basis of your claim and which is affecting your ordinary movements, hearing or sight, state in detail the nature and extent of the impairment and what corrective appliances, support or device you use to overcome or alleviate the impairment.

24. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and give the name and present address of each doctor who treated you for the condition, the period during which treatment was received and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of the claim.
25. If any treatments, operation or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation or surgery (b) the purpose thereof and the results anticipated or expected (c) the name and address of the doctor who recommended the treatments, operation or surgery (d) the name and address of the doctor who will administer or perform the same (e) the estimated medical expenses to be incurred (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence (g) all other losses or expenditures anticipated as a result of the treatments, operation or surgery (h) further if it is your intention to undergo the treatments, operation or surgery, please give the approximate date.
26. Itemize any and all expenses incurred for hospitals, doctors, nurses, x-rays, medicines, care and appliances and indicate which expenses were paid by any insurance coverage.
27. If employed at the time of the alleged injury forming the basis of the claim state (a) the name and address of the employer (b) position held and the nature of the work performed (c) average weekly wages for the year prior to the injury (d) period of time lost from employment, giving dates (e) amount of wages lost, if any. List any sources of income continuation or replacement, including, but not limited to, worker's compensation, disability income, social security and income continuation insurance.
28. If other loss of income, profit or earnings is claimed, state (a) total amount of the loss (b) give a complete detailed computation of the loss (c) the nature and dates of loss.
29. If you are claiming lost wages state (a) the date that the employment began (b) the name and address of the employer (c) the position held and the nature of the work performed (d) the average weekly wages. Attach copies of pay stubs or other complete payroll record for all wages received during the past year.



**DOCUMENT REQUEST:** Provide all documents identified in your answers to the above questions.

**CERTIFICATION**

I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

\_\_\_\_\_  
Signature of Claimant

Date: \_\_\_\_\_

## AUTHORIZATION TO DISCLOSE HEALTH INFORMATION

\_\_\_\_\_  
Patient's Name

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Address

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Address

1. I hereby consent and authorize the use and/or disclosure of my health information as described below.
2. The following individual or organization is authorized to make the disclosure:

	Specific date(s) of treatment and/or admission:
	<i>All dates of examination and treatment</i>

3. The type and amount of information to be used or disclosed is as follows:

MY ENTIRE MEDICAL CHART FOR ALL DATES OF SERVICE INCLUDING:

Problem List	Laboratory Results
Medication List	Consultation Reports
List of Allergies	X-Ray and Imaging Reports
Immunization Record	Personal contact with provider of service
Most recent history & physical	Other: Bills
Most recent discharge summary	

I understand that the information in my health record may include information related to sexually transmitted disease, acquired immunodeficiency syndrome (AIDS), or human immunodeficiency virus (HIV). It may also include information about behavioral, psychiatric or mental health services and treatment for alcohol and drug abuse or genetic information. I authorize release of this information.

This information may be disclosed to and used by the following individual or organization or any of the attorneys or authorized representative thereof for the purpose of legal representation, or to provide copies of my records to opposing parties in litigation, which I have commenced.

Borough of New Milford  
930 River Road  
New Milford, NJ 07646

I understand I have the right to revoke this authorization at any time. I understand that if I revoke this authorization I must do so in writing and present my written revocation to the health information management department. I understand that revocation will not apply to my insurance company when the law provides my insurer the right to contest a claim under my policy. If I fail to specify an expiration date, event or condition, this authorization will expire at the conclusion of the litigation between \_\_\_\_\_

I understand the disclosure of this health information is voluntary. I can refuse to sign this authorization. I need not sign this form in order to assure treatment. I understand that I may inspect or copy the information to be used or disclosed, as provided in CFR 164.524. I understand any disclosure of information carries with the potential for an unauthorized re-disclosure and the information may not be protected by federal confidentiality rules. If I have questions about disclosures of my health information, I can contact the HIM director or privacy officer for information.

I understand that this consent shall operate as a complete release of liability to the hospital, medical provider, and to their employees for the release of the information specified above. I have read and understand the terms of this Authorization and I have had an opportunity to ask questions about the use and disclosure of my health information. I hereby knowingly and voluntarily, authorize the provider of medical services to disclose my health information in the matter described above.

\_\_\_\_\_  
Signature of Patient/Legal Representative

\_\_\_\_\_  
Date

#### NOTICE OF RECIPIENT OF INFORMATION

Each disclosure made with the patient's consent may be accompanied by the written statement reproduced below. This information has been disclosed to you from records protected by Federal confidentiality rules 42 C.F.R. Part 2. The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent from the person to whom it pertains or as otherwise permitted by 42 C.F.R. Part 2. A general authorization for the release of medical or other information is not sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse patient.

# AUTHORIZATION FOR RELEASE OF EMPLOYMENT RECORDS

TO: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

RE: \_\_\_\_\_

Employee's Name

\_\_\_\_\_

Address

\_\_\_\_\_

Address

\_\_\_\_\_

Social Security Number

\_\_\_\_\_

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

Christine Demiris, Borough Administrator  
Borough of New Milford  
930 River Road  
New Milford, NJ 07646

all information relating to my employment, including, but not limited to, my job title, assigned duties, compensation, benefits, attendance, and sick leave and to permit him or her to inspect and make copies or abstracts thereof.

Approximate date of lost time:

\_\_\_\_\_

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

\_\_\_\_\_

Authorized Signature

\_\_\_\_\_

Date

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:41

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**A RESOLUTION TO AFFIRM THE BOROUGH OF NEW MILFORD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS, AND VOLUNTEERS**

**WHEREAS**, it is the policy of the Borough of New Milford to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the Mayor and Council of the Borough of New Milford has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE BE IT ADOPTED** by the Mayor and Council of the Borough of New Milford that:

**Section 1:** No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

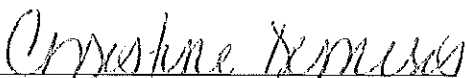
**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:42

Offered by: .....

Seconded by: .....

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE  
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S  
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in  
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Mayor and Council of the Borough of New Milford, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cynthia Demaris*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:43

Offered by: Ronald [Signature]

Seconded by: Jim [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

APPROVE TRI-BOROUGH ASSOICATION MUTUAL AID  
WITH RIVER EDGE AND ORADELL

**WHEREAS**, the Fire Departments of the Borough of New Milford and the Boroughs of River Edge and Oradell in the County of Bergen and the State of New Jersey have heretofore mutually agreed to establish a Tri-Borough Association Mutual Aid for better fire protection in these three towns.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that an Agreement, the details of which are in the possession of New Milford, River Edge and Oradell be further approved as of January 4, 2023.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Mayor and Council of the Boroughs of River Edge and Oradell.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demas



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:44

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

APPROVE INTER-BOROUGH MUTUAL AID GROUP

**WHEREAS**, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2, and

**WHEREAS**, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

**WHEREAS**, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby,

Alpine	Dumont	Norwood
Bergenfield	Harrington Park	Old Tappan
Closter	Haworth	Rockleigh
Cresskill	New Milford	Tenafly
Demarest	Northvale	

**WHEREAS**, it is necessary to have an agreement to define the obligations and duties of the parties of the Inter-borough Mutual Aid Group;

**NOW THEREFORE BE IT RESOLVED**, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows:

1. Call for assistance: all calls for assistance among the Mutual Aid member shall be made through the dispatch facility of the department or municipality for the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance

shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

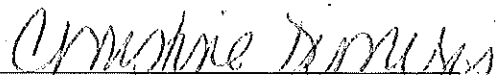
2. The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
3. There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
4. Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible parties.
5. Each of the undersigned municipalities agrees to assume the cost of loss or damage to its own equipment.
6. It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdraw from the mutual aid group. A 30-day written notice shall be given by any party to this Agreement of their intention to withdraw from this Agreement. The Agreement shall remain in full force thereafter as regards the remaining signatories.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the Mayor and Council of all aforementioned municipalities.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023: 45

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN PARAMUS AND  
NEW MILFORD FIRE DEPARTMENTS**

**WHEREAS**, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

**WHEREAS**, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

**WHEREAS**, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Paramus

**WHEREAS**, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Paramus fire departments;

**NOW THEREFORE BE IT RESOLVED**, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cristine Bernasconi*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:46

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN EMERSON AND  
NEW MILFORD FIRE DEPARTMENTS**

**WHEREAS**, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

**WHEREAS**, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

**WHEREAS**, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Emerson

**WHEREAS**, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Paramus fire departments;

**NOW THEREFORE BE IT RESOLVED**, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cynthia Demaris*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:47

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SANDHUSEN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SIROCCHI-HURLEY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SEYMOUR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN TEANECK AND  
NEW MILFORD FIRE DEPARTMENTS**

**WHEREAS**, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

**WHEREAS**, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

**WHEREAS**, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Teaneck

**WHEREAS**, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Paramus fire departments;

**NOW THEREFORE BE IT RESOLVED**, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Christine Demaris*



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:40

Offered by: *Randy [Signature]*

Seconded by: *Lisa [Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**APPROVE MUTUAL AID AGREEMENT WITH BERGEN COUNTY  
HAZARDOUS MATERIALS RESPONSE ASSOCIATION**

**WHEREAS**, in the interest of public safety, preservation of the environment and of property, the Bergen County Hazardous Materials Response Association (BCHMRA) has been formed to foster cooperation and coordination between the hazardous materials emergency response teams based in Bergen County, New Jersey; and

**WHEREAS**, a primary goal of the BCHMRA is to ensure the safe and efficient handling of hazardous materials emergency response activities within the County; to aid and assist any agency(s) or party(s) requesting such; and

**WHEREAS**, the membership of the BCHMRA is comprised of the following agencies: Bergen County Department of Health Services, Bergen County O.E.M., Fair Lawn Heavy Rescue, Garfield Fire Department, Mahwah Fire Department, Mid-Bergen Haz-Mat, New Milford Fire Department, North Arlington Fire Department, Paramus Fire Department, and the Ramsey Rescue Squad; and

**WHEREAS**, the member teams wish to enter into a Mutual Aid Agreement to accomplish these purposes.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that the Mutual Aid Agreement, the details of which are in the possession of the New Milford Fire Department and the other participating agencies, be further approved as of January 4, 2023;

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to each of the participating agencies.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cristine Demus*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:49

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**INTERLOCAL SERVICES AGREEMENT  
MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE**

**WHEREAS**, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

**WHEREAS**, the Bergen County Police Chiefs Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

**WHEREAS**, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

**WHEREAS**, it is also recognized that the New Milford Police Department Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of New Milford to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford that the Police Department of the Borough of New Milford, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Cristine Demaris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:50

Offered by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (Ile)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford wish to enter into an agreement for ongoing website maintenance; and

**WHEREAS**, H&H Web Management LLC has provided this service, including email/phone consultation, text/document upload and creation of photo galleries and top-bar images, since January 1, 2014; and

**WHEREAS**, H&H Web Management LLC has submitted a proposal to provide this service to from January 1, 2023 through December 31, 2023 at the rate of \$2,850.00 annually.

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of New Milford be and is hereby authorized to enter into an Agreement with H&H Web Management LLC for Website Maintenance as outlined in the proposal dated December 14, 2022 and that the Borough Administrator is authorized to execute said Agreement; and

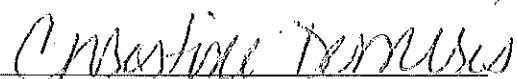
**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to Heather Henry, H&H Web Management LLC, 418 Washington Avenue, Township of Washington, NJ 07676 with the signed agreement.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Municipal Clerk O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-20-1202-028 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:51

Offered by: *David A. Putrino*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, the New Milford Fire Department has requested access to the waterways of Veolia Water Company for the purposes of conducting periodic water rescue drills and training; and

**WHEREAS**, Veolia Water Company has drafted an agreement entitled Right-of-Entry and Indemnity Agreement 2023; and

**WHEREAS**, the Right-of-Entry and Indemnity Agreement 2023 has been reviewed and approved by the Borough Risk Manager and the Borough Attorney.

**NOW, THEREFORE, BE IT RESOLVED** the governing body hereby authorizes Mayor Michael Putrino to execute the Right-of-Entry and Indemnity Agreement 2023 with Veolia Water Company.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

*Cynthia Demus*

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:52

Offered by [Signature]

Seconded by [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

**WHEREAS**, Vincent Cahill has served as the Zoning Officer since April 1, 2016;  
and

**WHEREAS**, the responsibilities of the Zoning Officer have continued to increase  
on an annual basis.

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the  
Borough of New Milford hereby approve an annual stipend of \$12,000 for Vincent Cahill  
for his responsibilities as Zoning Officer in the Borough of New Milford effective  
January 1, 2023.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that  
adequate funds have been appropriated in the "Public Works S/W Regular" portion of the  
2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-  
2010-26-2901-136 for the above referenced professional service for the calendar year 2023.  
Maximum dollar value is as set forth above.

[Signature]  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of  
New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]  
Christine Bernini

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:53

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, the Borough of New Milford wishes to participate in the FEMA Community Rating System (CRS), a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the National Flood Insurance Program; and

**WHEREAS**, the scope of the CRS program calls for the appointment of a CRS Coordinator; and

**WHEREAS**, the Director of the Department of Public Works, Vincent Cahill, has agreed to accept the additional responsibilities of the CRS Coordinator for an annual stipend of \$12,000; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby approve the appointment of Vincent Cahill as the CRS Coordinator, with an annual stipend of \$12,000, effective January 1, 2023.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Public Works S/W Regular" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-26-2901-136 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

[Signature]  
Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023: 54

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (lie)				

**WHEREAS**, DPW Superintendent Syl Bresa has shared Property Maintenance responsibilities with the Director of the DPW since April 2019; and

**WHEREAS**, the Director of the DPW has taken on additional responsibilities and will no longer serve as a Property Maintenance Officer; and

**WHEREAS**, Syl Bresa has agreed to accept sole responsibility as Property Maintenance Officer as outlined in the Revised General Ordinances of the Borough of New Milford 12-2 for an annual stipend of \$11,000.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby reconfirm the appointment of Syl Bresa as a Property Maintenance Officer, with an annual stipend of \$11,000, effective January 1, 2023.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Public Works S/W Regular" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget account 01-2010-26-2901-136 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

[Signature]  
Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

[Signature]



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:55

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (lie)				

**WHEREAS**, there exists a need for a Police Officer in the New Milford Police Department; and

**WHEREAS**, The Mayor and Council of the Borough of New Milford are aware of this vacancy and wish to fill the position; and

**WHEREAS**, Chief Brian Clancy and a selected Police Committee interviewed several candidates for the position and recommend Thomas Foschini; and

**WHEREAS**, the candidate, Thomas Foschini, has his Bachelor of Science degree in Criminal Justice from Stevenson University. He is Certified Class II special Officer and is currently employed by the Hackensack Police Department; and

**WHEREAS**, Thomas Foschini has agreed to join the New Milford Police Department as a Probationary Officer until such time as he can obtain his Police Training (PTC) Certification at a salary of \$38,295, with entitlement to membership within P.B.A. Local #83; and

**WHEREAS**, Thomas Foschini will advance to Patrolman 1, at a salary of \$46,091, upon successful completion of PTC certification.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby appoint Thomas Foschini as a New Milford Probationary Police Officer effective January 16, 2023, at a salary of \$38,295, with a one-year probationary period.

**BE IT FURTHER RESOLVED**, this appointment will be subject to a customary physical examination, drug screening, and psychiatric evaluation.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Croschme Dennis

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:56

Offered by [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (lie)				

**WHEREAS**, a contractor rate has been established by the Police Department to provide police protection and traffic control for construction details; and

**WHEREAS**, the Police Department has recommended an hourly rate to \$175.00 per officer, for commercial contractors (e.g. PSE&G, United Water) with a four hour minimum and a two hour notice of cancellation; and

**WHEREAS**, the hourly rate for non-profit organizations (e.g. church, school) will continue to be charged at the actual overtime rate per officer; and

**WHEREAS**, all fees include use of police vehicles, equipment, communications and administrative costs.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby approve the hourly contractor rate of \$175.00 per officer for police protection and traffic control for construction details as outlined above.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Chief Clancy.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demas

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023: 57

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (Ile)				

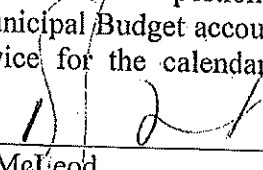
**WHEREAS**, New Milford Board of Health has made a recommendation to the Mayor and Council to contract for pest services for the exterior treatment of rats and mice; and

**WHEREAS**, Excel Pest Services has provided a Pest Control Service Agreement that provides for the exterior treatment of rats a mice at a fee of \$210 per month.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby approve the Pest Control Service Agreement with Excel Pest Services and authorize the Borough Administrator to sign the agreement on behalf of the Borough of New Milford.

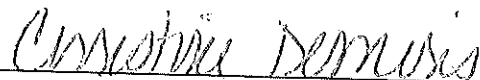
**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to New Milford Board of Health.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "Board of Health O/E" portion of the 2023 temporary budget and will be appropriated in the 2023 Municipal Budget accounts 01-2010-27-3302-116 for the above referenced professional service for the calendar year 2023. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

  
Christopher Demusis

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:58

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (Ito)				

**WHEREAS**, the New Milford Fire Department submitted an application under the Department of Homeland Security FY 2021 Assistance to Firefighters Grant Program; and

**WHEREAS**, former NMFD Chief Jared Birnbaum received notification that the application has been approved for award in the amount of \$321,900; and

**WHEREAS**, the award for the FY 2021 Assistance to Firefighters Grant Program must be formally accepted.

**NOW, THEREFORE, BE IT RESOLVED** the Mayor and Council of the Borough of New Milford hereby authorize former Chief Birnbaum to accept the FY 2021 Assistance to Firefighters Grant Program award on behalf of the New Milford Fire Department.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

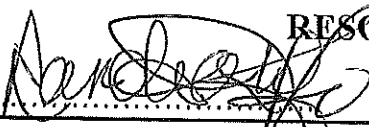
SEAL


[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:59

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SANDHUSEN	/			
SIROCCHI-HURLEY				/
DUFFIE	/			
GROTSKY	/			
SEYMOUR	/			
GRANT	/			
MAYOR (tie)				

WHEREAS, there is a need in the Borough of New Milford for Animal Control Services; and

WHEREAS, the Uniform Shared Services and Consolidation Act (NJSA 40A:65-1 et seq.) promotes the broad use of Shared Services to reduce local expenses funded by property taxes; and

WHEREAS, the Bergen County Department of Health Services (BCDHS) coordinates and assures the preservation, protection and promotion of essential public health services and seeks to assist municipalities with their public health obligations; and

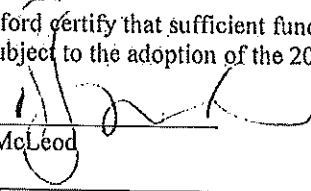
WHEREAS, through the Bergen County Animal Shelter and Adoption Center (BCASAC) BCDHS provides Animal Control Services that meet the mandatory municipal compliance for Animal Control, including applicable sections of N.J.S.A 4:19, N.J.A.C. 8:23A, N.J.A.C. 8:52 and N.J.A.C. 8:57; and

WHEREAS, the Mayor and Council wish to enter into a two-year agreement for Animal Control Services with BCDHS; and

WHEREAS, BCDHS has drafted a shared service agreement to provide Animal Control Services for \$1.55 per capita (\$26,230.65) in 2023 and \$1.59 per capita (\$26,907.57) in 2024.

NOW, THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of New Milford hereby authorize Mayor Putrino to sign the two-year Shared Service Agreement for Animal Control Services between the Borough of New Milford and BCDHS and further authorizes the Borough Clerk to attest to the same.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 01-2010-27-3402-038. Subject to the adoption of the 2023 and 2024 annual budgets. Maximum dollar value is as set forth above.

  
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2023:60

Offered by: *Randy [Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SANDHUSEN	✓			
SIROCCHI-HURLEY				✓
DUFFIE	✓			
GROTSKY	✓			
SEYMOUR	✓			
GRANT	✓			
MAYOR (tie)				

**RESOLUTION AUTHORIZING TAX APPEAL ATTORNEY TO SETTLE 2020,  
2021 AND 2022 TAX APPEALS CAPTIONED**

730 River Rd. Prop. c/o Curtis Cory and/or Wayne Valley Investment LLC  
v. Borough of New Milford  
Block 501, Lot 4

Under Docket Numbers: 008593-2020  
001459-2021  
000593-2022

**WHEREAS**, 730 River Rd. Prop. c/o Curtis Cory and/or Wayne Valley Investment LLC is the owner of the property captioned above; and

**WHEREAS**, tax appeals challenging the tax assessments for the tax years 2020, 2021 and 2022 have been filed and pending; and

**WHEREAS**, it is hereby stipulated and agreed that the assessment of the following property be adjusted and a judgment be entered as follows:

Block: 501, Lot 4  
Address: 730 River Road

<u>Year: 2020</u>	<u>Original Assessment</u>	<u>County Board Judgment</u>	<u>Tax Court Judgment</u>
LAND	\$ 475,700	N/A	\$ 475,700
IMPROVEMENT	\$ 2,624,300	DIRECT APPEAL	\$ 2,624,300
TOTAL	\$ 3,100,000		\$ 3,100,000

Block: 501, Lot 4  
Address: 730 River Road

<u>Year: 2021</u>	<u>Original Assessment</u>	<u>County Board Judgment</u>	<u>Tax Court Judgment</u>
LAND	\$ 475,700	N/A	\$ 475,700
IMPROVEMENT	\$ 2,624,300	DIRECT APPEAL	\$ 1,624,300
TOTAL	\$ 3,100,000		\$ 2,100,000

Block: 501, Lot 4  
Address: 730 River Road

<u>Year: 2022</u>	<u>Original Assessment</u>	<u>County Board Judgment</u>	<u>Tax Court Judgment</u>
LAND	\$ 475,700	N/A	\$ 475,700
IMPROVEMENT	\$ 2,624,300	DIRECT APPEAL	\$ 1,424,300
TOTAL	\$ 3,100,000		\$ 1,900,000

**WHEREAS**, the taxpayer has sought reduction in assessments through complaints filed in the tax court; and

**WHEREAS**, the parties have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property(ies) they deem necessary and appropriate for the purpose of enabling them to enter into the Stipulation; and

**WHEREAS**, the assessor to the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred ; and

**WHEREAS**, Based upon the foregoing, the undersigned represent to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with the assessing practices generally applicable in the taxing district as required by law; and

**WHEREAS**, all refunds due as a result of the settlement set forth herein shall be payable to: "Brach Eichler L.L.C. and Wayne Valley Investments LLC", and forwarded to Daniel J. Pollak within sixty (60) days of the date of the Judgment; and

**WHEREAS**, statutory interest, pursuant to N.J.S.A. 54:3-27.2, having been waived by taxpayer, shall not be paid provided the tax refund is paid within sixty (60) days of the date of entry of the Tax Court judgment; and

**WHEREAS**, The parties further agree that the 2023 assessment shall not exceed \$1,600,000 and that Plaintiff has the right to file an appeal to the Bergen County Board of Taxation or Tax Court of New Jersey to effectuate or confirm this agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of New Milford agrees to authorize the Tax Appeal Attorney to execute a Stipulation of Settlement on behalf of the Borough of New Milford with respect to the within matters pending in the Tax Court of New Jersey for the tax years 2020, 2021 and 2022 under the Docket Numbers as set forth above; and

**BE IT FURTHER RESOLVED** that upon receipt of the Tax Court Judgment that Tax Collector is authorized to calculate the amount of the refund and cause same to be paid to the taxpayer, without statutory interest, within 60 days from the receipt of the Tax Court Judgment is received and shall forward same directly to the:

Daniel J. Pollak  
Brach Eichler L.L.C.  
101 Eisenhower Parkway  
Roseland, NJ 07068-1067

**BE IT FURTHER RESOVLED** that copies of this Resolution are to be provided to the Borough Clerk, Borough Tax Collector, Borough Tax Assessor, and Tax Appeal Attorney, Craig Bossong, Esq.

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I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 4, 2023.

SEAL

Christine Demaris