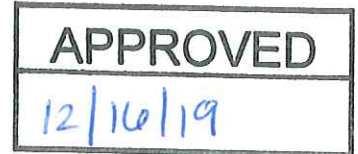


MINUTES
BOROUGH OF NEW MILFORD
7:00 PM WORK SESSION
OPEN SESSION immediately following
8:00 PM PUBLIC MEETING
Monday, November 25, 2019



WORK SESSION:

Mayor Putrino read the Open Public Meeting and Mission Statements.

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Matthew Seymour	Present
Council President Randi Duffie	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Greco-Langschultz	Present
Councilwoman Hedy Grant	Present
Mayor Michael Putrino	Present

Also Present: K. Kelly – Borough Attorney; C. Demiris – Administrator/Borough Clerk

Councilman Grotsky made a motion to go into closed session. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:06 PM.

CLOSED SESSION:

1. Crossing Guard Salaries
2. Review of Closed Session Minutes

At the conclusion of the closed session, Councilwoman Grant made a motion to return to open session. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:22 PM.

OPEN SESSION:

1. Domestic Violence Policy Act for Public Employers

The Administrator referenced the state mandated policy, which had been forwarded previously. The policy requires the Borough to designate a Human Resources Officer (HRO) to assist employees who are victims of domestic violence. The Administrator said the HRO is required to receive training on how to respond and is tasked with a number of specific responsibilities. She said she is recommending Deputy Administrator/Deputy Clerk Diane Grimaldi for the position and there is a resolution on the agenda to appoint her. She said the JIF has provided a model policy which must be adopted locally. She said the labor attorney said it can be adopted as part of the Borough's overall policies and procedures or as a standalone policy. The Council agreed to adopt it as a standalone policy. The Administrator will prepare the policy for the governing body's approval.

2. Administrator's Report

The Administrator said office staff has been working 8:00 AM to 4:30 PM since November 20th and will continue to do so through November 26th; offices will close at 1:00 PM on Wednesday, November 27th and will remain closed through Friday, November 29th.

Regarding the Borough Hall renovation, the Administrator reported that the contractor is on schedule to complete sheetrock and paint by the end of next week for the northern portion of the area being renovated, with an anticipated completion by Christmas. Once completed, the Court office will be moved into the newly renovated portion of the building and they will begin work on the existing Court office during the first week in January.

The Administrator said budget requests have gone out to the departments with a return date of December 13th. She said once all of the departmental budgets have been submitted, budget books will be distributed for the governing body's review.

The Administrator said RFQ responses for the 2020 professional appointments were due today. She said they have been collated and are being distributed for the governing body's review.

The Administrator said there will be just one Mayor and Council meeting in December, which is scheduled for December 16th.

COUNCIL:

Councilwoman Greco-Langschultz said the Fire Department presented the Mayor and Council with a plaque at their recent dinner, thanking the governing body for their support throughout the year.

Councilman Seymour said he would like to draft a letter, on behalf of the governing body, to thank the various agencies for their participation in the Domestic Violence Event. There were no objections from the Council.

Councilwoman Sirocchi-Hurley said GPR (Ground Penetrating Radar) was recently completed at the French Huguenot Cemetery and there were a number of hits that could be grave related targets. She said the Historic Commission is expecting a report within the week.

Councilwoman Sirocchi-Hurley reminded everyone of the Tree Lighting Ceremony, scheduled for Sunday, December 1st at 6:00 PM.

Councilwoman Grant made a motion to reconvene in Council Chambers. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed. Time 7:44 PM.

PUBLIC SESSION:

Mayor Putrino called the meeting to order, asked for a moment of silent prayer and/or reflection and led the flag salute. Mayor Putrino read the Open Public Meeting Law and Mission Statements and pointed out the fire exits in the Conference Room.

ROLL CALL:

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Matthew Seymour	Present
Council President Randi Duffie	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Greco-Langschultz	Present
Councilwoman Hedy Grant	Present
Mayor Michael Putrino	Present

COUNCIL COMMITTEE REPORTS:

Councilman Grotsky made a motion to file Committee Reports with the Borough Clerk to be spread in full upon the minutes. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

UNFINISHED BUSINESS:

Council President Duffie made a motion to approve the minutes from the November 13, 2019 Closed and Work Session meetings. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

NEW BUSINESS:

INTRODUCE ORDINANCE 2019:28

AN ORDINANCE REPEALING AND REPLACING IN ITS ENTIRETY CHAPTER XXXII ENTITLED "AFFORDABLE HOUSING" OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF NEW MILFORD, TO ADDRESS THE REQUIREMENTS OF THE FAIR HOUSING ACT AND THE UNIFORM HOUSING AFFORDABILITY CONTROLS (UHAC) AND TO COMPLY WITH THE BOROUGH'S THIRD ROUND AFFORDABLE HOUSING OBLIGATIONS.

Councilwoman Grant made a motion to introduce this ordinance on the first reading. Council President Duffie seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on December 16, 2019.

Councilman Grotsky made a motion to add a resolution to the consent agenda, to approve an hourly rate of \$17.50 for school crossing guards, effective January 1, 2020. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. The resolution was added as 2019:259.

COUNCIL:

Councilwoman Greco-Langschultz said the Fire Department presented the Mayor and Council with a plaque at their recent dinner, thanking the governing body for their support throughout the year.

Mayor Putrino said he recently attended the New Jersey Society of Municipal Engineers Awards Luncheon, at which Boswell Engineering received First Place honors for Municipal Construction Management Projects (Population under 20,000) for Kennedy Memorial Field Improvements.

Council President Duffie said the Environmental Commission will soon be forwarding their updated recommendation, on the ordinance to ban single use bags, for the governing body's consideration.

Councilwoman Sirocchi-Hurley said the Tree Lighting will be held on Sunday, December 1st at 6:00 PM and wreaths are being place at the cemetery at 4:00 PM. She also advised of the Elk's Memorial Service taking place the same day at 2:00 PM.

RESOLUTIONS:

- 2019:249 Closed Session
- 2019:250 Payment of Bills and Vouchers
- 2019:251 Award Base Bid and Alternate for Boulevard (Section 9) Improvements to 4 Clean-Up
- 2019:252 Record Construction Design Immunity – Boulevard (Section 9) Improvements
- 2019:253 Authorize Boswell Engineering to provide inspection services for the Boulevard (Section 9) Improvements at a cost not to exceed \$32,000
- 2019:254 Authorize Community Development Application – ADA Ramp at Prospect Park - \$19,000
- 2019:255 Authorize Submission of Strategic Plan – New Milford Municipal Alliance Grant – Fiscal 2021
- 2019:256 Accept Terms of Award of Master Contract between Riverside Cooperative and J. Fletcher Creamer & Sons, Inc. for Emergency Water Main and/or Strom and Sanitary Sewer Repairs
- 2019:257 Authorize Mayor to sign Employment Agreement with Borough Administrator
- 2019:258 Appoint Human Resource/Personnel Officer (HRO) Pursuant to N.J.S.A. 11A:2-6a
- 2019:259 Approve hourly wage of \$17.50 for School Crossing Guards effective January 1, 2020

COMMENTS FROM THE PUBLIC

Councilwoman Grant made a motion to open the meeting for public comment. Councilwoman Greco-Langschultz seconded the motion. The motion carried. All present in favor, none opposed.

Jude Ezech – 218 Faller Drive. Mr. Ezech asked what the hourly rate for crossing guards was prior to the increase and expressed his approval of the increase.

Being no other member of the public who wished to comment, Councilwoman Sirocchi-Hurley made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

VOTE ON RESOLUTIONS

Councilman Seymour made a motion to approve the consent agenda consisting of resolutions 2019:249 through 2019:259. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

ADJOURNMENT

Being no further business before the Council, Council President Duffie made a motion to adjourn. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed. Time 8:02 PM.

Respectfully submitted,



Christine Demiris, RMC, CMC
Borough Clerk

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 249

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
SEYMOUR	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
MAYOR (tie)				

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Crossing Guard Salaries
2. Review of Closed Session Minutes

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:250

Offered by: [Signature]

Seconded by:

Member	Yes	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, the claims and accounts listed in the attached, have been authorized by the CFO, and found correct.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$189,409.15.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 23, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD**Bill list****NOVEMBER 25, 2019**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
EDIE RYERSON	70.00	10/1/19 ENVIRONMENTAL COMM. MTG	ENVIRONMENT	17877
SCOTT G. SPROVIERO, ESQ.	100.00	11/12/19 ATTEND ZB MEETING 2019	ZONING	17878
LISA ALJIAN, ESQ.	350.00	INV.500393 SEPT. & OCTOBER RENT	RENT	17879
JOHN L. SHAHDANIAN, ESQ	1525.00	INV.191926 & 14400 OCTOBER LABOR	LEGAL	17880
KEVIN P. KELLY, ESQ.	3685.29	INV.11980 OCTOBER LEGAL SERVICES	LEGAL	17881
MC NERNEY & ASSOC. INC.	400.00	INV.2019-348 NM REDEVELOPMENT VS.	ASSESSMENT	17882
BOSWELL MCCLAVE ENGINEERING	310.50	INV#135437 10/29/19 NMES756 1023	ZONING	17883
DELTA DENTAL OF NJ. INC.	9103.75	DECEMBER, 2019 DENTAL PREMIUM	INSURANCE	17884
WB MASON CO., INC.	1039.17	INV.204471718 & 204573361	POLICE	17885
WB MASON CO., INC.	371.53	INV.204017681 10/16/19	MUNICIPAL	17886
ATLANTIC TOMORROWS OFFICE	55.33	INV.CNIN959065 10/22/19 JULY-SEPT.	SENIOR	17887
ATLANTIC TOMORROWS OFFICE	154.93	INV.CNIN967103 NOVEMBER, 2019	MUNICIPAL	17888
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN967103 NOVEMBER, 2019	COLLECTION	17888
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN967103 NOVEMBER, 2019	ASSESSMENT	17888
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN967103 NOVEMBER, 2019	CODE	17888
ATLANTIC TOMORROWS OFFICE	101.05	INV.CNIN967103 NOVEMBER, 2019	POLICE	17888
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN967103 NOVEMBER, 2019	PUBLIC	17888
ATLANTIC TOMORROWS OFFICE	0.00	INV.CNIN967103 NOVEMBER, 2019	MUNICIPAL	17888
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN967103 NOVEMBER, 2019	MUNICIPAL	17888
MILLENNIUM STRATEGIES, LLC.	3000.00	INV.9242 OCTOBER 2019 GRANT WRITER	MUNICIPAL	17889
OPTIMUM	109.44	NOVEMBER, 2019 CURRENT CHARGES	MUNICIPAL	17890
OPTIMUM	12.39	NOVEMBER, 2019 CURRENT CHARGES	PUBLIC	17890
OPTIMUM	46.28	NOVEMBER, 2019 CURRENT CHARGES	RECREATION	17890
OPTIMUM	0.00	NOVEMBER, 2019 CURRENT CHARGES	O/E	17890
OPTIMUM	104.85	NOVEMBER, 2019 CURRENT CHARGES	O/E	17890
VERIZON	144.99	11/5-12/4 FIOS -	O/E	17891
VERIZON	89.99	10/4-11/3 FIOS	O/E	17892
PITNEY-BOWES GLOBAL	709.29	INV.3309959375 4TH QTR OCT, NOV,	MUNICIPAL	17893
IRON MOUNTAIN RECORDS MGMT	360.13	NOVEMBER 2019 INV.CBZM784	MUNICIPAL	17894
GATES FLAG & BANNER COMPANY	196.00	INV.199119 11/1/19 FLAGS FOR	CELEBRATION	17895
GROUND PENETRATING RADAR	200.00	INV.48732 10/31/19 FEASIBILITY	HISTORIC	17896
SUEZ WATER NEW JERSEY	14839.82	NOVEMBER, 2019 HYDRANT CHARGES	O/E WATER	17897
SCOTT GRAPHICS PRINTING	450.00	INV.14958 GARAGE SALE PERMIT FORMS	MUNICIPAL	17898
NJ ASSN. OF	97.00	INV.4074 2018 NSPC ILLUSTRATED NJ	CODE	17899
JAYDA SERVICES L.L.C.	6762.40	11/4/19 STATE HOUSING INSPECTIONS	BOARD OF	17900
SENIORS TECH ACADEMY	200.00	NOVEMBER 2019 COMPUTER TECH HELP	SENIOR	17901
STEPHEN SINISI	300.00	NOVEMBER 2019 SMALL GROUP TRAINING	SENIOR	17902
HASMIG MEKJIAN	462.00	NOVEMBER 2019 TAI CHI INSTRUCTION	SENIOR	17903
PETER GRECO	180.00	12/5/19 MUSICAL ENTERTAINMENT	SENIOR	17904
CLINT HICKOK	150.00	12/20/19 MUSICAL ENTERTAINMENT SR	SENIOR	17905
ROSETOWN COMMUNICATIONS	165.00	INV.123162 10/1-12/31/19 OEN RADIO	EMERGENCY	17906
JART COMPUTER SERVICES	2843.75	INV.6242 JULY-SEPT. COMPUTER	POLICE	17907
D. & E. UNIFORMS	1913.25	INV.55902 CROSSING GUARD UNIFORMS	POLICE	17908
D. & E. UNIFORMS	168.00	INV.55913 9/26/19 DIGENIO CLOTHING	POLICE	17909
DURIE LAWN MOWER & EQUIPMENT	15.80	INV.8288 GASKETS	PUBLIC	17910
S. ROTONDI & SONS, INC.	6609.85	INV.31420,364180,364228 VEGETATIVE GARBAGE &		17911
EXCEL TERMITE & PEST CONTROL	60.00	INV.702968 PEST CONTROL SERVICES	PUBLIC	17912

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
RAPID PUMP & METER	325.00	INV.37526 OCTOBER 2019 JACKSON AVE	PUBLIC	17913
RACHLES/MICHELE'S OIL	3868.71	INV.308130 10/4/19 GAS, 308146	O/E GAS &	17914
AMERICAN HOSE & HYDRAULICS	1304.40	INV.40921 PARTS FOR PACKER TRUCKS	VEHICLE	17915
TE MANAGEMENT NJ, INC.	1165.80	INV.2578666-1374-4 OCTOBER	GARBAGE &	17916
BERGEN FENCE	3200.00	INV.51422 NEW FENCE AROUND FUEL	PUBLIC	17917
NORMAN KRAUSE	292.82	REIMB. HOTEL & MEALS SHADE TREE	PUBLIC	17918
RYAN TUCK	292.82	REIMB. HOTEL & MEALS SHADE TREE	PUBLIC	17919
QUALITY AUTOMALL	113.71	INV.193715, 226142 PARTS	VEHICLE	17920
DAVID WEBER OIL COMPANY	-382.25	INV.474489 10/28/19 55 GAL. DRUM	VEHICLE	17921
DAVID WEBER OIL COMPANY	0.00	INV.474489 10/28/19 55 GAL. DRUM	VEHICLE	17921
DAVID WEBER OIL COMPANY	382.25	INV.474489 10/28/19 55 GAL. DRUM	VEHICLE	17921
DAVID WEBER OIL COMPANY	354.25	INV.474489 10/28/19 55 GAL. DRUM	VEHICLE	17922
ONE CALL CONCEPTS, INC.	167.28	INV.9105104 OCTOBER 2019 MARKOUTS	PUBLIC	17923
RSC ARCHITECTS, P.A.	900.00	INV. 9508 ARCHITECTURAL SERVICES	PUBLIC	17924
EXCEL TERMITE & PEST CONTROL	295.00	INV.698811 BED BUG TESTING AT SR	PUBLIC	17925
SANITATION EQUIPMENT CORP.	503.71	INV.53815,53784,53783 PARTS FOR	VEHICLE	17926
JD SHEDS	0.00	INV.7082019 7/8/19 STORAGE	PUBLIC	17927
JD SHEDS	653.00	INV.7082019 7/8/19 STORAGE	PUBLIC	17927
JD SHEDS	7862.00	INV.7082019 7/8/19 STORAGE	2018 CLEAN	17927
VINCENT CAHILL	165.00	REIMB. MEMBERSHIP FLOODPLAIN	PUBLIC	17928
VINCENT CAHILL	300.00	REIMB. FEES FOR EXAMS-FLOODPLAIN	PUBLIC	17929
VINCENT CAHILL	188.89	PETTY CASH	PUBLIC	17930
QUENCH	366.00	INV.1984276 WATER CHILLERS	PUBLIC	17931
RICCIARDI BROTHERS	647.76	INV.65736 FIELD MARKING PAINT	RECREATION	17932
PC DOES IT	100.00	NOV. 2019 TECH HELP AND SMART	SENIOR	17933
YCE ROMANO	110.00	NOVEMBER 2019 DANCE FITNESS	SENIOR	17934
NIS FLOWERS, LLC	400.00	INV.11727 WREATHS FOR VETERANS DAY	CELEBRATION	17935
THOMSON REUTERS WEST	257.58	INV.841215430 OCT. 2019 ONLINE	POLICE	17936
SCOTT GRAPHICS PRINTING	25.00	INV.15012 HOLIDAY CARDS	POLICE	17937
SCOTT G. SPROVIERO, ESQ.	375.00	11/7-11/13/19 ZONING BD	ZONING	17938
MEDICAL INSURANCE EMPLOYEE	50000.00	MEDICAL REIMBURSEMENT REPLENISH	INSURANCE	17939
ANCHOR RUBBER STAMP	40.50	INV. 5660 ORDINANCE INTRO RUBBER	MUNICIPAL	17940
THE SIGNTIST	385.00	INV.2973 REPLACE SIDE DOOR	VEHICLE	17941
DART COMPUTER SERVICES	3781.25	INV.6241 & 6269 7/1-9/30/19	MUNICIPAL	17942
METROPOLITAN	2310.22	INV.0100498519.147.9 TELEPHONE	O/E	17943
PHILLIPS PREISS GRYGIEL	592.50	INV.#29755 J13008G NM PLANNING	LEGAL	17944
VERIZON	155.64	OCT., 2019 FIOS CHARGES	O/E	17945
H & H WEB MANAGEMENT LLC	600.00	4TH QUARTER WEBSITE MANAGEMENT	MUNICIPAL	17946
PHOENIX ADVISORS LLC	1050.00	DISCLOSURE AGENT SERVICES FILING	FINANCIAL	17947
INTERNATIONAL CODE COUNCIL,	243.00	INV.1001101200 2018 BUILDING &	UNIFORM	17948
NEW JERSEY FIRE EQUIPMENT	117.20	INV. 62366 8 ZICO PULL TAB	FIRE O/E	17949
THE TROPHY KING	640.00	INV.19282 10/21/19 8 PLAQUES FOR	FIRE O/E	17950
HOLY NAME HOSPITAL	172.00	ACCT.81407431201909 OH PHYS.FOR	FIRE O/E	17951
PALMERS ACE HARDWARE	134.49	INV.701787, 702043	FIRE O/E	17952
105 NEW BRIDGE PROPERTIES	2670.00	12/5/19 HOLIDAY PARTY AT SANZARIS	SENIOR	17953
WB MASON CO., INC.	163.62	INV.204893895 CUST.C2365727	CODE	17954
DART COMPUTER SERVICES	75.00	INV. 6212 DOMAIN	MUNICIPAL	17955
CROWN TROPHY	164.00	INV.RE:51180 PLAQUE FOR FIREMENS'	MUNICIPAL	17956
WATER NEW JERSEY	2789.05	OCT., 2019 CURRENT WATER CHARGES	O/E WATER	17957
MERRY BUSINESS PROCED. CO.	496.02	INV.19-346 11/7/19 2019 1099	COLLECTION	17958
DOLORES BULI	1000.00	11/20/19 8 HRS CHC	BOARD OF	17959
BEATTIE PADOVANO, LLC	100.00	INV.1256733 10/22/19 MEETING	PLANNING	17960
BEATTIE PADOVANO, LLC	200.00	INV. 1256735 OCTOBER 2019 MATTER	PLANNING	17961
TAMMI KAMINSKI	225.00	SHADE TREE AUG, SEPT. OCT 2019	SHADE TREE	17962
DELGADO INTERPRETING	320.00	INV.36444 8/21/19 & 36451 9/4/19	MUNICIPAL	17963

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
Total fund:	01	CURRENT	150283.40	

Total Bill List: 150283.40

BOROUGH OF NEW MILFORD

Bill list

NOVEMBER 25, 2019

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE ENGINEERING	384.00	INV.135911 11/8/19 NM695I KENNEDY	2017	2170
BOSWELL MCCLAVE ENGINEERING	10824.50	INV.135618 11/5/19 NM745 BLVD	2019	2171
BOSWELL MCCLAVE ENGINEERING	867.50	INV. 135619 11/5/19* NM758 BAELI	2019	2172
RJB ENVIRONMENTAL INC.	19298.00	4 INVOICES EMERGENCY ASBESTOS	2019	2173

Total fund: 04 CAPITAL

31374.00

Total Bill List: 31374.00

BOROUGH OF NEW MILFORD

Bill list

NOVEMBER 25, 2019

Combined TRUST FUND 12

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
CGP&H, LLC	168.00	INV.36965 9/12-10/28/19 COAH	AFFORDABLE	1014
PHILLIPS PREISS GRYGIEL	1125.00	INV. 29760 OCTOBER 2019 J15076G	AFFORDABLE	1015
Total fund: 2809 AFFORDABLE HSG DEV TRUST				1293.00
Total Bill List:		1293.00		

BOROUGH OF NEW MILFORD

Bill list

NOVEMBER 25, 2019

Combined BUILDING DEV TRUST 14

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
SCOTT G. SPROVIERO, ESQ.	312.50	11/12/19 2.5HRS BERMEO-341 WEBSTER	RESERVE FOR	1931
SCOTT G. SPROVIERO, ESQ.	156.25	11/13/19 1.25 HRS LAZARUS	RESERVE FOR	1932
Total fund: 2940 RESERVE FOR BUILDING/DEV ESCRO				468.75
Total Bill List:	468.75			

BOROUGH OF NEW MILFORD

Bill list

NOVEMBER 25, 2019 DHMC AMERICA

Combined DEVELOPERS ESCROW 22

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BEATTIE PADOVANO, LLC	50.00	INV.1256734 MATTER 190741-1	DHMC	1014
Total fund: 2940 ENG INSPECTION FEES				50.00
Total Bill List:		50.00		

BOROUGH OF NEW MILFORD

Bill list

NOVEMBER 25, 2019

Combined RECREATION COMM TRUST 18

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
EURO FUTBOL ACADEMY	5940.00	INV.#26 FALL TRAVEL SOCCER	RES'V FOR	1756
Total fund: 2930 RES'V RECREATION COMM EXPENSES				5940.00
Total Bill List:		5940.00		

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:251

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, funding was allocated for Boulevard (Section 9) Improvements via Capital Ordinance 2019:23; and

WHEREAS, bids were advertised for and received in New Milford Borough Hall for Boulevard (Section 9) Improvements on November 7, 2019 at 11:00 AM with the three lowest bids as follows:

	<u>Base Bid</u>	<u>Alternate Bid</u>
4 Clean-Up, Inc. North Bergen, NJ	\$199,035.25	\$64,615.30
D&L Paving Contractors, Inc. Nutley, NJ	\$202,332.65	\$63,358.80
AJM Contractors, Inc. Clifton, NJ	\$202,511.25	\$64,127.00

WHEREAS the bids were reviewed by the Engineer and the Borough Attorney and a recommendation has been made to award the Base Bid and Alternate Bid to the lowest responsible bidder, 4 Clean-Up, Inc.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council hereby award the contract for the Base Bid and Alternate Bid for Boulevard (Section 9) Improvements to the lowest responsible bidder, 4 Clean-Up in the amount of \$263,650.55 and authorize Mayor Putrino to sign said contract and authorize the Borough Clerk to attest to the same.

BE IT FURTHER RESOLVED that a certified copy of this resolution be mailed to 4 Clean-Up, Inc., PO Box 5098, North Bergen, NJ 07047.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 04-2150-19-0023-001. Maximum dollar value is as set forth above.

[Signature]

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

[Signature]

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:252

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY				
SEYMOUR				
DUFFIE				
GROTSKY				
GRECO-LANGSCHULTZ				
GRANT				
MAYOR (lie)				

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee is liable for an injury caused by the plan or design of public property or any improvement thereto where the plan or design was approved in advance of construction by the Mayor and Council or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the Mayor and Council; and

WHEREAS, the following improvement to public property has been designed by Boswell Engineering; and

WHEREAS, the Mayor and Council wishes to record its approval of said design.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford as follows:

1. Plans and specifications entitled Boulevard (Section 9) Improvements and prepared by Boswell Engineering dated September 9, 2019 be, and hereby are approved.
2. Upon the completion of the improvements described herein above, Boswell McClave Engineering shall inspect said improvement and certify to the Mayor and Council, before final payment is made for same that said improvement has been constructed in accordance with the above referenced design.
3. The Borough Clerk shall archive the Resolution in a manner consistent with the purpose of perpetually documenting governmental immunity in the event of any claim based upon the plan, design or construction of the improvement.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:253

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, the Mayor and Council of the Borough of New Milford have allocated funding for the Boulevard (Section 9) Improvements via capital ordinance 2019:23; and

WHEREAS, the Mayor and Council wish to authorize Boswell Engineering to provide inspection services for the Boulevard (Section 9) Improvements;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of New Milford hereby authorize the Borough Engineer to provide inspection services for the Boulevard (Section 9) Improvements at a cost not to exceed \$32,000.00.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Boswell Engineering, 330 Phillips Avenue, PO Box 3152, South Hackensack, NJ 07606-1722.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 04-2150-19-0023-001. Maximum dollar value is as set forth above.

[Signature]

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:254

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, a Bergen County Community Development grant of \$19,000 has been proposed by the Mayor and Council of the Borough of New Milford for the

ADA RAMP AT PROSPECT PARK

in the Borough of New Milford; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body, and

WHEREAS, the aforesaid project is in the best interest of the people of the Borough of New Milford, and

WHEREAS, this resolution does not obligate the financial resources of the Borough and is intended solely to expedite expenditure of the aforesaid Community Development funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of New Milford hereby confirms endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Director of the Bergen County Division of Community Development Program (Robert Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, 4th Floor; Hackensack, NJ 07601) so that implementation of the aforesaid project may be expedited.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No.

2019:255

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
DUFFIE	✓			
MAYOR (lie)				

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Mayor and Council of the Borough of New Milford, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Mayor and Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Mayor and Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED the Borough of New Milford, County of Bergen, State of New Jersey hereby recognizes the following:

1. The Mayor and Council do hereby authorize submission of a strategic plan for the New Milford Municipal Alliance grant for fiscal year 2021 in the amount of:

DEDR	\$10,235.00
Cash Match	2,558.75
In-Kind	7,676.25

2. The Mayor and Council acknowledge the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED:

Michael Putrino, Mayor

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:256

Offered by: [Signature] Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (lie)				

WHEREAS, the Borough of Northvale acts as the "Lead Agency" for the purchase of work, materials and supplies for the Riverside Cooperative; and

WHEREAS, the Borough of Northvale was authorized to and did receive bids for the Emergency Water Main and/or Storm and Sanitary Sewer Repairs; and

WHEREAS, the bids were reviewed by the Borough of Northvale and its professionals as the lead agency; and

WHEREAS, the bid from J. Fletcher Creamer & Sons, Inc., 101 East Broadway, Hackensack, New Jersey 07601 for the unit prices bid therein producing an estimated total amount of \$1,249.20 pursuant to the estimated schedule of quantities listed in the bid specifications, has been determined to be the lowest responsible bid; and

WHEREAS, a Master Contract has been awarded on a unit price basis and may be considered an open ended contract under N.J.A.C. 5:34-5.3, in which case certification of funds is not required until such time as the services are ordered and prior to incurring the liability by placing the order, certification of availability of funds will be made by the Chief Financial Officer, and it shall be the responsibility of the official responsible for issuing the purchase order to notify and seek the certification of availability of funds from the Chief Financial Officer as appropriate.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of New Milford, as a member of the Riverside Cooperative, hereby accept the terms of the award of the Master Contract between the Riverside Cooperative and J. Fletcher Creamer & Sons, Inc., RC-35-19-02, for Emergency Water Main and/or Storm and Sanitary Sewer Repairs for the term commencing January 1, 2020 and expiring December 31, 2021.

BE IT FURTHER RESOLVED a copy of this resolution be forwarded to the New Milford DPW and J. Fletcher Creamer & Sons, Inc.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:257

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY				
SEYMOUR				
DUFFIE				
GROTSKY				
GRECO-LANGSCHULTZ				
GRANT				
MAYOR (lie)				

WHEREAS, there exists a need for an Administrator in the Borough of New Milford; and

WHEREAS, the Administrator serves at the pleasure of the Council pursuant to N.J.S.A. 40A:9-136 et. seq.; and

WHEREAS, Christine Demiris has served continuously as the Administrator since October 1, 2007; and

WHEREAS, the Mayor and Council of the Borough of New Milford wish to reappoint Christine Demiris to fulfill the duties of Administrator for a term consecutive with the employment agreement commencing January 1, 2020.

WHEREAS, the proposed Employment Agreement has been reviewed by the Mayor and Council, the Borough Attorney and Ms. Demiris.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford hereby reappoint Christine Demiris as Administrator, pursuant to the terms of the Employment Agreement between the Borough of New Milford and Christine Demiris, for a term to run through December 31, 2023.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to sign the agreement.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

Christine Demiris

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:258

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (tie)				

WHEREAS, the New Jersey Legislature has enacted the Domestic Violence Policy Act for Public Employers; and

WHEREAS, the law directed the Civil Service Commission (NJCSC) to develop a uniform domestic violence policy and requires all public employers to adopt a written policy concerning the reporting and handling of domestic violence, regardless of whether or not the employer is subject to Civil Service; and

WHEREAS, on October 15, 2019 the NJCSC issued its uniform domestic violence policy, which requires each public employer to designate a Human Resource/Personnel Officer (HRO) who will be the primary contact within the organization for employees involved in a domestic violence situation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of New Milford that Diane Grimaldi is hereby appointed as the Human Resource/Personnel Officer (HRO) for the Borough of New Milford effective January 1, 2020.

BE IT FURTHER RESOLVED that Diane Grimaldi will receive a \$5,000.00 annual stipend for the Human Resource/Personnel Officer (HRO) position.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:259

Offered by:..... Councilman Matthew Seymour Seconded by:..... Councilwoman Sirocchi-Hurley

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (lie)				

WHEREAS, Lt. DiGenio of the New Milford Police Department has raised a concern regarding the recruitment and retention of school crossing guards; and

WHEREAS, Chief Clancy has asked the governing body to consider an increase to the hourly wage in order to make it comparable to surrounding towns.

NOW, THEREFORE BE IT RESOLVED the Mayor and Council of the Borough of New Milford hereby approve an hourly wage of \$17.50 for school crossing guards effective January 1, 2020.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on November 25, 2019.

SEAL

Christine Demaris