

**MINUTES  
BOROUGH OF NEW MILFORD  
7:00 PM WORK SESSION  
Monday, March 11, 2019**



**WORK SESSION:**

Mayor Putrino read the Open Public Meeting and Mission Statements and led the flag salute.

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Matthew Seymour	Present
Council President Randi Duffie	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Greco-Langschultz	Present
Councilwoman Hedy Grant	Present
Mayor Michael Putrino	Present

Also Present: K. Kelly – Borough Attorney; V. Cahill – Director, Department of Public Works;  
C. Demiris – Administrator/Borough Clerk

**OPEN SESSION:**

1. Vacant Property Ordinance

Mr. Kelly said he and Mr. Cahill had reviewed the current property maintenance ordinance and agreed there was a need to amend the ordinance to establish a definitive method for determining property maintenance violations. He said the draft ordinance being reviewed, references the International Property Maintenance Code and also addresses abandoned and vacant properties.

The Council reviewed the ordinance and asked for clarification on some points. Councilwoman Grant noted that section 12-4.1d. mentions the word nuisance but the definition is not provided for an additional four pages. It was also noted that there are references to Borough Clerk that should be Property Maintenance Officer. Also noted, 12-4.6 b. appears to be an incomplete sentence.

Councilman Grotsky made a motion to accept the draft, with the revisions as noted. Councilwoman Greco-Langschultz seconded the motion. The motion carried. All present in favor, none opposed. The ordinance will be prepared for introduction at a future meeting.

Councilwoman Greco-Langschultz made a motion to go into closed session. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed. Time 7:31 PM.

**CLOSED SESSION:**

1. Legal Advice – 233 Boulevard
2. Personnel – Property Maintenance
3. Legal Advice – Police Chief
4. Review of Closed Session Minutes

At the conclusion of the closed session, Councilwoman Greco-Langschultz made a motion to return to open session. Councilman Seymour seconded the motion. The motion carried. All present in favor, none opposed. Time 9:11 PM.

## **OPEN SESSION:**

### **2. Bergen County Open Space Application**

The Administrator referenced the information from Bergen County Open Space and said the Declaration of Intent is due by March 19<sup>th</sup>. The Council discussed possible applications and decided on a revamp of the parking area near Pavone Field. The application would include replacing the existing gravel, containment barriers, bumpers and lights. The Administrator will check with Millennium to determine the eligibility of the project. It was agreed that if it is not eligible we would submit a DOI for the basketball courts behind the recreation building.

### **3. Police Department – Vehicle Lease**

The Administrator provided a review of a matter that she has been working on with the Borough Attorney and the CFO. The Police Department leases vehicles and has been doing so through a state contract. It has since been confirmed that there is no state contract for the lease of vehicles; it is for purchase only. She said even though the vehicles are retained at the end of the agreement it is still considered a lease. For this reason, the attorney and the CFO agree the financing of the vehicle would either need to be put out for bid or the vehicle would have to be purchased outright through the state contract. She said the CFO suggested purchasing the vehicle outright with money budgeted in the capital improvement fund, as opposed to including it in a bond ordinance.

Mr. Kelly said he would review the matter again to see if there is any way to lease the vehicle without having to go out to bid.

The Mayor and Council agreed if it is not possible they would authorize the purchase through the capital improvement fund.

### **4. Knights Field Status Report**

Councilwoman Greco-Langschultz said she requested an update, noting the reduction in funding to the capital improvement fund in the 2019 budget.

Councilman Seymour said the committee has met three times and have been working to identify the town's recreation needs, to establish a framework to work within and to determine what is permitted under the settlement agreement.

Councilwoman Greco-Langschultz asked what options are being explored. Councilman Seymour said they are trying to determine what is feasible and what is permitted.

Mr. Kelly said he went to the first meeting and the committee had questions about what would be allowed under the settlement agreement. He said there was a DEP permit issued for the

entire site and there would need to be a determination on the impact on drainage. He said he met with Boswell and they are looking into it and will advise.

5. Approval of the minutes from the February 25, 2019 Closed, Work and Public Sessions and the March 4, 2019 Closed Session.

Councilwoman Grant made a motion to approve the minutes from the February 25, 2019 Closed, Work and Public Sessions and the March 4, 2019 Closed Session. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

#### 6. Administrator's Report

The Administrator reported that she received an application for a social affair permit, for the Fire Department's 5K, after the agenda closed. She said if the town does not act within two weeks it will automatically be approved. She asked to add a resolution, to approve the permit, to the agenda as resolution 2019:88. Councilwoman Greco-Langschultz made a motion to add resolution 2019:88 to the agenda. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

The Administrator reported on the receipt of information from the BCUA with regard to the sewer charges for 2019. She said it has increased by \$40,206 over last year. She said she has forwarded the information to the auditor and asked him to raise the amount of surplus anticipated in the budget to offset the increase. She said the budget is scheduled for introduction on March 25<sup>th</sup>.

#### **APPOINTMENTS:**

#### **100<sup>th</sup> ANNIVERSARY COMMITTEE:**

**PHILLIP SMALLWOOD – AT LARGE MEMBER**

**ART CAUGHLAN – HONORARY MEMBER**

**LOU DENIS – HONORARY MEMBER**

**MICHAEL MITTENZWEI – HONORARY MEMBER**

**ARMENEY URENA – LIBRARY BOARD OF TRUSTEES**

Councilwoman Grant made a motion to approve the honorary members and the at-large member. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

Councilwoman Grant made a motion to approve the Library Board of Trustees representative. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

#### **PROCLAMATION:**

#### **NATIONAL POISON PREVENTION WEEK**

#### **RESOLUTIONS:**

2019:78 Closed Session

2019:79 Payment of Bills and Vouchers

2019:80 Authorize 2018 LOSAP Qualifying Participants

- 2019:81 Authorize Redemption of Tax Sale Certificate 16-01 in the amount of \$67,835.63
- 2019:82 Authorize Redemption of Tax Sale Certificate 18-04 in the amount of \$46,554.74
- 2019:83 Refund Duplicate Tax Payment – Various Blocks and Lots
- 2019:84 Reject Bid for Complete Solid Waste Collection Service from 1-4 Family Residences
- 2019:85 Adopt Information Technology Practices Policy and Security Response Plan for Cybersecurity Incidents
- 2019:86 Authorize Agreement for the Collection and Recycling of Used Electronics
- 2019:87 Oppose Vegetative Management Response Act (S2505/A2558)
- 2019:88 Approve Social Affair Permit – NMFD 5K – June 15, 2019

## **COMMENTS FROM THE PUBLIC**

Councilwoman Grant made a motion to open the meeting for public comment. Councilwoman Greco-Langschultz seconded the motion. The motion carried. All present in favor, none opposed.

Paige Ryan – 226 West Street. Ms. Ryan said the Board of Education would be selecting a representative for the 100<sup>th</sup> Anniversary Committee at their next meeting. She also asked the governing body to consider changing the manner in which they handle closed sessions. She suggested opening the meeting for the public portion in a timely manner and later returning to closed session if necessary.

Being no other member of the public that wished to comment, Council President Duffie made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

## **COUNCIL**

Mayor Putrino asked if anyone could attend the League of Mayors breakfast on his behalf on 3/12. Councilwoman Greco-Langschultz said she would attend.

Mayor Putrino referenced a resident complaint regarding the intersection of Florence and Ryeside. Noting the existence of stop signs at Knoll and Manor, he asked if a stop sign might be merited at Florence. The matter will be forwarded to the traffic division for a recommendation.

Mayor Putrino said he would be having lunch with the Recycling Coordinator on Wednesday at the French Academy to learn about their recycling practices.

Mayor Putrino reported on a request from the 4H Club for a use of a property for a community garden. He said there is a borough owned property on Washington Avenue that may be appropriate. He asked for the Council's consent to suggest that property to the 4H Club. Councilwoman Grant said the property floods and asked if it would be advisable for people to be planting in area where there is potential for polluted water. Councilman Grotsky said he is concerned with liability. Mr. Kelly said there would be no more liability than it would be to use any other borough owned property. He said we would require the same hold harmless and insurance certificate from the 4H Club as we would from anyone else. All agreed to the use of that property. Mayor Putrino will ask the 4H Club to present a plan for the Council's review.

Council President Duffie said the Environmental Commission has decided not to pursue the grant for the electric charging station. She said they would be pursuing a \$1,500 ANJEC grant.

Councilman Grotsky asked for an update from the Police Department on the traffic concerns on Demarest Avenue. The Administrator will follow up with PD for an update.

Councilwoman Greco-Langschultz said the New Milford Education Foundation Gala is scheduled for April 4<sup>th</sup>. Ms. Ryan added that the High School will hold their annual Senior Night during the dress rehearsal, for this year's play, on March 20<sup>th</sup>. She said the play, 42<sup>nd</sup> Street, will run from March 21<sup>st</sup> through March 23<sup>rd</sup>.

### **VOTE ON RESOLUTIONS**

Councilwoman Greco-Langschultz made a motion to approve the consent agenda consisting of resolutions 2019:78 through 2019:87. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

Councilwoman Greco-Langschultz made a motion to approve resolution 2019:88. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote as follows:

For the motion: Sirocchi-Hurley, Seymour, Grotsky, Greco-Langschultz

Against the motion: Grant, Duffie

Abstain: None

### **ADJOURNMENT**

Council President Duffie made a motion to adjourn. Councilman Grotsky seconded the motion. The motion carried. All present in favor, none opposed.

Respectfully submitted,



Christine Demiris, RMC, CMC  
Borough Clerk

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No.

2019:76

Offered by: .....

Seconded by: .....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (lie)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford advertised for public bids in connection with Complete Solid Waste Collection Service from 1-4 Family Residences on a shared service basis with the Borough of River Edge; and

**WHEREAS**, the bid specifications provided for three options: Option 1 – a one-year contract with four one-year options for renewal; Option 2 – a three-year contract with two one-year options for renewal; and Option 3 – a five-year contract; and

**WHEREAS**, one bid was received and opened on February 6, 2019 at 10:30 AM in the New Milford Borough Hall, as follows:

	<u>Option 1</u> <u>5 Year Total</u>	<u>Option 2</u> <u>5 Year Total</u>	<u>Option 3</u> <u>5 Year Total</u>
Joseph Smentkowski, Inc.	\$3,545,931.00	\$3,545,931.00	\$3,545,931.00

**WHEREAS**, the foregoing procedures were in compliance with the New Jersey Public bidding law and all other statutes, rules and regulations governing public bidding for solid waste collection services; and

**WHEREAS**, Joseph Smentkowski, Inc., 3 York Avenue, Jersey City, NJ 07307 was determined to be the lowest responsible bidder; and

**WHEREAS**, the Borough of New Milford, subject to the terms and conditions set forth in the specifications accepts the bid of Joseph Smentkowski, Inc. for a one-year contract with four one-year options as outlined in Option 1 of the bid specification; and

**WHEREAS**, the Borough of River Edge and Borough of New Milford have agreed to share the cost of such service during the first option year of the contract at the following percentages: River Edge (44.7%), New Milford (55.3%) based upon 2019 Table of Aggregates.

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

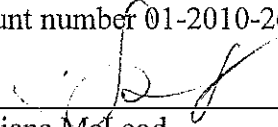
**RESOLUTION** No. \_\_\_\_\_

Offered by:..... Seconded by:.....

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of New Milford agrees to pay \$391,605.29 for the period of October 16, 2019 – October 15, 2020, representing 55.5% of the total amount of \$708,147.00 for the first option year of the contract.

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to the New Milford Department of Public Works, Joseph Smentkowski, Inc. and the Borough of River Edge.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford in accordance with NJAC 5:30-5.5 (b) 2 certify that this contract award is subject to the availability of funds appropriated in the 2019 and 2020 annual budgets as required. The budgetary accounting encumbrance process as set forth in NJAC 5:30 (c) and 5:30-5.4 (b) for each fiscal year shall take the place of and be used instead of, written certification of available funds as set forth in NJAC 5:30-5.4 (a). Account number 01-2010-26-3052-073. Maximum dollar value is as set forth above.

  
\_\_\_\_\_  
Diana McLeod

\_\_\_\_\_  
I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on February 25, 2019.

SEAL

  
\_\_\_\_\_  
Christine Simola

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:78

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
SEYMOUR	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
MAYOR (lie)				

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

1. Personnel – Property Maintenance
2. Legal Advice – Police Chief
3. Legal Advice – 233 Boulevard
4. Review of Closed Session Minutes

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

[Signature]



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:79

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, the claims and accounts listed in the attached, have been authorized by the CFO, and found correct.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$5,132,712.98.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

*Christine Demus*

SEAL

**BOROUGH OF NEW MILFORD****Bill list****FEB. 16 - FEB. 28, 2019 PAYROLL**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
PAYROLL	20675.37	FEB. 16 - FEB. 28, 2019	PAYROLL RECEIVABLE:	16148
PAYROLL	2083.33	FEB. 16 - FEB. 28, 2019	PAYROLL GENERAL	16148
PAYROLL	10459.38	FEB. 16 - FEB. 28, 2019	PAYROLL MUNICIPAL	16148
PAYROLL	1166.67	FEB. 16 - FEB. 28, 2019	PAYROLL FINANCE	16148
PAYROLL	8162.63	FEB. 16 - FEB. 28, 2019	PAYROLL COLLECTION	16148
PAYROLL	1311.75	FEB. 16 - FEB. 28, 2019	PAYROLL ASSESSMENT	16148
PAYROLL	919.84	FEB. 16 - FEB. 28, 2019	PAYROLL ASSESSMENT	16148
PAYROLL	5756.57	FEB. 16 - FEB. 28, 2019	PAYROLL CODE	16148
PAYROLL	217.40	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	5243.18	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	3865.09	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	6109.47	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	173025.55	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	1850.00	FEB. 16 - FEB. 28, 2019	PAYROLL POLICE	16148
PAYROLL	212.50	FEB. 16 - FEB. 28, 2019	PAYROLL UNIFORM	16148
PAYROLL	546.47	FEB. 16 - FEB. 28, 2019	PAYROLL UNIFORM	16148
PAYROLL	10155.78	FEB. 16 - FEB. 28, 2019	PAYROLL PUBLIC	16148
PAYROLL	73486.57	FEB. 16 - FEB. 28, 2019	PAYROLL PUBLIC	16148
PAYROLL	700.00	FEB. 16 - FEB. 28, 2019	PAYROLL PUBLIC	16148
PAYROLL	578.08	FEB. 16 - FEB. 28, 2019	PAYROLL RECYCLING	16148
PAYROLL	1839.08	FEB. 16 - FEB. 28, 2019	PAYROLL RECYCLING	16148
PAYROLL	5634.61	FEB. 16 - FEB. 28, 2019	PAYROLL BOARD OF	16148
PAYROLL	2626.56	FEB. 16 - FEB. 28, 2019	PAYROLL RECREATION	16148
PAYROLL	1024.36	FEB. 16 - FEB. 28, 2019	PAYROLL RECREATION	16148
PAYROLL	811.00	FEB. 16 - FEB. 28, 2019	PAYROLL RECREATION	16148
PAYROLL	5831.03	FEB. 16 - FEB. 28, 2019	PAYROLL SENIOR	16148
PAYROLL	0.00	FEB. 16 - FEB. 28, 2019	PAYROLL LIBRARY	16148
PAYROLL	23926.70	FEB. 16 - FEB. 28, 2019	PAYROLL LIBRARY	16148
PAYROLL	8671.56	FEB. 16 - FEB. 28, 2019	PAYROLL MUNICIPAL	16148
PAYROLL	842.88	FEB. 16 - FEB. 28, 2019	PAYROLL TITLE III -	16148
PAYROLL	5223.32	FEB. 16 - FEB. 28, 2019	MEDICARE SOCIAL	16149
PAYROLL	10663.00	FEB. 16 - FEB. 28, 2019	FICA SOCIAL	16150

**Total fund: 01 Current****393619.73****Total Bill List: 393619.73**

**BOROUGH OF NEW MILFORD****Bill list****MARCH 11, 2019**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
NEW MILFORD BOARD OF	2791034.50	MARCH 2019 SCHOOL APPROPRIATION	SCHOOL	16151
EDIE RYERSON	70.00	2/5/19 ENVIRONMENTAL MTG MINUTES	ENVIRONMENT	16152
KEVIN P. KELLY, ESQ.	4891.22	INV.11923 JAN.2019 PROFESSIONAL	LEGAL	16153
BOSWELL MCCLAVE ENGINEERING	1542.00	INV.#128105 2/12/19 NM734 GENERAL	ENGINEERING	16154
LISA ALJIAN, ESQ.	375.00	INV.500325 JAN & FEB. RENT	RENT	16155
FLAGSHIP HEALTH INC.	85.78	MARCH, 2019 DENTAL PREMIUM GROUP	INSURANCE	16156
NELSON-PATTERSON AGENCY,	973.77	LIFE INSTALLMENT APRIL 2019	INSURANCE	16157
RELIANCE STANDARD LIFE INS.	1515.39	STD 159044 MARCH 2019 PREMIUM	INSURANCE	16158
PAYLOCITY	2799.04	INV.104784313, 14828716 FEBRUARY	MUNICIPAL	16159
ATLANTIC TOMORROWS OFFICE	154.93	INV.CNIN858088 FEB. 2019	MUNICIPAL	16160
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN858088 FEB. 2019	COLLECTION	16160
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN858088 FEB. 2019	ASSESSMENT	16160
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN858088 FEB. 2019	CODE	16160
ATLANTIC TOMORROWS OFFICE	101.05	INV.CNIN858088 FEB. 2019	POLICE	16160
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN858088 FEB. 2019	PUBLIC	16160
ATLANTIC TOMORROWS OFFICE	0.00	INV.CNIN858088 FEB. 2019	MUNICIPAL	16160
ATLANTIC TOMORROWS OFFICE	33.68	INV.CNIN858088 FEB. 2019	MUNICIPAL	16160
CRO SYSTEMS-NJ.COM,L.L.C.	2425.78	INV. 13248 1/6/19 ASSESSMENT	ASSESSMENT	16161
PRIMO PEST CONTROL CO., INC.	50.00	INV.1643 FEB. 2019 PEST	SENIOR	16162
STEPHEN SINISI	400.00	FEB. 2019 SMALL GROUP WEIGHT	SENIOR	16163
SALONEY CHANDRA	220.00	FEB. 2019 ZUMBA GOLD EXERCISE	SENIOR	16164
HASMIG MEKJIAN	504.00	FEB. 2019 TAI CHI INSTRUCTION FOR	SENIOR	16165
WAYNE MARKETING ASSOCIATES	125.00	FEB. 2019 CEREBRAL GYMNASTICS	SENIOR	16166
HUNTERDON HILLS PLAYHOUSE	3027.96	INV.40919 4/9/19 TAKE ME AWAY	SENIOR	16167
PANORAMA TOURS, INC.	910.00	CHARTER 39984 4/9/19 HUNTERDON	SENIOR	16168
RICOH USA INC.	69.00	INV. 11567230219 MARCH LEASE OF	SENIOR	16169
SENIORS TECH ACADEMY	300.00	FEB. 2019 COMPUTER SMARTPHONE	SENIOR	16170
NJ CHAPTER, AMERICAN ACADEMY	75.00	INV.1290 L. PALMA 5/20-5/22/19	BOARD OF	16171
TYCO ANIMAL CONTROL	1675.00	FEBRUARY 2019 ANIMAL CONTROL	ANIMAL	16172
BERGEN COUNTY DEPT. OF	540.00	INV.BBP341 11/1-12/31/18	BOARD OF	16173
RR DONNELLEY	105.00	INV. 406939936 SAFETY PAPER	BOARD OF	16174
SUEZ WATER NEW JERSEY	249.87	JANUARY, 2019 CURRENT WATER	O/E WATER	16175
GEESE CHASERS, NORTH JERSEY	2591.32	INV.522746 JANUARY & INV.522766	RECREATION	16176
RAINBOW CLEANERS	270.00	INV. 6283 REPAIR & CLEAN FF GEAR	FIRE O/E	16177
OLYMPIC GLOVES & SAFETY CO.	430.90	INV.706298 CALIBRATION 2 METERS,	FIRE O/E	16178
OLYMPIC GLOVES & SAFETY CO.	119.00	INV. 706290 10 PACK PROBE &	FIRE O/E	16179
P & A AUTO PARTS	1390.00	INV.15041-129024 EXHAUST	FIRE O/E	16180
P & A AUTO PARTS	568.60	INV. 126507 5 BATTERIES FOR ENGINE	FIRE O/E	16181
CJ EMERGENCY TRAINING CENTER	380.00	INV. 8 - 19 MEMBERS CPR TRAINING	FIRE O/E	16182
RACHLES/MICHELE'S OIL	1935.90	INV.291279 12/29/18-1/9/19	O/E GAS &	16183
URN OUT UNIFORMS, INC.	184.98	INV. 199923 JONES CLOTHING	POLICE	16184
VERIZON COMMUNICATIONS	115.03	2/16-3/15/19 NEW	O/E	16185
V.E. RALPH & SON, INC.	488.04	INV.370411, 371703 COMMAND VEST	EMERGENCY	16186
BEATTIE PADOVANO, LLC	37.50	INV.1247564 JAN. 2019 PROFESSIONAL PLANNING		16187
KAUFMAN, SEMERARO & LEIBMAN	100.00	1/5/19 JANUARY PLANNING BD MEETING PLANNING		16188
NORTH JERSEY MEDIA GROUP	93.78	AD 0004314938 & 0004314939 ACCT.	PLANNING	16189
NORTH JERSEY MEDIA GROUP	130.02	AD# 4312454 & 4312455 ACCT.1101052 PLANNING		16190

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
NORTHERN VALLEY MAYORS'	300.00	2019 ANNUAL DUES	PLANNING	16191
TAX COLL/TREAS. ASSOC. OF	35.00	3/7/19 DENISE AMOROSO TAX	COLLECTION	16192
PIC GLOVES & SAFETY CO.	939.00	INV.706431 HYDRO CYANIDE SENSOR, 44	FIRE O/E	16193
VINCENT CAHILL	440.00	2/12/19 STORM-MEAL MONEY	PUBLIC	16194
VINCENT CAHILL	200.00	2/20/19 STORM-MEAL MONEY	PUBLIC	16195
ONE SOURCE OF NEW JERSEY LLC	132.16	INV. 7330 SHOP SUPPLIES	VEHICLE	16196
ARROW ELEVATOR INC.	440.00	INV.87612 FEBRUARY 2019 ELEVATOR	PUBLIC	16197
GERBER RV TRUCK & BUS	234.99	INV.130382, 130296 PARTS	VEHICLE	16198
AMERICAN PAPER & SUPPLY CO.	478.08	INV.1199598 JANITORIAL SUPPLIES	PUBLIC	16199
METROPOLITAN RUBBER CO.	490.93	INV.34970 VEHICLE PARTS	VEHICLE	16200
VAN DINES INCORPORATED	531.00	INV.127279, 127467 PLOW PARTS	VEHICLE	16201
FOLEY INCORPORATED	1320.00	INV.WOIN1159545 REPAIR LOADER 93	VEHICLE	16202
LOADING DOCK INC.	4390.17	INV.66476 12/12/18 REPAIR DPW	PUBLIC	16203
PUBLIC WORKS ASSN. OF N.J.	90.00	2019 DUES-VINCENT CAHILL, SYL	PUBLIC	16204
PUBLIC WORKS ASSN. OF N.J.	100.00	TICKETS TO ANNUAL EQUIPMENT SHOW	PUBLIC	16205
BOSWELL MCCLAVE ENGINEERING	192.00	INV.127930 2/4/19 NM711 PB MEETING	PLANNING	16206
PANORAMA TOURS, INC.	1035.00	CHARTER 40633 5/29/19 BUS TO	SENIOR	16207
DELFORD FLOWERS & GIFTS	148.00	INV.28329/1 1/9/19 CAKMAK, 28378/1	SENIOR	16208
SHOP RITE OF NEW MILFORD	147.11	ACCT.3563 FEB. 2019 SAT.WELLNESS	SENIOR	16209
PAYROLL AGENCY ACCOUNT	1121506.00	2019 ANNUAL EMPLOYER APPROPRIATION	PFRS	16210
PAYROLL AGENCY ACCOUNT	473540.00	2019 ANNUAL EMPLOYER APPROPRIATION	PERS	16211
KEVIN J. VAN SADERS	97.36	REIMB.CLOTHING PURCHASED	POLICE	16212
SAMUEL GERAIS	266.00	REIMBURSE-SWAT ACCESSORIES	POLICE	16213
BLUE FORCE GEAR, INC.	250.98	INV.68223 SWAT UNIFORM ACCESSORIES	POLICE	16214
V.E. RALPH & SON, INC.	384.44	INV. 371978 2/22/19 MEDICAL	POLICE	16215
A AUTO PARTS	509.48	INV.126887,127376,130155,130234,13	VEHICLE	16216
P & A AUTO PARTS	234.13	INV.127258,129527,129695 PARTS FOR	VEHICLE	16217
P & A AUTO PARTS	1074.21	19 INVOICES 3 CREDITS FEBRUARY	VEHICLE	16218
JOSEPH SMENTKOWSKI, INC.	32433.33	INV.96437 FEBRUARY GARBAGE	GARBAGE &	16219
P & G AUTO, INC.	97.10	INV.116964 GASKETS,BOLT,STUDS	VEHICLE	16220
P & G AUTO, INC.	446.52	INV.104563 9/20/18 PARTS FOR TRUCK	VEHICLE	16221
RACHLES/MICHELE'S OIL	2249.40	INV. 50731 1/28/19 DIESEL FUEL	O/E GAS &	16222
RAP REC INC.	1417.00	INV.54483,58574,59909 FREON	RECYCLING	16223
COLD MIX MANUFACTURING CORP.	462.00	INV.50338-1 PALLET OF WINTER MIX	PUBLIC	16224
WB MASON CO., INC.	1335.42	INV.63683836 CUST.2365737 OFFICE	PUBLIC	16225
ELMWOOD SERVICES, INC.	1300.00	INV.5543 CRANE SERVICE-TREE	PUBLIC	16226
TEREX SERVICES	2132.47	INV.90930259 REPAIRS TO TREE TRUCK	VEHICLE	16227
LORCO PETROLEUM SERVICES	125.00	INV.1399330 DISPOSAL OF ANTI	VEHICLE	16228
LAWSON PRODUCTS, INC.	1011.80	INV.9306428866 5 GAL.PAILS OF	PUBLIC	16229
PALMERS ACE HARDWARE	483.88	15 INVOICES PARTS &	PUBLIC	16230
FOSTER & COMPANY	478.54	INV.896272, 896113, 896091	VEHICLE	16231
STONE INDUSTRIES, INC.	2116.43	INV.45374,46038,46280,46709 ROAD	PUBLIC	16232
AMERICANWEAR INDUSTRIAL	1360.00	ACCT.2174, 2175, 2176 JAN. & FEB.	PUBLIC	16233
NORTHEAST TALENT SOLUTIONS	5953.50	INV.1001,1009,1016,1023,1030 FEB.	RECYCLING	16234
JOHN L. SHAHDANIAN, ESQ	3036.99	INV.184343 JAN., 2019 LABOR	LEGAL	16235
N.J. STATE LEAGUE OF	25.00	4/5/19 M. PUTRINO 27TH ANNUAL	MUNICIPAL	16236
CROWN TROPHY	536.00	INV.RE-46538 END OF YEAR PLAQUES	MUNICIPAL	16237
RICOH USA INC.	280.00	APRIL, 2019 LEASE COPIERS INV.	MUNICIPAL	16238
COH USA INC.	63.00	APRIL, 2019 LEASE COPIERS INV.	COLLECTION	16238
RICOH USA INC.	17.00	APRIL, 2019 LEASE COPIERS INV.	ASSESSMENT	16238
RICOH USA INC.	96.00	APRIL, 2019 LEASE COPIERS INV.	CODE	16238
RICOH USA INC.	273.00	APRIL, 2019 LEASE COPIERS INV.	POLICE	16238
RICOH USA INC.	79.00	APRIL, 2019 LEASE COPIERS INV.	PUBLIC	16238
RICOH USA INC.	0.00	APRIL, 2019 LEASE COPIERS INV.	MUNICIPAL	16238
RICOH USA INC.	32.00	APRIL, 2019 LEASE COPIERS INV.	MUNICIPAL	16238

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
GALL'S INC.	154.41	INV.BC0774801 DETECTIVE BUREAU	POLICE	16239
WB MASON CO., INC.	571.63	INV. 163648116, 163847742	POLICE	16240
LIES' AUTO BODY	1236.37	CLAIM SLL07711-2 REPAIR CAR#314	VEHICLE	16241
GOODYEAR AUTO SERVICE CENTER	111.37	INV.250198 2/19/19 VEHICLE PARTS	VEHICLE	16242
PUBLIC SERVICE ELECTRIC	12548.01	FEBRUARY, 2019 CURRENT	O/E STREET	16243
PUBLIC SERVICE ELECTRIC	0.00	FEBRUARY, 2019 CURRENT	O/E	16243
PUBLIC SERVICE ELECTRIC	11186.75	FEBRUARY, 2019 CURRENT	O/E	16243
GREAT WHITE WAY.COM LLC	4984.00	TKTS FOR AINT TOO PROUD BROADWAY	SENIOR	16244
NEW MILFORD PUBLIC LIBRARY	35618.01	.TRANSFER BALANCE OF 2018 SALARIES	LIBRARY	16245
NORMAN KRAUSE	250.00	REIMBURSE.REG. TREE CONF. 3/5 &	PUBLIC	16246
VINCENT CAHILL	750.00	2/28, 3/3 & 3/4/19 MEAL MONEY	PUBLIC	16247
QUALITY MECHANICAL SYSTEM	1415.00	INV.2511,2512 & 2513	PUBLIC	16248
FORD MOTOR CREDIT COMPANY	2934.94	INV.1622886 ACT.5381019 LEASE	POLICE	16249
FORD MOTOR CREDIT COMPANY	3740.70	INV.1622888 ACCT.5381020 LEASE	POLICE	16250
CORELOGIC	2988.63	BL.202 LT.13 TAX REFUND 1114	TAX	16251
PLANILLO, JOSE MAPALAD &	4074.00	BL.406 LT.23 REFUND TAX	TAX	16252
LERETA LLC	3127.00	BL.1529 LT.4 258 FULTON-BOBADILLA	TAX	16253
RODGERS, SEDGWICK	2292.00	BL.1204 LT.30 TAX OVERPAYMENT	TAX	16254
N.J. PLANNING OFFICIALS	85.00	4/29/19 MANDATORY CLASS FOR J	ZONING	16255
EDGE-WORKS MANUFACTURING	85.99	INV.350432 SWAT UNIFORM	POLICE	16256
RACHLES/MICHELE'S OIL	2476.47	INV. 292356 1/10/19-1/21/19	O/E GAS &	16257
VERIZON	149.99	FEBRUARY, 2019 FIOS CHARGES	O/E	16258
ATLANTIC TOMORROWS OFFICE	154.93	MARCH, 2019 MAINTENANCE ON COPIERS MUNICIPAL		16259
ATLANTIC TOMORROWS OFFICE	33.68	MARCH, 2019 MAINTENANCE ON COPIERS COLLECTION		16259
ATLANTIC TOMORROWS OFFICE	33.68	MARCH, 2019 MAINTENANCE ON COPIERS ASSESSMENT		16259
ATLANTIC TOMORROWS OFFICE	33.68	MARCH, 2019 MAINTENANCE ON COPIERS CODE		16259
ATLANTIC TOMORROWS OFFICE	101.05	MARCH, 2019 MAINTENANCE ON COPIERS POLICE		16259
ATLANTIC TOMORROWS OFFICE	33.68	MARCH, 2019 MAINTENANCE ON COPIERS PUBLIC		16259
ATLANTIC TOMORROWS OFFICE	0.00	MARCH, 2019 MAINTENANCE ON COPIERS MUNICIPAL		16259
ATLANTIC TOMORROWS OFFICE	33.68	MARCH, 2019 MAINTENANCE ON COPIERS MUNICIPAL		16259
OPTIMUM	267.35	FEBRUARY, 2019 CURRENT CHARGES	MUNICIPAL	16260
OPTIMUM	364.97	FEBRUARY, 2019 CURRENT CHARGES	POLICE	16260
OPTIMUM	110.89	FEBRUARY, 2019 CURRENT CHARGES	PUBLIC	16260
OPTIMUM	136.93	FEBRUARY, 2019 CURRENT CHARGES	RECREATION	16260
OPTIMUM	0.00	FEBRUARY, 2019 CURRENT CHARGES	O/E	16260
OPTIMUM	104.85	FEBRUARY, 2019 CURRENT CHARGES	O/E	16260
VERIZON WIRELESS	2116.40	FEB., 2019 CHARGES	O/E	16261
SUEZ WATER NEW JERSEY	14823.56	MARCH 2019 HYDRANT CHARGES	O/E WATER	16262

**Total fund: 01 Current**

**4599698.78**

**Total Bill List: 4599698.78**

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019**

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE ENGINEERING	2045.00	INV.45/69* 2/21/19 NM695I KENNEDY	2017	2050
OLYMPIC GLOVES & SAFETY CO.	2230.00	INV.706426 1 MSA ALTAIR 5X 4 GAS	2018	2051
MC GRATH MUNICIPAL EQUIP.LLC	1803.75	INV.20180410-2 WINCH & CRANE FOR	2014	2052
SPECTRUM COMMUNICATIONS	11015.66	INV. 17268 2/18/19 FEDERALSIGNAL	2015	2053
SPECTRUM COMMUNICATIONS	856.99	INV.17267 INSTALL SIREN ON ROOF OF	2017	2054
QUALITY MECHANICAL SYSTEM	2635.00	INV.2510 & 2545 BORO HALL HEATING	2018	2055

**Total fund: 04 CAPITAL**

**20586.40**

**Total Bill List: 20586.40**

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019**

Combined ANIMAL CONTROL 13

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
NJ STATE DEPT. OF HEALTH	454.20	MONTHLY DOG LICENSE FEES-FEBRUARY	RES'V FOR	1130
Total fund: 2930 RES'V FOR ANIMAL CTRL EXPENSE				454.20
Total Bill List:	454.20			

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019**

Combined BUILDING DEV TRUST 14

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE	353.50	INV.#128107 2/12/19 NMES719	RESERVE FOR	1853
BOSWELL MCCLAVE	606.00	INV.128108 2/12/19 NMES740 RODANI	RESERVE FOR	1854
<b>Total fund: 2940 RESERVE FOR BUILDING/DEV ESCRO</b>				<b>959.50</b>
<b>Total Bill List:</b>	959.50			



**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019 DHMC AMERICA**

<u>Vendor</u>	<u>Combined</u>	<u>DEVELOPERS ESCROW 22</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE	165.00	INV.127932 2/4/19 NMES444 DHMC	DHMC	1007
				165.00
<b>Total fund: 2940 ENG INSPECTION FEES</b>				
<b>Total Bill List:</b>	165.00			

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019 N.M. REDEVELOPMENT**

Combined DEVELOPERS ESCROW 22

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE	771.00	INV.127934 2/4/19 NMES696A NM	NEW MILFORD	1017
BOSWELL MCCLAVE	1660.00	INV.128106 2/12/19 NMES696A N.M.	NEW MILFORD	1018
				2431.00
<b>Total fund: 2940 ENG INSPECTION FEES</b>				
<b>Total Bill List:</b>	2431.00			

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019**

**Combined TRUST FUND 12**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
US BANK CUST TOWER DB	46554.74	REDEMPTION CERT.18-04 BL.1407 LT.	TTL &	1078
US BANK CUST BV002 TRST	67835.63	REDEMPTON CERT.16-01 BL.12154	TTL &	1079
				<b>114390.37</b>
<b>Total fund: 2700 TRUST ESCROM</b>				
<hr/>				
<b>Total Bill List:</b>	114390.37			

**BOROUGH OF NEW MILFORD**

**Bill list**

**MARCH 11, 2019**

Combined RECREATION COMM TRUST 18

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
EJG SPORTS	408.00	INV. 6076 2/19/19 WRESTLING T	RES'V FOR	1724
Total fund: 2930 RES'V RECREATION COMM EXPENSES				408.00
Total Bill List:		408.00		

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

**RESOLUTION**

No. 2019:80

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
SEYMOUR	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
MAYOR (lie)				

**Resolution to Authorize 2018 LOSAP Qualifying Participants**

**WHEREAS**, N.J.S. 5:30 et. seq. allows municipalities to create a length of service program for volunteer fire and first aid organizations; and

**WHEREAS**, on November 7, 2000, a referendum to establish a Length of Service Award Program was approved by the voters of the Borough of New Milford; and

**WHEREAS** Borough of New Milford Ordinance 2000:06 was adopted on June 26, 2000 establishing the Borough of New Milford Length of Service Award Program; and

**WHEREAS** a Length of Service Award Program (LOSAP) was established to provide tax-deferred income benefits to active volunteer members of the Borough of New Milford's Volunteer Fire Department and Volunteer Ambulance Corps; and

**WHEREAS**, the 2018 year of active emergency service has been completed and all qualifying volunteer fire department and first aid participants has been calculated in accordance with N.J.S. 5:30 et. seq.; and

**WHEREAS**, the Chief of the Volunteer Fire Department and the Captain of the Volunteer Ambulance Corp have certified that the volunteers on the attached roster have satisfied the minimum requirements of participation established by the Borough of New Milford LOSAP on a consistent and uniform basis; and

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of New Milford approves the 2018 Qualifying Volunteer Fire Department and Volunteer Ambulance Corps roster as attached; and

**BE IT FURTHER RESOLVED** the 2018 Qualifying Volunteer Fire Department and Volunteer Ambulance Corps roster hereby be posted at the Municipal Clerks Office, each Fire Company, and the Ambulance Corps Building.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

[Signature]

SEAL

[illegible]

## NEW MILFORD FIRE DEPARTMENT

## Part II

**Members Highlighted in Yellow are not Qualified to receive a LOSAP contribution.**

## Christine Demiris

---

**From:** Jessica Brunner <jbrunner@newmilfordems.org>  
**Sent:** Monday, February 25, 2019 2:19 PM  
**To:** Christine Demiris  
**Subject:** Re: LOSAP

Chris,

We had 11 people qualify in 2018. They are: Fran Brunner, Jessica Brunner, Eddie Gomez, Cathy Hughes, Brandon Jurasin, Mary Mueger, Dave Murdock, Jessica Perrone, Joseph Spina (NMVAC's Joe Spina, not FD), Tomy Thomas, and Jacqueline Valdenarro.

Below I have inserted their stats that qualified them.

Jess

Name	Total Call Credits	Meetings	Drills
BRUNNER, FRAN	198	12	6
BRUNNER, JESSICA	267	11	8
GOMEZ, EDDIE	135	9	6
HUGHES, CATHY	199	11	7
JURASIN, BRANDON	190	11	6
MUEGER, MARY	132	5	5
MURDOCK, DAVE	110	9	2
PERRONE, JESSICA	267	10	5
SPINA, JOE	225	10	7
THOMAS, TOMY	90	8	2
VALDENARRO, JACQUELINE	77	8	2
<b>Requirements:</b>	75	5	2



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019-82

Offered by: .....

Seconded by: .....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO- LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, Tax Sale Certificate 18-04 on Block 1407 Lot 43 whose address is 314 Kastler Court, was sold to US Bank Cust for Tower DB VIII Trust 2018 on November 29, 2018; and

WHEREAS, redemption was made on Tax Sale Certificate 18-04 and held in the Borough of New Milford Trust Account; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of New Milford, that a check in the amount of \$46,554.74 be made payable to US Bank Cust for Tower DB VIII Trust 2018-1, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

Christine Demers

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:81

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO- LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, Tax Sale Certificate 16-01 on Block 1215 Lot 23 whose address is 421 Boulevard, was sold to US Bank Cust BV002 Trst & Crdtrs on December 1, 2016; and

WHEREAS, redemption was made on Tax Sale Certificate 16-01 and held in the Borough of New Milford Trust Account; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of New Milford, that a check in the amount of \$67,835.63 be made payable to US Bank Cust BV002 Trst & Crdtrs, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102-2513.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:83

Offered by: Councilwoman Greco Langschultz Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO- LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

WHEREAS, the following taxpayer and/or mortgage company has made duplicate payment of property taxes, creating an overpayment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford, New Jersey, that a refund be granted to:

ENDOR	BLK	LOT	NAME	ADDRESS	AMT	CK#
	202	13	Eliovson, El-Ad & Ariela	1114 Blvd mail to: Corelogic Centralized Refunds P.O. Box 9202 Coppell, TX 75019-9760	\$ 2,988.63	
	406	23	Planillo, Jose Mapalad & Cornella	255 Ridge St	4,074.00	
	1204	30	Rodgers, Sedgwick	317 Grove St	2,292.00	
	1529	4	Bobadilla, Juan & Maria	258 Fulton St mail to: Lereta, LLC Attn: Central Refunds 1123 Park View Drive Covina, CA 91724	3,127.00	
				TOTAL	12,481.63	

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:84

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
GRANT	✓			
MAYOR (tie)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford advertised and received public bids in connection with Complete Solid Waste Collection Service from 1-4 Family Residences for the Borough of New Milford; and

**WHEREAS**, the aforesaid bid was in the best interest of the residents of New Milford; and

**WHEREAS**, the bid specifications provided for three options: Option 1 – a one-year contract with four one-year options for renewal; Option 2 – a three-year contract with two one-year options for renewal; and Option 3 – a five-year contract; and

**WHEREAS**, one bid was received and opened on February 6, 2019 at 11:00 AM in the New Milford Borough Hall as follows:

	Option 1 <u>5 Year Total</u>	Option 2 <u>5 Year Total</u>	Option 3 <u>5 Year Total</u>
Joseph Smentkowski, Inc.	\$1,992,568.00	\$1,992,568.00	\$1,962,450.00

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the Mayor and Council hereby reject the bid for Complete Solid Waste Collection Service from 1-4 Family Residences for the Borough of New Milford as the governing body of the contracting unit has decided to abandon the work contemplated in the solo bid; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be provided to Joseph Smentkowski, Inc., 3 York Avenue, Jersey City, NJ 07307 and the New Milford Department of Public Works Superintendent.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 85

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
SEYMOUR	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
MAYOR (tie)				

**WHEREAS**, the Municipal Excess Liability Joint Insurance Fund (MEL) has established a Cyber Risk Management Program; and

**WHEREAS**, the program establishes a minimum set of technology proficiency standards and provides reimbursement of up to \$7,500 of a member's deductible if the member is in compliance with the minimum standards at the time of the claim; and

**WHEREAS**, as part of compliance the Borough must adopt a model technology practices and response plan; and

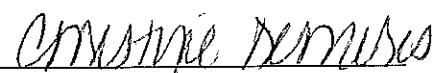
**WHEREAS**, the Borough of New Milford has drafted an Information Technology Practices Policy and a Security Response Plan for Cybersecurity Incidents based upon the model plans provided by the MEL, which are attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor and Council of the Borough of New Milford hereby adopt the aforementioned Information Technology Practices Policy and Security Response Plan for Cybersecurity Incidents.

**BE IT FURTHER RESOLVED**, that a copy of the Information Technology Practices Policy and Security Response Plan for Cybersecurity Incidents be distributed to all employees.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL



## **Information Technology Practice Policy Borough of New Milford**

**Purpose:** To establish as policy certain information technology practices. Further, compliance with various practices will enable the Borough of New Milford (Borough) to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Borough's cyber insurance policy, administered through the Bergen County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.

### **A. Technical Operations**

- 1. System and data back-up practices:** The Borough will implement backup practices that meet the following as a minimum standard, or will implement recommendations of a qualified information technology advisor who, after consideration of the Borough's information technology needs, recommends an alternative, which shall be fully documented.
  - a) Daily incremental backups of the use of standardized system images or virtualized desktops, with at least 14 days of versioning on off-network device for data files
  - b) Weekly off-network full backups of all devices:
    - i. Use of non-versioned, synchronized cloud-based drives are not acceptable as backup solutions. Cloud-based drives uses for backup must have a minimum of 14 days of versioned files
    - ii. A full backup of non-networked/standalone desk and laptop computers must include all storage drives
  - c) All backups are spot-checked monthly
  - d) Consult with third party application providers to ensure their data files are part of a backup practice
- 2. Security and system patching:** all operating and application software shall be updated on a timely basis with latest versions as released, particularly as related to security updates. Outdated or non-supported operating systems and software shall not be used unless there is no practical alternative available, in which case, appropriate steps shall be taken to mitigate potential security threats. System administrators shall coordinate patching with applications maintained or managed by third parties to ensure upgrades will not disable their applications. When upgrades cannot be applied, appropriate action shall be taken to prevent the system or application from security exploitation.
- 3. Defensive software** shall be installed and operative on all computing devices as follows:
  - a) For all desktop and laptop devices: antivirus and an enabled firewall
  - b) Mail server: anti-spam and anti-virus filters
  - c) For network servers that connect to the internet: an active firewall on all open ports, unused ports closed; and anti-virus, anti-malware software running

- d) All Microsoft Office applications are set to all download files in the "Protected Mode"
- 4. **Server security:** all servers are protected from unauthorized access by means of a secured cage, locket cabinet (with sufficient airflow) or other physically secure means to ensure that only authorized users have access to it.
- 5. **Access privilege controls and policies** are in place and maintained to ensure that:
  - a) Users with administrator rights are limited to those that need them
  - b) Other users only have access to those services they need for day-to-day activities
  - c) Access is removed when it is no longer needed or when an employee separates from service
  - d) Access rights are periodically reviewed to ensure compliance. Administrator shall work with technology provider to ensure that system access needed by new employees is provided and acted upon technology provider prior to notice provided to the employee.
- 6. **Security Incident response:** Appropriately trained staff or contractors are available to support the Borough's technology and to timely respond to security incidents.

#### **B. Employee-based Cyber Security Practices**

- 1. All computer users shall receive annual training of at least one hour each year or spread out over two years in email and website malware identification, password construction, identifying security incidents, and social engineering attacks.
- 2. Employees are required to use unique passwords or passphrases made up of at least 8 characters, changed periodically, but at least annually. Password/phrases shall be at least 8 alpha-numeric characters, with incidental upper and lower case letters and symbols.
- 3. Files that contain protected data shall be password protected or be encrypted when the files are stored or transferred to others, regardless of the storage medium or means of transfer. Examples of protected data includes, social security numbers, birthdates, driver's license number, health insurance numbers, etc. Practices shall include ensuring that more than one employee is aware of password or passphrase used to encrypt these files.

#### **C. Technology Management Practices**

- 1. The Mayor and Council shall ensure that technology policy decisions (i.e., risk assessment, planning, and budgeting) are made with input from staff or advisors that possess appropriate technological expertise. This can be any combination of officials, employees, contractors/consultants, or citizen volunteers as they deem necessary.
- 2. The Administrator shall approve and implement a cybersecurity incident response plan to direct staff and guide IT management decision making when a cybersecurity incident takes place.

## **Security Response Plan for Cybersecurity Incidents Borough of New Milford**

If you suspect a cyber incident has taken place, call the hotline (855) 566-4724, notify the JIF claims administrator, and start the incident response plan.

### **What is a Cybersecurity Incident?**

For cyber insurance purposes, a **security incident** is an event that is a: **cyber security breach**, or **cyber extortion threat**, or **data breach**.

**What is a Cyber Security Breach:** Any unauthorized: access to, use or misuse of, modification to the network, and/or denial of network resources by attacks perpetuated through malware, viruses, worms, and Trojan horses, spyware and adware, zero-day attacks, hacker attacks and denial of service attacks.

**What is a Cyber-Extortion Threat:** A threat against a network to:

1. Disrupt operations;
2. Alter, damage, or destroy data stored on the network;
3. Use the network to generate and transmit malware to third parties;
4. Deface the member's website; and
5. Access personally identifiable information, protected health information or confidential business information stored on the network;

made by a person or group, whether acting alone or in collusion with others, demanding payment or a series of payments in consideration for the elimination, mitigation or removal of the threat.

**What is a Data Breach:** The actual or reasonably suspected theft, loss or unauthorized acquisition of data that has or may compromise the security, confidentiality and/or integrity of personally identifiable information, protected health information, or confidential business information.

A security incident could include the appearance of a ransomware attack screen, the mouse or computer screen acting on its own, an unauthorized user accessing a computer, not being able to access routine services, device theft, or finding a damaged or non-operating computer.

Other security incidents that would be noticed by system administrators:

- Attempts from unauthorized sources to access systems of date
- Unplanned disruption to a service or denial of a service
- Unauthorized processing or storage of data
- Unauthorized changes to system hardware, access rights, firmware, or software
- Presence of a malicious application, such as ransomware or a virus
- Presence of unexpected/unusual programs
- A denial of service condition against data, network or computer



### Prerequisites to managing a security incident:

- a) The member has access to technology (tech) support personnel (employee or contractor) that understands how to recognize and respond to security incidents.
- b) Management knows how to contact tech support when a security incident occurs.
- c) Staff has received instruction on how to identify a potential security incident and how to contact tech support when one happens.
- d) Management establishes a chain of command for staff to report a potential security incident.
- e) Tech support develops a detailed security incident response plan tied to the member's technology risks.

### What to Do When a Possible Security Incident Takes Place

1. The user, aware of a possible security incident, should identify the affected device(s) (individual machines or network equipment) and:
  - a. Immediately contact tech support to report the event and follow their instructions. It is now the responsibility of tech support to notify management of the incident and to execute the security incident response plan.
  - b. Continue with Step 2 if tech support is not immediately available.
2. Isolate the affected devices from the network or internet by removing the network cable from the device. If operating via wireless, turn off the wireless connection. Turn the equipment off if tech support is not immediately available and isolation is not possible. If the machine will not let you do that, unplug the power supply.
3. User reports incident to management.
  - a. If technology support has not been contacted management by this time, management must communicate with support, advise them of the situation, and engage them in the matter.
4. Management or tech support assesses if the incident is a **cyber security breach, cyber extortion threat, or data breach**. **If it is, or if there is any question that the incident may or may not be one**, management contacts their JIF Claims Administrator to advise them of the incident and management (or tech support) will call the XL Catlin Data Breach Hotline (855-566-4724). If not answered, leave a message naming the member's contact person. Do not delay in calling the Hotline. When they respond, follow their instructions. They will refer the matter to a "breach advisor/counsel" (an attorney experienced in cybersecurity incidents) who will coordinate the response. The Breach Counsel will reach out to the named contact person. Provide Breach Counsel with all information about the incident and work with them to determine the next steps. Engage technology support as much as practical.
5. Advise the member's risk manager, JIF Executive Director, member legal counsel, chief operating officer (Administrator), and chief executive officer (Mayor) of the event and actions taken.
6. Follow advice from Breach Counsel and your technology personnel until the issue is resolved.
7. Document all actions as they are taken.

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:86

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (lie)				

**WHEREAS**, the Borough of New Milford received a proposal for the collection and recycling of used electronics from SAMR Inc.; and

**WHEREAS**, the agreement provides for the collection of electronic equipment to include: Televisions (CRT, DLP, Projection and Flat Panel Televisions), Computer Monitors (CRT, LCD and Flat Panel Monitors), Complete Computers/Desktops/Laptops, Incomplete Computers/Desktops/Laptops for New Milford residents and New Milford small businesses enterprises at no cost to the Borough; and

**WHEREAS**, the program duration is through December 31, 2020 unless terminated according to the terms of the Agreement; and

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of New Milford hereby authorize the agreement for the collection and recycling of used electronics with SAMR, Inc.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to SAMR Inc., 1950 Rutgers University Boulevard, Lakewood, New Jersey 08701 and to Julia Burdge, Certified Recycling Coordinator.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:87

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
SEYMOUR	/			
DUFFIE	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
GRANT	/			
MAYOR (lie)				

**OPPOSE VEGETATIVE MANAGEMENT RESPONSE ACT  
(S2505/A2558)**

**WHEREAS**, there is presently pending before the New Jersey Senate and Assembly the proposed Vegetative Management Response Act (S2505/A2558); and

**WHEREAS**, said legislation would allow any public utility to unilaterally usurp the role of local government in the management of public trees within public parks and within the public right-of-way, and would unilaterally permit the removal of trees on private property without the owner's consent whenever the public utility determines that such trees are "growing in, near, or adjacent to the electric utility's right-of-way, and the electric distribution and transmission system...which may fall into, touch, affect, or otherwise interfere with an electrical distribution line;" and

**WHEREAS**, proposed amendments to N.J.S.A. 40:64-12.c would expand the purview of any public utility (such as electric, gas, water, and pipeline) or cable television company to clear, remove, cut, or destroy any tree, shrub, or plant, without municipal permission or consultation, if done to install or maintain any structures or fixtures; and

**WHEREAS**, the proposed legislation exempts public utilities from local regulation or penalty if they claim to be "acting in good faith, with due diligence and reasonable judgment;" and

**WHEREAS**, under the proposed legislation, a utility is under no obligation to confer with the local government or the private property owner before unilaterally choosing to clear, move, cut, or destroy the vegetation; and

**WHEREAS**, the proposed legislation limits the authority of local shade tree commissions by granting authority to any public utility to carry out "vegetative management" without notifying or consulting with the municipality or taking municipal regulations into account; and

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:87

Offered by:.....

Seconded by:.....

**WHEREAS**, the Borough of New Milford values both its public and private trees, which not only add to the beauty and overall livability of the Township but also serve as a buffer to the extremes of weather, offer cooling shade in the summer and shelter from winter winds, produce oxygen and reduce carbon dioxide in the air and help to curtail flooding and restore the groundwater supply; and

**WHEREAS**, the proposed legislation is imbalanced and dramatically expands the authority of electric and other public utilities; and

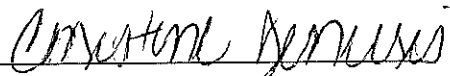
**WHEREAS**, the Borough Council finds that public utilities and cable television providers have an obligation and responsibility to work with local authorities to cooperate in the responsible management of trees.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of New Milford, Bergen County, New Jersey that the Borough of New Milford opposes the Vegetative Management Response Act in its present form and urges the New Jersey Senate and Assembly not to adopt same; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized and directed to provide a copy of the within resolution to State Senator Joseph Lagana, Assemblywoman Lisa Swain and Assemblyman Christopher Tully and to the municipal clerks within Bergen County.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 11, 2019.

SEAL



BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:88

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
SEYMOUR	✓			
DUFFIE		✓		
GROTSKY	✓			
LANGSCHULTZ	✓			
GRANT		✓		
MAYOR (lie)				

**WHEREAS**, the New Milford Fire Department Company #1 has applied for a Special Permit for a Social Affairs Permit for an event to be held on premises, in the Borough of New Milford, with mailing address 249 Center Street, New Milford, NJ 07646; and

**WHEREAS**, the Mayor & Council of the Borough of New Milford have agreed for certain non-profit organizations to dispense and serve alcohol set forth under the guidelines of the Division of Alcoholic Beverage Control (ABC) pursuant to N.J.S.A. 33:74-1 and N.J.A.C. 13:2-5.1; and

**WHEREAS**, the required documentation along with a fee of \$100.00 to the Division of Alcohol and Beverage Control has been submitted, reviewed and acknowledged by the Police Chief and Municipal Clerk of the Borough of New Milford, NJ; and

**NOW, THEREFORE, BE IT RESOLVED**, the Mayor & Council hereby approve the New Milford Fire Department Company #1, a Special Social Affair Permit for a fundraiser to benefit the NMFS Co.1 at which alcohol will be served on the premises from 10:00am to 1:00pm on June 15, 2019 and in accordance to New Milford Municipal Ordinance #6-4, et seq.; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be sent to the New Milford Fire Department Company #1, 249 Center Street New Milford, NJ 07646.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on March 11, 2019

SEAL

[Signature]