

MINUTES
BOROUGH OF NEW MILFORD
MAYOR AND COUNCIL REORGANIZATION MEETING
JANUARY 7, 2019
7:00 PM



Council President Putrino called the meeting to order, asked for a moment of silent prayer and/or reflection, and led the salute to the flag. Council President Putrino pointed out the fire exits in the Council Chambers.

Council President Putrino read the Open Public Meeting and Mission Statements.

Roll Call of 2018 Council

Councilwoman Thea Sirocchi-Hurley	Present
Councilwoman Randi Duffie	Present
Councilwoman Hedy Grant	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Greco-Langschultz	Present
Council President Michael Putrino	Present
Mayor Ann Subrizi	Absent

Council President Putrino welcomed the audience for the New Year.

OLD BUSINESS:

Unfinished business for the year 2018.

2018:309 Approve budget transfers for Municipal Budget 2018

Councilman Grotsky made a motion to approve resolution 2018:309. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

A motion is made by Councilwoman Duffie, seconded by Councilwoman Sirocchi-Hurley to close the meeting. SINE DIE.

NEW BUSINESS:

Council President Putrino submitted a letter of resignation, from his Council position, to the Borough Clerk.

The Borough Clerk announced the receipt of the Certificates of Election for Mayor Putrino, Councilwoman Grant and Councilwoman Sirocchi-Hurley.

Senator Joseph Lagana administed the oath of office to Mayor Putrino.

Assemblywoman Lisa Swain administered the oath of office to Councilwoman Grant.

Congressman Josh Gottheimer administered the oath of office to Councilwoman Sirocchi-Hurley.

Congressman Gottheimer congratulated each of them on their election, thanked them for their service and pledged his commitment to working with the Council for the benefit of New Milford.

Mayor Putrino convened the 2019 Council and Roll Call was conducted.

Councilwoman Thea Sirocchi-Hurley	Present
Councilwoman Randi Duffie	Present
Councilwoman Hedy Grant	Present
Councilman Ira Grotsky	Present
Councilwoman Kelly Greco-Langschultz	Present
Mayor Michael Putrino	Present

Councilwoman Grant made a motion to nominate Councilwoman Duffie for Council President. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

Mayor Putrino read the list of Council Committee Assignments.

Councilwoman Sirocchi-Hurley	Historic Preservation, Senior Advisory Board, Public Events, Municipal Drug Alliance, Stigma Free Committee
Councilwoman Randi Duffie	Beautification Committee, Board of Health, Environmental & Energy Commission
Councilwoman Hedy Grant	Ambulance Corps, BCOS Municipal Regional Committee, Library Board of Trustees, Planning Board, Community Development
Councilman Ira Grotsky	Police/Police Auxiliary, Department of Public Works, Emergency Management (OEM)
Councilwoman Greco-Langschultz	Board of Education, Fire Department, Recreation Department
Vacant	Rent Leveling, Shade Tree, Joint Insurance Fund (JIF), Garbage & Recycling
Mayor Putrino	Historic New Bridge Landing, Community Development

Mayor Putrino recognized: Outgoing Fire Chief – Angelo DeCarlo

Mayor Putrino announced the new Fire Department Officers: Chief Ronald Stokes, Assistant Chief William Mury, Deputy Fire Chief Matthew Calnan, Capt. Co. #1 Robert O’Brien, Capt. Co. #2 Jared Birnbaum, Lieutenant Co. #1 Ross Rhein, Lieutenant Co. #2 Gerard Smithson. The Fire Department held their reorganization on January 5th and the officers were sworn in at that time.

Mayor Putrino announced "All standing committees and special committees are dissolved and all individual appointments are terminated and relieved of their offices and duties, and indeterminate appointments are dissolved."

<u>POSITION</u>	<u>TERM</u>	<u>APPOINTEE</u>
BOROUGH ATTORNEY	1 Yr.	Kevin P. Kelly, Esq.
BOROUGH AUDITOR	1 Yr.	Steven Wielkotz, RMA
BOND COUNSEL	1 Yr.	Steve Rogut, Esq.
RISK MANAGER	1 Yr.	Arthur B. Caughlan
LABOR ATTORNEY	1 Yr.	John L. Shahdanian, Esq.
BOROUGH PLANNER	1 Yr.	Paul Grygiel, AICP, PP
TAX APPEAL ATTORNEY	1 Yr.	Kim D. Ringler, Esq.
RENT LEVELING ATTORNEY	1 Yr.	Lisa R. Aljian. Esq.
PROSECUTOR	1 Yr.	Andrew Cimiluca, Esq.
PUBLIC DEFENDER	1 Yr.	Mark Winkler, Esq.
GRANTS CONSULTANT	1 Yr.	Capital Alternatives
GRANTS CONSULTANT	1 Yr.	Millennium Strategies
GRANTS CONSULTANT FD	1 Yr.	Firehouse Grants
FIRE AND POLICE PHYSICIAN	1 Yr.	Dr. Griggs
BLOOD BANK	1 Yr.	Lorraine Palma, RN
BOROUGH PHOTOGRAPHER	1 Yr.	Brett Dzadik
CLEAN COMMUNITIES COORDINATOR	1 Yr.	Julia Burdge

DOMESTIC VIOLENCE
RESPONSE TEAM

1 Yr.

Confidential – Contact NMPD
Domestic Violence Liaison Officer

Council President Duffie made a motion to approve the appointments for Borough Attorney through the Domestic Violence Response Team. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

BEAUTIFICATION COMMITTEE – 1 Year

12/31/19	Steve Perrone
12/31/19	Roberta Whitley Gomez
12/31/19	Debbie Putrino
12/31/19	Xiomara Santos-Abreu
12/31/19	Joan LePage
12/31/19	Mei-Man Hsieh
12/31/19	Joan Russo
12/31/19	John Duffie
12/31/19	Armineh Deboer
12/31/19	Susan MacAulay
12/31/19	Lucia Medina
12/31/19	Ophelia MacBain
12/31/19	Marjorie Henry

DRUG AND ALCOHOL MUN.
ALLIANCE COMMITTEE - 1 Year

12/31/19	Joe Erba
12/31/19	Shirlie Viera
12/31/19	Vanessa Hurley
12/31/19	Jude Ezech
12/31/19	Chris Buscavage
12/31/19	Alyssa Loonam
12/31/19	Lynne Gadaleta
12/31/19	Matthew Seymour
12/31/19	Steve Perrone
12/31/19	Mel Urena
12/31/19	Autumn Becker
12/31/19	Ashley Becker

ENVIRONMENTAL & ENERGY COMMISSION – 3 Years

12/31/21	Tomy Thomas
12/31/21	Lynn Torpie
12/31/21	Karl Schaffenberger
Alt. 2 – 1 Yr. 12/31/19	Lisa Sandhusen

GARBAGE AND RECYCLING - 1 Year			
	12/31/19		Norman Krause
	12/31/19		Steve Perrone
	12/31/19		Angel Otero
	12/31/19		Jeffrey DelVecchio
	12/31/19		Kendra McGuire
	12/31/19		Vanessa Hurley
	12/31/19		Lisa Sandhusen
	12/31/19		Ralph Mastrangelo
	12/31/19		Julia Burdge

HISTORIC PRESERVATION COMMISSION - (9 members)			
1 Class A, 3 Class B, 5 Class C - all 4 year terms			
2 Class C Alt. - 2 year term			
		B	12/31/22 Nancy Varretoni
		C	12/31/22 Bob Ryan
		C	12/31/22 Al Carbone
(Unexp.)	Alt. 1	C	12/31/19 Louis Macario
	Alt. 2	C	12/31/20 Janet Grotsky

LIBRARY BOARD – 5 Years	12/31/23	Nancy Lee
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OFFICIAL NEWSPAPERS	12/31/19	Record
	12/31/19	Ridgewood News

PLANNING BOARD			
	Class I – 1 Yr.	12/31/19	Councilman Ira Grotsky
	Class II – 1 Yr.	12/31/19	Tomy Thomas
	Class IV – 4 Yr.	12/31/22	Angelo DeCarlo
		12/31/22	Howard Berner
	Alt. #2	12/31/20	Tina DeLucia

PUBLIC EVENTS (1 Year)	12/31/19	Darlene Minko
	12/31/19	Terry Limaxes
	12/31/19	Laure Schroeder
	12/31/19	Steve Perrone
	12/31/19	John Villanueva
	12/31/19	Nicole Buscavage

REC ADV. BD.	(3 Years)	12/31/21	Bryan Falco
		12/31/21	Kristoffer Dunne
		12/31/21	Phil Tenant
	(Unexp.)	12/31/19	Brian Belthoff
	(Unexp.)	12/31/19	Vincent DeBari
	Alt. 1 – 1 Yr.	12/31/19	Kendra McGuire
	Alt. 2 – 1 Yr.	12/31/19	Pablo Rivera

RENT LEVELING (1 Year)			
	12/31/19	Anthony Lauro (L)	
	12/31/19	Jack Linefsky (L)	
	12/31/19	Michelle Roth (H)	
	12/31/19	Steve Perrone (T)	
	12/31/19	Matthew Seymour (T)	
Alt.	12/31/19	Vanessa Hurley (H)	
Alt.	12/31/19	Art Castronova (T)	
Alt.	12/31/19	Doreen Doku (L)	
SCHOOL CROSSING GUARDS			
	12/31/19	(list provided by Police Department)	
SENIOR CITIZEN ADVISORY BOARD (2 Years)			
	12/31/20	Pat Coogan	
	12/31/20	Lucille Pecci	
	12/31/20	Rev. Anthony Iovine	
	12/31/20	Josie McEwan	
	12/31/20	Paula Riportella	
	12/31/20	Christine Block	
SHADE TREE COMMISSION (5 Years)			
	12/31/23	Norman Krause	
STIGMA FREE (1 Year)			
	12/31/19	Allie Engleberg	
	12/31/19	Jan Jackson	
	12/31/19	Joette Williams	
	12/31/19	Will Esposito	
	12/31/19	Vanessa Hurley	
	12/31/19	Alyssa Loonam	
	12/31/19	Adelina Garabet	
ZONING BOARD OF ADJUSTMENT			
	12/31/22	Ari Weisbrot	
	12/31/22	Peter Rebsch	
	Alt. 1	12/31/20	Casey Hittel
(Unexp.)	Alt. 2	12/31/19	Jay Levine

Councilwoman Grant made a motion to approve the appointments for the Beautification Committee through the Zoning Board of Adjustment. Council President Duffie seconded the motion. The motion carried. All present in favor, none opposed.

PLANNING BOARD
Class III – 1 Yr. 12/31/19 Councilwoman Hedy Grant

Council President Duffie made a motion to appoint Councilwoman Grant as the Class III representative to the Planning Board. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

COMMENTS FROM THE PUBLIC

Councilwoman Grant made a motion to open the meeting for public comment. Councilman Grotsky seconded the motion. The motion carried. All present in favor, none opposed.

Council President Duffie came forward as a member of the organization We Do of Bergen County. She introduced Esther Fletcher as the District 38 Chair of We Do. Council President Duffie presented certificates to Councilwoman Grant and Councilwoman Sirocchi-Hurley.

Senator Lagana, Assemblywoman Swain and Assemblyman Christopher Tully presented resolutions from the Senate and Assembly to Mayor Putrino, Councilwoman Grant and Councilwoman Sirocchi-Hurley. Each congratulated them on their election, thanked them for their service and pledged their commitment to working with them for the benefit of New Milford.

Being no other member of the public who wished to speak, Councilman Grotsky made a motion to close to the public. Councilwoman Greco-Langschultz seconded the motion. The motion carried. All present in favor, none opposed.

RESOLUTIONS:

- 2019:01 Approve Temporary Budget
- 2019:02 Adopt By-Laws and Code of Ethics
- 2019:03 Appoint Borough Attorney – Kevin P. Kelly, ESQ.
- 2019:04 Appoint Borough Auditor – Steven Wielkotz, RMA
- 2019:05 Appoint Bond Counsel – Steve Rogut, Esq.
- 2019:06 Appoint Labor Attorney – John L. Shahdanian, Esq.
- 2019:07 Appoint Rent Leveling Attorney – Lisa R. Aljian, Esq.
- 2019:08 Appoint Tax Appeal Attorney – Kim D. Ringler, Esq.
- 2019:09 Appoint Risk Manager – Arthur B. Caughlan
- 2019:10 Appoint Borough Planner – Paul Grygiel, AICP, PP
- 2019:11 Appoint Grants Consultant – Capital Alternatives
- 2019:12 Appoint Grants Consultant – Millennium Strategies
- 2019:13 Appoint Grants Consultant – Firehouse Grants
- 2019:14 Appoint Financial Advisor/Continuing Disclosure Agent – Phoenix Advisors, LLC
- 2019:15 Appoint Appraiser for Residential and Added/Omitted Assessments – Associated Appraisal Group
- 2019:16 Appoint Special Commercial Tax Appraiser – McNerney & Associates
- 2019:17 Appoint Borough Prosecutor – Andrew Cimiluca, Esq.
- 2019:18 Appoint Alternate Prosecutor – Joseph DeMarco, Esq.
- 2019:19 Appoint Public Defender – Mark Winkler, Esq.
- 2019:20 Appoint Alternate Public Defender – Nina C. Remson, Esq.
- 2019:21 Appoint Health Department Child Health Conference Doctor – Dolores Buli
- 2019:22 Appoint Fire Marshall – Alan Silverman
- 2019:23 Designate Public Agency Compliance Officer – Christine Demiris
- 2019:24 Authorize Cash Management Plan pursuant to N.J.S.A. 40A:5-14

2019:25 Approve Purchasing Procedure for 2019
 2019:26 Authorize CFO to transfer funds and have online account access for the purpose of meeting Borough expenses
 2019:27 Approve designated banks as official depositories of Municipal Funds and approve signatories
 2019:28 Approve signatories for Medical, Prescription & Vision Reimbursement Account
 2019:29 Fix rate of interest charged for non-payment of taxes
 2019:30 Authorize service charge for checks returned for insufficient funds
 2019:31 Authorize Treasurer to make payroll transfers to be ratified at subsequent meetings
 2019:32 Authorize Treasurer to make payments from the Recreation Trust Account to be ratified at subsequent meetings
 2019:33 Approve Reinstatement of Petty Cash Funds and Change Funds
 2019:34 Authorize Participation in Registered Cooperative Pricing System #11-BeCCP
 2019:35 Authorize Purchase through State of New Jersey Division of Purchase and Property
 2019:36 Reaffirm written policy for Tax Assessor to notify CFO and Governing Body of all tax appeals
 2019:37 Authorize Duplicate Coverage Opt-Out Disbursement for Employees who Voluntarily Decline Participation in Borough's Health Benefit Coverage
 2019:38 Authorize participation in the Volunteer Tuition Assistance Program
 2019:39 Adopt Official Notice of Claim Form
 2019:40 Affirm Borough of New Milford's Civil Rights Policy
 2019:41 Certification of Compliance with United States Equal Employment Opportunity Commission Enforcement Guidance
 2019:42 Approve Tri-Borough Cover-up and Assistance Program with River Edge and Oradell
 2019:43 Approve Inter-Borough Mutual Aid Group with various municipalities
 2019:44 Approve Mutual Aid and Assistance Program with Paramus
 2019:45 Approve Mutual Aid and Assistance Program with Emerson
 2019:46 Approve Mutual Aid and Assistance Program with Teaneck
 2019:47 Approve Mutual Aid Agreement with Bergen County Hazardous Materials Response Association (BCHMRA)
 2019:48 Approve Interlocal Service Agreement with All Municipalities in the County of Bergen for Mutual Aid and Rapid Deployment Force
 2019:49 Authorize Appointment of Municipal Representatives to the Bergen County Community Development Regional Committee
 2019:50 Renew Agreement with H&H Web Management LLC
 2019:51 Approve Place-to-Place Transfer – Barrel and Brew Bar & Liquor, Inc.

VOTE ON RESOLUTIONS

Councilman Grotsky made a motion to approve the consent agenda consisting of resolution 2019:01 through 2019:51. Councilwoman Grant seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

ADJOURNMENT

Council President Duffie made a motion to adjourn. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:54 PM.

Respectfully submitted,



Christine Demiris, RMC, CMC
Borough Clerk

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2018:309

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
PUTRINO	✓			
MAYOR (tie)				

BE IT RESOLVED, by the Governing Body of the Borough of New Milford, that the following appropriation transfers, affecting the 2018 Local Municipal Budget Year, be approved:

BE IT FURTHER RESOLVED, that the proper Borough officers be and they are hereby directed to enter the said transfers on the financial records of the Borough:

Transfer to:

Health Ben.

Waiver 01-2010-23-2212 3,000

Recycle Ops 01-2010-26-3051 1,500

4,500

Transfer from:

S & W Adj 01-2010-35-4650 980

Planning Board 01-2010-21-1801 3,520

4,500

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 01

Offered by: _____

Seconded by: _____

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
LANGSCHULTZ	/			
MAYOR (tie)				

Establishing Temporary Budget Appropriations for 2019

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to the adoption of the 2019 Budget, temporary budget appropriations should be made for the purposes and amounts required in the manner and time therein required; and

WHEREAS, the date of this resolution is within the first thirty (30) days of January 2019; and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2018 Budget exclusive of any appropriations made for debt service and capital improvement fund in the 2018 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of New Milford that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Borough Treasurer for her records.

OPERATIONS

General Administration:		
Salaries & Wages	20-1001	\$13,781.00
Mayor & Council:		
Salaries & Wages	20-1101	\$3,806.00
Other Expenses	20-1102	\$1,969.00
General Government:		
Municipal Clerk:		
Salaries & Wages	20-1201	\$63,000.00
Other Expenses	20-1202	\$55,125.00
Office Equipment	20-1252	\$7,875.00

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:01

Offered by:..... Seconded by:.....

Financial Administration:

Salaries & Wages	20-1301	\$7,350.00
Other Expenses	20-1302	\$13,125.00
Audit Services	20-1352	\$10,894.00

Collection of Taxes		\$53,025.00
Salaries & Wages	20-1451	\$7,980.00
Other Expenses	20-1452	

Assessment of Taxes:		\$15,553.00
Salaries & Wages	20-1501	\$4,358.00
Other Expenses	20-1502	

Legal Services:		\$28,875.00
Other Expenses	20-1552	

Engineering:		\$5,066.00
Other Expenses	20-1652	

Land Use Administration:		
Planning Board:		\$1,838.00
Salaries & Wages	21-1801	\$4,363.00
Other Expenses	21-1802	

Zoning Board:		\$331.00
Salaries & Wages	21-1851	\$3,078.00
Other Expenses	21-1852	

Uniform Construction Code		
Appropriations:		\$36,750.00
Salaries & Wages	22-1951	

Other Expenses	22-1952	\$2,953.00
Rent Leveling Board:		\$197.00
Salaries & Wages	22-2001	\$591.00
Other Expenses	22-2002	

Insurance:		\$18,375.00
Other Insurance	23-2102	\$88,725.00
Liability JIFF	23-2112	\$85,313.00
Workman's Comp BJIFF	23-2152	\$588,000.00
Group Employee Plan	23-2202	\$5,119.00
Waivers	23-2212	

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:01

Offered by:..... Seconded by:.....

Public Safety Functions:

Police:		
Salaries & Wages	25-2401	\$1,303,313.00
Other Expenses	25-2402	\$83,396.00

Emergency Management Services:

S&W	25-2701	\$1,247.00
Other Expenses	25-2702	\$3,3830.00
	5-2522	\$2,625.00

Police Auxiliary

Aid To Volunteer Fire Companies:

Salaries & Wages	25-2551	\$788.00
Other Expenses	25-2562	\$27,943.00
	25-2602	\$10,854.00

First Aid Organization:

Uniform Safety:

Salaries & Wages	25-2651	\$4,594.00
Other Expenses	25-2652	\$683.00

Public Works Function:

Salaries & Wages	26-2901	\$479,063.00
Other Expenses	26-2902	\$65,625.00

Recycling:

Salaries & Wages	26-3051	\$15,488.00
Other Expenses	26-3062	\$31,500.00

Garbage and Trash Removal:

Other Expenses	26-3052	\$233,625.00
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Public Bldgs & Grounds:

Salaries & Wages	26-3101	\$525.00
Other Expenses	26-3102	\$24,281.00

Vehicle Maintenance

	26-3152	\$39,375.00
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Board of Health:

Salaries & Wages	27-3301	\$35,175.00
Other Expenses	27-3302	\$21,788.00

Environmental

Salaries & Wages	27-3351	\$184.00
Other Expenses	27-3352	\$256.00

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:01

Offered by:..... Seconded by:.....

Animal Control Services:		
Other Expenses	27-3402	\$5,775.00
Historic Commission:		
Other Expenses	27-3502	\$263.00
Shade Tree Commission:		
Other Expenses	28-3602	\$1,969.00
Parks & Recreation Functions:		
Salaries & Wages	28-3701	\$30,450.00
Other Expenses	28-3702	\$32,156.00
Senior Citizen Program:		
Salaries & Wages	28-3711	\$42,788.00
Other Expenses	28-3812	\$8,203.00
Free Public Library S&W	29-3902	\$165,562.00
Free Public Library O/E	29-3912	\$41,475.00
Accumulate Absences	30-4152	\$105,000.00
Unclassified:		
Celebration Public Events	30-4202	\$1,575.00
Utility Expenses:		
Street Lighting	31-4352	\$38,063.00
Electricity	31-4362	\$44,625.00
Telephone	31-4402	\$19,688.00
Water& Hydrants	31-4452	\$68,250.00
Gas and Oil	31-4472	\$31,500.00
Municipal Court:		
Salaries & Wages	43-4911	\$46,725.00
Other Expenses	43-4912	\$3,544.00
Public Defender:		
Salaries & Wages	43-4951	\$1,838.00
TOTAL IN CAP		\$4,231,530.00

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:01

Offered by:..... Seconded by:.....

OPERATIONS OUT OF CAP

Sewer (BCUA)	31-4552	\$353,828.00
PERS	36-4712	\$113,166.00
PFRS	364742	\$265,973.00
DCRP	36-4750	\$2,205.00
Social Security	36-4752	\$98,438.00
Drive Sober Grant	41-7462	\$1,444.00
Capital Improvement	44-9012	\$126,000.00

MUNICIPAL DEBT SERVICE

Bond Principal	\$182,438.00
Bond Interest	\$66,654.00
Note Interest	\$19,688.00
Note Principal	\$13,125.00
NJEIT Infrastructure Loan	\$19,688.00

TOTAL OUT OF CAP

\$1,262,645.00

**TOTAL 2019 TEMPORARY
BUDGET**

\$5,494,175.00

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:02

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

WHEREAS, the Mayor and Council adopted By-Laws for the conduction of business on November 6, 1964; and

WHEREAS, said by-laws were amended in 1966, 1970, 1983, 1995, 1999, 2003, 2005; 2010, 2016 and 2018; and

WHEREAS, the Code of Ethics was adopted in 1971 and were amended in 1984;

NOW, THEREFORE BE IT RESOLVED that the attached copy of the By-Laws and Code of Ethics shall represent those, which will govern the municipal activities for the year 2019.

BOROUGH OF NEW MILFORD
COUNTY OF BERGEN
STATE OF NEW JERSEY
BY-LAWS OF THE BOROUGH COUNCIL
Revised 7/23/18

ARTICLE I
MAYOR

1. The Mayor shall preside at all meetings of the Council.
2. The Mayor shall maintain peace and good order.
3. The Mayor shall recommend such measures, as he/she may deem necessary or expedient for the welfare of the Borough.
4. In the absence of the Mayor, or if The Mayor is unable to perform his/her duties, the Council President (or in his inability to act, the council member having the longest continuous service) shall act as the Mayor.
5. The Mayor shall notify the Council President, in writing, of any intended absence from the Borough for more than three days at any one time. This notice will be copied to all Members of the Council.
6. The Mayor shall nominate and, with the advice and consent of Council, appoint committee and commission members, unless the specific terms of the general law clearly require a different appointment procedure. The Mayor shall make his/her nomination to any such office within thirty days of that office becoming vacant. If the Council does not confirm within thirty days, then the appointing power is transferred to the Council on the thirty-first day.

ARTICLE II
THE COUNCIL

1. The Council shall be the legislative body of the Borough of New Milford.
2. The Council may investigate any activity of the municipality.
3. The President of the Council shall be elected by the members of the Council, at the annual re-organization meeting.
4. The President shall have the right to debate and vote on all questions before the Council.

ARTICLE III
BOROUGH CLERK

1. The Borough Clerk shall attend all meetings of the Council, keep a correct record of all its proceedings, and perform such other duties as the Council may require or as may be directed by the Revised Statutes of New Jersey and these by-laws.
2. The Borough Clerk shall prepare minutes of the regular and special meetings of the Council and have sufficient copies to provide all members of the Council and appropriate parties with a copy thereof. The copies of said minutes shall be delivered to the Council in sufficient time to permit review, prior to the meeting at which minutes are to be approved.
3. The Clerk shall keep the Borough Ordinances properly and fully indexed.
4. The Clerk will prepare agendas for all Mayor and Council Meetings.

ARTICLE IV
QUORUM

Three Councilpersons and the Mayor, and, in the absence of the Mayor, four Councilpersons, shall constitute a quorum for the transaction of business.

In the absence of a quorum, those assembled shall have the power and are authorized to set a new meeting date, time, and place and to adjourn the current meeting.

ARTICLE V
AGENDA

1. All matters requiring the attention of the Mayor and Council at any regular meeting thereof shall be filed with the Borough Clerk no later than twelve o'clock noon on the Thursday preceding a work session or regular Council meeting, which Executive or Work Session Meeting shall be held at seven PM the second and fourth Monday of each month. Work Session dates may be canceled or added by the Mayor and Council at their discretion with proper notice.
2. The Borough Clerk shall prepare an agenda of all such matters to be brought before said meeting, and a copy of the agenda shall be caused to be delivered by said Borough Clerk to the residence of each member of the Governing Body no later than eight o'clock PM of the Friday prior to a meeting.

The agenda will include the following:

- a. Consent agenda consisting of routine and non-controversial matters, which may be approved collectively upon one motion duly made and seconded. This is provided that nothing in it shall be deemed to restrict the right of the Mayor, a member of the Council, or a citizen, for a full discussion of such matter by the governing body.
 - b. List of all bills presented for payment
 - c. Communications and Correspondence
 - d. Proposed ordinance(s) to be introduced on first reading; or second reading and public hearing, and adoption.
 - e. Resolution(s) intended to be acted upon by the Mayor and Council, which are separate from the consent agenda.
 - f. Motions and Council Reports
 - g. Any other items requested to be included by the Mayor or Council member.
3. No item of business shall be introduced at a Council meeting, which does not appear on the agenda, except by the majority vote of the members of the Council present, provided, however, that nothing therein shall be deemed to restrict the right of a citizen to bring a matter before the Council at the public comment session held at every work session and public meeting of the Mayor and Council.

ARTICLE VI

MEETINGS

1. The Mayor and Council shall hold its annual Reorganization Meeting by a date no later than January 7th of each year. At the reorganization meeting, the Council shall fix the time and place for holding Public and Work Session Meetings during the ensuing year. This regular time and place shall not be changed except by resolution introduced at a Regular Session Meeting and acted upon at a subsequent Regular Session Meeting.
2. Previous to the Public meeting, an Executive Meeting for the purpose of signing demands for payment, ascertaining a quorum, and determining whether resolutions shall be presented for Council approval, shall start at seven PM.

Executive Meetings shall be scheduled and held on the second and fourth Monday of each month. The Mayor, when necessary, may call special meetings of the Council; in case of his/her neglect or refusal, any four members of the Council may call a meeting. Notice of a special meeting shall be given in writing to each member of the Council at least three (3) days in advance, and shall be delivered at the residence of each Councilperson.

3. General Rules

- a. The deliberations of the Council shall be governed by Robert's Rules of Order.
- b. No resolution or motion shall be put to a vote unless it is seconded.
- c. The Mayor shall on all occasions preserve the strictest order and decorum and shall cause the removal of all persons who interrupt the orderly proceedings of the Council.
- d. When a question has been put forth and decided, it shall be in order for any member who voted with the majority to move for a reconsideration thereof, provided the same shall be moved the same meeting, or at the next regular meeting.
- e. Every member, before speaking shall address the Chair, and shall not speak for more than (5) minutes each time without the majority vote for extension of the Council members present.
- f. When two or more Council members shall demand the floor at the same time, the Mayor shall name the one entitled to the floor.
- g. The Parliamentarian, who shall be the Borough Attorney, will decide all questions of order without debate.
- h. It is the intention that both the Regular and the Work Session Meetings will terminate promptly at 10:30PM. Meetings will be extended only by vote of a majority of the council members present. The Mayor votes to break a tie.
- i. No member of the public shall speak for more than five (5) minutes on any subject without the approval of the Mayor or the majority of the Council present.

4. Order of business shall be as follows:

- A. Mayor Calls Meeting to Order
- B. Prayer and Salute to the Flag
- C. Mayor Reads Public Statement Concerning the Open Public

- D. Roll Call
 - E. Approval of Minutes
 - F. Communications
 - G. Council Committee Reports
 - H. Unfinished Business
 - I. New Business
 - J. Resolutions
 - K. Public Comment Session or Discussion of Items of Public Interest
 - L. Approval of Resolutions Presented at this Meeting
 - M. Adjournment
5. When a question is under consideration, no motion shall be entertained, except to adjourn; to lay on the table; to go to the previous question; to postpone indefinitely; to postpone to a stated time; to recommit; to refer to a committee; or to amend; which motions shall have precedence in the order in which they are here mentioned. Motions to adjourn, to lay on the table, and for the previous question, shall be decided without debate.
6. No matters are to be considered at any Regular meeting of the Mayor and Council, unless the matter to be considered is circulated in writing to all members of the governing body at least forty-eight (48) hours prior to the time that the meeting is to take place, unless the matter to be considered is a routine "ministerial" function or unless, due to an emergency, the matter requires immediate action. Nothing herein shall be deemed to restrict the right of a citizen to bring a matter before the Council at a Meeting.

ARTICLE VII

COMMITTEES

GENERAL

1. The Mayor may, with the consent of the majority of the Council present at the meeting, appoint all Committees of the Council. However, the Council shall have the right to appoint all Committees if the Mayor's selections are rejected by the Council. In such event, the said appointments shall be made

attendance at the meeting, with a minimum of three (3) affirmative votes required for approval.

2. The Council shall assign among its members all Committee members.

3. The Mayor shall make the following appointments:

1. Planning Board: Classes I, II, & IV
2. Historic Preservation Commission
3. Recreation Department
4. Shade Tree Commission

4. The Mayor shall, with the advice and consent of Council, make the following appointments:

1. Board of Health
2. Environmental and Energy Commission
3. Library Board of Trustees
4. Senior Citizens Advisory Board
5. Planning Board - Class III (Council appointment)
6. Zoning Board of Adjustment

5. The Mayor shall appoint a Council member as a liaison of the Mayor and Council to attend the meetings held by the:

- a. Ambulance Corps
- b. Board of Education
- c. Health & Human Services
- d. Fire Department
- e. Police & Police Auxiliary
- f. Drug & Alcohol Alliance
- g. Public Events
- h. Senior Citizen Advisory Board
- i. Department of Public Works
- j. Garbage & Recycling
- k. Rent Leveling/Tenants Association
- l. Environmental & Energy Commission
- m. Community Development
- n. Recreation Department
- o. Historic Preservation Commission
- p. Shade Tree Commission
- q. Office of Emergency Management
- r. Beautification Committee
- s. Stigma Free Committee

6. Pursuant to state statute, the Mayor shall serve as a member of the Library Board of Trustees but he/she may appoint a council member to serve as the mayor's representative to the Board.

7. Pursuant to state statute, the Mayor shall appoint, with the

as liaison to the Historic New Bridge Landing Park Commission. Said appointment is subject to the approval of the Governor.

8. Special Committees may be appointed by the Mayor with the advice and consent of the Council, for purposes other than those embraced in the duties of the standing Committees as set forth in VII Paragraph 1.
9. The Committees and Commissions shall meet at least once per quarter.
10. A special committee or Ad Hoc committee may investigate and report on specific matters and terminates when the function has been completed.
11. All Committees, and Commissions, both standing and special, shall make written reports of their activities at regular meetings during the year and an annual report in writing at the end of the year.

ARTICLE VIII DUTIES OF STANDING COMMITTEES

1. The Standing Committees shall consider and act upon all matters specially referred to them by order of the Council.
2. Nothing herein shall be construed to confer upon the said departments any authority to bind the Borough by contract or otherwise, except upon approval by and appropriate action of the Council and with its advice and consent. The departments hereby created, however, are to exercise such functions as may be hereafter conferred upon them by ordinance. In the event any ordinance now in force contemplates or provides for the reference of any function or action to any of the standing committees, as heretofore constituted by these by-laws, the same shall be referred to the department which, in the judgment of the Council, shall be appropriate for these purposes.

ARTICLE IX ORDINANCES

1. All proposed Ordinances shall be introduced by a member of the Committee to which the subject matter of the Ordinance has been assigned.
2. The Clerk shall endorse on said Ordinance the date of passage thereof and present the said Ordinance to the Mayor for

3. After the passage of an Ordinance, it shall be properly numbered and recorded at length by the Borough Clerk in the Ordinance Book and the proof of publication of the same shall be attached to the original Ordinance.
4. The title of the Ordinance and reference to amendments and parts amended only shall be entered in the minutes.

ARTICLE X
BILLS OR DEMANDS/PURCHASES

1. All purchases shall be presented for approval prior to making a final commitment for the purchase of any materials, supplies, services or equipment. The voucher shall be signed by the Department Head and Borough Administrator prior to orders being placed.
2. Bills or demands against the Borough shall be fully itemized and written on legal voucher form as provided by the Borough. The claimant shall certify to the correctness of the demand and shall present the same. In order to determine the validity of claims, prevent duplication of the same, and to establish their propriety, delivery slips for all material, supplies and equipment shall be presented with the approved voucher, which said delivery slips shall be signed by a designated employee. After the item has been received, the Department Head shall, in the space provided for the same on the voucher, certify that the service has been rendered or the materials, supplies or equipment has been delivered, and attach a receipt. All bills shall be audited and checked with budgetary controls.
3. The resolution for payment of bills shall direct that checks be drawn and charged to the proper accounts.

ARTICLE XI
AYES AND NAYS

1. Upon every vote of the Council on resolutions and motions the ayes and nays shall be taken and recorded. No member shall be permitted to vote unless present.
2. Each member of the Council may vote upon every question upon which a vote is taken, unless recused due to conflict.

ARTICLE XII
AMENDMENTS

1. These by-laws shall not be altered or amended except at a regular meeting of the Council by a two-thirds (2/3) majority vote of the whole Council following introduction at a regular meeting held at least three weeks prior. However, any part thereof may be suspended temporarily by unanimous consent.

BOROUGH OF NEW MILFORD

BERGEN COUNTY, N.J.

CODE OF ETHICS

JANUARY 1, 1984

NEW MILFORD CODE OF ETHICS

A resolution Establishing a Code of Ethics For The Officials and Employees of the Borough of New Milford And Providing Penalties for the Violation Thereof,

Whereas, the public judges its government by the manner in which public officials and employees conduct themselves in the posts to which they are elected or appointed; and

Whereas, the people have a right to expect that every public official and employee will conduct himself in a manner conducive to the preservation of public confidence in and respect for the government he represents; and

Whereas, the Borough Council deems that such confidence and respect can be best preserved by a declaration of policy and the adoption of a code of ethics to establish standards of conduct for the officials of New Milford:

Now, therefore, be it resolved by the Borough Council of the Borough of New Milford as follows:

Section 1 - DEFINITIONS

- a. Official or employee – Any person elected or appointed to, or employed or retained by, any public office or public body of the municipality, whether paid or unpaid and whether part-time or full-time.
- b. Public body – Any agency, board, body, commission, committee, department or office of the municipality.
- c. Financial interest – Any interest which shall yield directly or indirectly, a monetary or other material benefit (other than the duly authorized salary or compensation for his services to the municipality) to the official or employee or to any person employing or retaining the services of the official or employee.
- d. Person – Any person, firm, association, group, partnership or corporation, or any combination thereof.

Section II – Fair and Equal Treatment

No official shall

- a. Request, use, or permit the use of any consideration, treatment, advantage or favor beyond that which it is the general practice to make available to the public at large;

- b. Request, use or permit the use of any publicly-owned property, vehicle, equipment, material, labor or service for the personal convenience or the private advantage of himself or any other person, except if such use is in the conduct of official business of the Borough;

Section III – Conflict of Interest

No official shall

- a. Either for himself, or on behalf of any other person have any other person have any financial or personal interest in any business or transaction with any public body in the municipality unless he shall first make full public disclosure of the nature and extent of such interest;
- b. Appear on behalf of any private person, other than himself, before any public body in the municipality;
- c. Accept any gifts of a compromising nature, whether in the form of money, thing, favor, loan or promise, that would not be offered or given to him if he were not an official or employee;
- d. Disclose any confidential information concerning any other official or employee, or any other person, or any property or governmental affairs of the municipality, without prior formal authorization of the public body having jurisdiction. Whether or not it shall involve disclosure, no official or employee shall use or permit the use of any such confidential information to advance the financial or personal interest of himself or any other person.

Section IV – Violations

- a. In the event that any official of New Milford does not comply with the aforementioned standards, a charge may be instituted by the Borough Council or any individual when he has knowledge or information indicating that a violation exists. Such charge or charges shall be in writing under oath and shall be signed by the person charging a violation thereof as the case may be and shall contain a clear and concise statement of the facts alleged to constitute such violation. The Borough Council shall promptly set a date for formal hearing of the charges and shall serve a copy of the charges on the accused and shall advise him, in writing, of the date and place of such hearing at least ten days prior to the announced date. Such hearing shall not be public unless requested by the accused official. At such hearing, charges shall be presented, and supporting evidence shall be received, and the accused shall be offered an opportunity, either personally or by counsel, to cross-examine the witness to be heard and to present evidence on his own behalf. In the event that the accused shall be a member of the Governing Body, said accused shall not take part in any deliberations with respect to the hearing or determination thereof.

- b. As soon as practicable after conclusion of said hearing, but not later than thirty days, the Governing Body shall render a written decision on the charges and shall mail a copy thereof to the accused and file a copy with the Borough Administrator.
- c. Should the Borough Council decide that the conduct of any accused official was indeed improper, the Governing Body, based upon the evidence preferred, may institute appropriate action for public censure, suspension or removal from office of said official or employee.

Section V – Inconsistencies with Previous Ordinances

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are hereby repealed as to such inconsistency.

Section VI – Passage and Publication of Resolutions

This resolution shall take effect after final passage and publication in the manner provided by law.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:03

Offered by:.....*Kedy P. Am*..... Seconded by:.....*R. Duffie*.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
BOROUGH ATTORNEY**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:03

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Kevin P. Kelly, Esq. is hereby awarded a contract to perform legal services and representation as Borough Attorney to the Mayor and Council, which contract is to be paid at One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed the sum of \$50,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demetris

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:04

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
BOROUGH AUDITOR**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of auditing services for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:04

Offered by:..... Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Steven Wielkocz, CPA, RMA, Ferraioli, Wielkocz, Cerullo & Cuva is hereby awarded a contract to perform the services of the Borough Auditor for the Mayor and Council which contract is not to exceed the sum of \$57,500 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demus

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:05

Offered by.....

Seconded by.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
BOND COUNSEL**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of bond counsel services for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:05

Offered by:.....

Seconded by: [Signature]

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Steven L. Rogut, Esq., Rogut McCarthy, L.L.C., is hereby awarded a contract to perform services as the Bond Counsel for the Mayor and Council which contract is not to exceed the sum of \$20,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

[Signature]
Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

[Signature]

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No.

2019:06

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
LABOR ATTORNEY**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:06

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. John L. Shahdanian, Esq., Chasan, Lamparello, Mallon & Cappuzzo is hereby awarded a contract to perform legal services and representation as Labor Attorney to the Mayor and Council which contract is to be paid at One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed the sum of \$50,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demos

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:07

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
RENT LEVELING ATTORNEY**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to Rent Leveling Board; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:07

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Lisa R. Aljian, is hereby awarded a contract to perform legal services and representation as Rent Leveling Attorney for the Rent Leveling Board, which contract is to be paid at One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed the sum of \$5,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Cristine Demusis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019-08

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
TAX APPEAL ATTORNEY**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of legal representation to the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:08

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Kim D. Ringler, Esq. is hereby awarded a contract to perform legal services and representation as Tax Appeal Attorney to the Mayor and Council, which contract is to be paid at One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed the sum of \$7,500.
3. The Mayor and Borough Clerk are authorized to sign any documents necessary to formalize the above contract; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Charmaine Dennis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:09

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
RISK MANAGER**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of risk management assessment for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:09

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Arthur B. Caughlan, Nelson-Patterson Insurance Agency, is hereby awarded a contract to perform the services of Risk Manager for the Mayor and Council which contract is not to exceed the sum of \$35,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:10

Offered by: Hedy Z...

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
BOROUGH PLANNER**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of planning services for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:10

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Paul Grygiel, of Phillips Priess Greygiel, LLC is hereby awarded a contract to perform services as the Borough Planner for the Mayor and Council which contract is not to exceed the sum of \$25,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demusis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:11

Offered by:

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
GRANTS CONSULTANT**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of grants consultation for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:11

Offered by:..... Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Capital Alternatives Corporation is hereby awarded a contract to perform services as a Grants Consultant for the Mayor and Council of Borough of New Milford, which contract is not to exceed the sum of \$50,000.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contracts; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of these appointments in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and these contracts are subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:12

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
GRANTS CONSULTANT**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of grants consultation for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:12

Offered by:.....

Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Millennium Strategies is hereby awarded a contract to perform services as a Grants Consultant for the Mayor and Council of Borough of New Milford, which contract is not to exceed the sum of \$36,000.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contracts; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of these appointments in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and these contracts are subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:13

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
GRANTS CONSULTANT**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of grants consultation for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the Mayor and Council of the Borough determined that, of the submissions received, the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:13

Offered by:..... Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

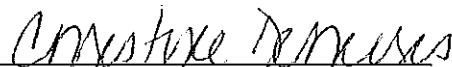
1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. David Schwartz of Firehouse Grants is hereby awarded a contract to perform services as a Grants Consultant for the Mayor and Council of Borough of New Milford, which contract is not to exceed the sum of \$5,000.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contracts; and
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of these appointments in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and these contracts are subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:14

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
FINANCIAL ADVISOR/CONTINUING DISCLOSURE AGENT**

WHEREAS, there exists a need in the Borough of New Milford for a disclosure specialist to comply with SEC Rule 15c2-12, MSRB disclosure requirements as per State of New Jersey Local Finance Notice 2014-9 to provide advice for all long and short term bond and note sales and any and all other debt service issuances and market disclosure requirements; and

WHEREAS, the Borough wishes to retain a firm or individual for the provision of professional services of Financial Advisor/Continuing Disclosure Agent for the Mayor and Council; and

WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Phoenix Advisors, LLC is hereby awarded a contract to perform the services of the Financial Advisor for the Mayor and Council which contract is not to exceed the sum of \$12,500 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:14

Offered by:.....

Seconded by:.....

4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish a notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL


Christine Demetris

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:15

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
APPRAISER FOR RESIDENTIAL ADDED/OMITTED
ASSESSMENTS**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19.44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of appraisal services for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm submitted a Qualification Statement in response to the Borough's solicitation, and the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:15

Offered by:.....

Seconded by:.....

Mayor and Council of the Borough determined that, of the submissions received, the submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

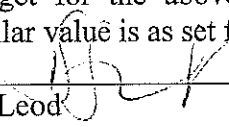
WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;


NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Associated Appraisal Group is hereby awarded a contract to perform services as the Appraiser for Residential Added/Omitted Assessments for the Borough of New Milford, which contract is not to exceed the sum of \$3,500.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:16

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
SPECIAL COMMERCIAL TAX APPRAISER**

WHEREAS, as of January 1, 2006, N.J.S.A. 19:44A-20.1 et seq., commonly known as the "New Jersey Local Unit Pay to Play" Law, enacted by the New Jersey State Legislature, became effective; and

WHEREAS, pursuant to N.J.S.A. § 40A:11-5(1)(a), contracts for the provision of professional services are not subject to the bidding requirements of the Local Public Contracts Law; however, they are subject to the requirements of the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.1, et seq., if the contract is anticipated to exceed \$17,500; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.1 et seq., a municipality may not award a contract with a value in excess of \$17,500.00 to a business entity that has made a contribution within one year of the date the contract is to be awarded that is reportable by the recipient under P.L. 1973, c.83 (C.19:44A-1 et seq.) to a municipal political party committee in that municipality if a member of that party is serving in elective public office when such contract is awarded or to any candidate committee of any person who is serving in an elective public office of the municipality when such contract is awarded, unless the contract is awarded under a "fair and open process" pursuant to N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, it is deemed necessary for the Borough to retain a firm or individual for the provision of professional services involving the performance of appraisal services for the Mayor and Council; and

WHEREAS, the award of this contract is being made pursuant to a "fair and open" process, whereby the position was publicly advertised ten calendar days prior to this appointment, Qualifications were solicited by the Borough, the individual or firm in response to the Borough's solicitation, and the

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:16

Offered by:..... Seconded by:.....

submission of the individual or firm was the most advantageous to the Borough, all factors having been considered.

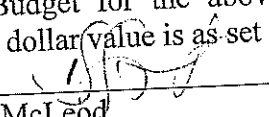
WHEREAS, funds to pay said professional firm or individual are available by way of budget and bond ordinance to compensate said individual or firm; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the appointment for professional services without competitive bids must be publicly advertised;

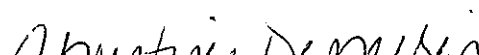
NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of New Milford, in the County of Bergen and State of New Jersey, as follows:

1. The recitals set forth above are hereby incorporated into the body of this resolution.
2. Robert McNerney, MAI, SRA, McNerney & Associates, Inc., is hereby awarded a contract to perform services as the Special Commercial Tax Appraiser for the Borough of New Milford, which contract is not to exceed the sum of \$5,000 annually.
3. The Mayor & Borough Clerk are authorized to sign any documents necessary to formalize the above contract.
4. This appointment will expire on December 31, 2019.
5. The Borough Clerk is hereby authorized and directed to publish notice of this appointment in the official newspaper within ten (10) days from the date hereof.
6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 17

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
BOROUGH PROSECUTOR**

WHEREAS, there exists a need in the Borough of New Milford for a Prosecutor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Andrew Cimiluca, Esq. for the position of Prosecutor at an annual salary not to exceed \$12,000.00.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2019.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

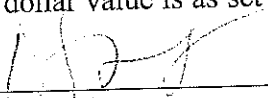
RESOLUTION

No. 2019:17

Offered by:..... Seconded by:.....

5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:18

Offered by: Rendina

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
ALTERNATE PROSECUTOR**

WHEREAS, there exists a need in the Borough of New Milford for an Alternate Prosecutor; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Joseph DeMarco, Esq. to perform legal services as an Alternate Prosecutor for the Borough of New Milford which contract is to be paid at One Hundred Twenty Five Dollars (\$125.00) per hour, not to exceed the sum of \$1,500 annually.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2019.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

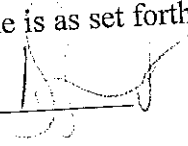
RESOLUTION

No. 2019:18

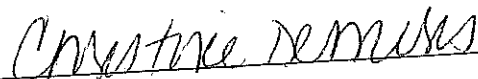
Offered by:..... Seconded by:.....

5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.


Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.


Christine Demus

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:19

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
PUBLIC DEFENDER**

WHEREAS, there exists a need in the Borough of New Milford for a Public Defender; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Mark Winkler, Esq. for the position of Public Defender at an annual salary not to exceed \$7,000.00.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2019.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

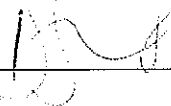
BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION No. 2019:19

Offered by:..... Seconded by:.....

5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.



Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



Christine Demusis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:20

Offered by: Rundberg

Seconded by: MS

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
ALTERNATE PUBLIC DEFENDER**

WHEREAS, there exists a need in the Borough of New Milford for an Alternate Public Defender; and

WHEREAS, funds are available for this purpose; and

WHEREAS, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized to execute an agreement with Nina C. Remson, Esq. to perform legal services as the Alternate Public Defender for the Borough of New Milford which contract is to be paid at \$125.00 per hour, not to exceed the sum of \$1,500 annually.
2. This contract is awarded without competitive bidding as a "Professional Service" under provisions of the Local Public Contracts Law because the service to be performed and rendered is professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire on December 31, 2019.
4. Notice of this appointment shall be published in the official newspaper as required by law within ten days of its passage.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

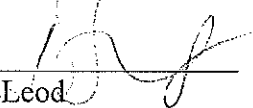
RESOLUTION

No. 2019:20

Offered by:..... Seconded by:.....

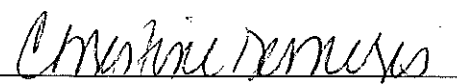
5. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language pursuant to N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.



Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



Christine Demusis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:21

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**A RESOLUTION AUTHORIZING THE AWARD OF A
CONTRACT FOR PROFESSIONAL SERVICES:
DOCTOR: CHILD HEALTH CONFERENCE**

WHEREAS, there is a need in the Borough of New Milford for a doctor to represent the Health Department in Child Health Conference; and

WHEREAS, the funds are available for this purpose at a rate of \$125.00 per hour, not to exceed \$9,500 annually; and

WHEREAS, Local Public Contracts law (N.J.S.A. 40A:11-1 et seq.) requires a Resolution authorizing the award of contracts for "Professional Service" without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of New Milford as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Dolores Buli, M.D.

2. This contract is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the service to be performed and rendered is a professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids.
3. This appointment will expire December 31, 2019.
4. This appointment will be subject to a background check.
5. Notice of this appointment shall be published in the Record as required by law, within ten days of its passage.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:21

Offered by:..... Seconded by:.....

6. The parties agree to incorporate into this contract the mandatory Equal Employment Opportunity Language of P.L. 1975 c. 127 (N.J.S.A 10:5-31 et seq., N.J.A.C. 17:27).

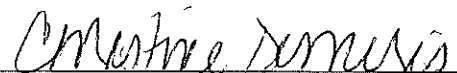
I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.



Diana McLeod

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No.

2019:22

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, Alan Silverman was appointed as Fire Marshall Official on January 1, 1992; and

WHEREAS, it is necessary for the Borough of New Milford to appoint a Fire Marshall Official; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford hereby appoint Alan Silverman as Fire Marshall Official for a one-year term to expire December 31, 2019, and that a copy of this resolution be forwarded to Alan Silverman and the Department of Community Affairs.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Cristine Demus

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:23

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (lie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, Affirmative Action rules pursuant to P.L. 1975 c 127 (N.J.S.A. 10:5-31 et seq., N.J.A.C. 17:27) requires that municipalities designate a Public Agency Compliance Officer; and

WHEREAS, the Mayor and Council wish to appoint Christine Demiris as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of New Milford.

NOW, THEREFORE, BE IT RESOLVED, that Christine Demiris be appointed, for a term to expire December 31, 2019, as the Public Agency Compliance Officer for the Borough of New Milford in connection with Affirmative Action requirements; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the State of New Jersey Affirmative Action Office.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demiris

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:24

Offered by: [Signature] Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, N.J.S.A 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate a cash management plan enumerating depositories for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

WHEREAS, N.J.S.A. 40A 5-15.1 permits investments in New Jersey Cash Management Fund and Certificates of Deposits; and

WHEREAS, N.J.S.A. 40A 5-14 charges the Chief Financial Officer with the administration of the cash management plan; and

WHEREAS, N.J.S.A. 40A 5-14f where funds are deposited or invested as designated or authorized by the cash management plan relieves the Chief Financial Officer of any liability for any loss of such monies due to insolvency or closing of any depository designated by or for the decrease in value of any investment authorized by the cash management plan.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Clerk of the Borough of New Milford, County of Bergen, State of New Jersey authorizes the Chief Financial Officer to deposit funds in the New Jersey Cash Management Fund, certificates of deposit or any local bank institution that is GUDPA certified.

BE IT FURTHER RESOLVED, on the 2nd day of January 2018 by the Borough Clerk of the Borough of New Milford, County of Bergen, State of New Jersey, that:

1. NVE Bank
New Jersey Cash Management Fund P.L. 1977, C. 281
(C.52:18A-90, 4)

Be and are hereby designated as depositories for the Borough of New Milford for the year 2019.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:24

Offered by:.....

Seconded by:.....

2. Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Unit Deposit Protection Act (R.S. 17:9-41).

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demus

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:25

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, the attached purchasing procedure, dated January 1, 2019, was drafted by the CFO and reviewed by the Administrator, the Qualified Purchasing Agent, and Treasurer; and

WHEREAS, the Mayor and Council of the Borough of New Milford adopted this purchasing procedure as the official purchasing procedure of the Borough of New Milford via resolution #2018:252 on October 10, 2018;

WHEREAS, the Borough's Purchasing Procedures details rules and regulations for all Borough Officials, Department Heads, and Boards and Commission member; and

WHEREAS, the Qualified Purchasing Agent is qualified pursuant to subsection b of Section 9 of P.L. 1971, c. 198 (c.40A:11-9), the governing body may adjust the bid threshold; and,

WHEREAS, NJSA 40A:11-6.1 c. allows municipal governing bodies to authorize the purchasing agent to authorize contracts that are less than 15% of the bid threshold without soliciting competitive quotations: and,

NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of New Milford as follows:

1. The Purchasing Procedure dated January 1, 2019 is approved for use and all Borough officials, employees, boards and commission members shall comply with its' rules and regulations.
2. Contracts less than 15% of the bid threshold may be awarded without soliciting competitive quotations.

The Borough of New Milford invokes the bidding threshold of \$40,000 and states the Qualified Purchasing Agent possesses a QPA Certificate issued by NJDCA.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

Revised:
January 1, 2019

BOROUGH OF NEW MILFORD PURCHASING PROCEDURES

Below is an outline of purchasing procedures which are being implemented as part of the Borough's Purchasing Policy.

The purpose of the following procedures is to provide all Borough Departments assistance in securing the best merchandise or service in an efficient and economical manner and in accordance with all statutory requirements. These procedures may be changed, amended or updated periodically.

Please note department heads are legally responsible for their budgets under Chapter 131, PL 1989.

Once obligations are encumbered for the year, these funds are "held" aside and unavailable in your budget. It is critical to review your budget balance monthly and plan accordingly. Once your budget has been spent, there will not be any funds available and your budget will be frozen. **YOU MUST PLAN ACCORDINGLY AND KEEP A WATCHFUL EYE ON YOUR BOTTOM LINE!!**

Requisitions:

A. All requisitions will be input into the Munidex Sytem and a printed requisition should be sent to the QPA accompanied by one of the following:

(reminder: should your total budget no longer have available funds the system will not allow you to process a requisition. If this occurs you will have to notify the CFO, in writing, of all pending requisitions and wait for a budget transfer if authorized. **YOU WILL NOT HAVE THE AUTHORITY TO MAKE THE PURCHASE UNTIL THE PURCHASE ORDER IS APPROVED!!**

1. A phone quote for the exact amount of the purchase if less than \$1,500
2. Three (3) phone quotes if over \$1,500 and less than \$5,400
3. Three written quotes if over \$5,400 but not greater than \$36,000 and authorization of the Administrator
4. A valid State Contract number
5. Resolution number authorizing contract, project or purchase (if applicable)
6. Ordinance number authorizing purchase or project (if applicable)

- B. The QPA will review all information for accuracy and compliance. If there are any discrepancies (i.e. state contract has expired, the vendor does not have a NJ business registration or W9 not completed) the requisition will be returned unable to process.
- C. Upon approval of the requisition, by the QPA, the purchase order will be submitted to the CFO for certification of funds availability. Each PO should have as much pertinent information as possible on it: Quote #, Contract #, all particulars of the order in detail. The CFO may, at this time return unapproved requisitions with an explanation or change budget codes if determined to be necessary.
- D. The purchase order will be certified for funds availability, encumbered, and the approved Purchase Order returned to you. NOW you are authorized to order the materials. Submit the PO (and payment vouchers if drawing down) to the vendor for original signatures.
- E. After the goods or services have been received and inspected, the department manager should sign the copy of purchase order and/or payment voucher as completed and submit to Accounts Payable for payment. All drawdown vouchers will require original vendor signatures. Send signed PO or Payment Voucher with attachments to accounts payable for processing payment.

Encumbering recurring obligations:

All contractual, leases, and recurring monthly obligations should be encumbered in full for the remainder of the year.

- A. Blanket PO's should be established for all recurring expenditures. This includes (but is not limited to) monthly contracts, lease agreements, professional services and vendors used regularly such as auto parts, hardware, food. Encumbrances will be made in accordance with adopted temporary budget amounts on a quarter by quarter basis until adoption of the final budget.
- B. PO's for these services will be fully encumbered with the actual contract amount or an estimate (as close to actual as possible) to the end of the year (December 31st).
- C. If estimated, the PO should state "Blanket Order not to exceed"
- D. Payment Vouchers shall be utilized to "draw down" on encumbrances that are not being paid in full.
- E. The Department is responsible for maintaining a central file of original PO's that have been encumbered until they are paid in full or canceled.

F. All PO and Payment Vouchers must have original signatures!! This is required by law. If not the PO and Payment vouchers will be returned to the department manager unprocessed Therefore each department can:

1. Send Blanket PO along with several Payment Vouchers to the vendor for original signatures or,
2. Send Blanket PO to vendor for original signature and payment voucher for original signature each time a payment is to be made.

G. When and invoice/bill is received, the department manager will submit a Payment Voucher, original invoices and original signatures for payment or draw down to accounts payable to initiate the monthly payment or "drawn down" against the encumbered funds. There will not be a need to type another PO. If the Payment Voucher is incomplete it will be returned.

H. Purchases Orders are only valid for expenditures occurring in the calendar year in which they are encumbered. They cannot be used for the following year. After a PO is paid in full for the calendar year and all remaining invoices, through December, have been paid, the PO shall be canceled.

I. If the final payment or drawn down on a blanket Purchase Order exceeds the balance available of the original encumbrance, you must receive CFO original signature recertifying availability of funds to make the final payment and close the PO. You may also cancel the balance and encumber a new blanket PO. In the case of certain contractual items, you may seek CFO approval to increase above the \$1,500 threshold.

Emergencies:

Emergency purchases may be made sparingly and are not an acceptable substitute for planning. Therefore it is prudent to get quotes and have blanket orders established for car parts, plumbing, heating, electrical services etc.

An emergency as defined by the State is "a situation which endangers the public health, safety and welfare". Only in such circumstances may a purchase be made without a purchase order or encumbering funds.

- A. The department manager must notify the Administrator of the emergency and what services are required.
- B. If the Administrator determines a true emergency exists, you should follow all steps under the Requisitioning process. You may proceed with the purchase. The department will initiate a requisition by the first business day immediately following the emergency. All proper paper work and documentation must be obtained!! This will then be processed in the normal manner. Vendor will not be paid if ALL proper paper work (requisition, purchase order, invoice) is not processed.

SOLICITATION OF QUOTATION RECORDS FORM

BOROUGH OF NEW MILFORD

DEPARTMENT: _____

ITEM(S) OR SERVICE: _____

SOLICITED BY: _____ PHONE _____ WRITTEN (please attach copies)

VENDOR NAME: _____

PRICE: _____ SPECIAL TERMS: _____

DELIVERY METHOD: _____

VENDOR NAME: _____

PRICE: _____ SPECIAL TERMS: _____

DELIVERY METHOD: _____

VENDOR NAME: _____

PRICE: _____ SPECIAL TERMS: _____

DELIVERY METHOD: _____

IF THE LOWEST QUOTATION IS NOT AWARDED EXPLAIN IN DETAIL:

SIGNATURE OF DEPARTMENT HEAD

DATE

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 26

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, it is occasionally necessary to transfer funds for the purpose of meeting current Borough expenses.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of New Milford, County of Bergen, State of New Jersey, do hereby grant the Chief Financial Officer, Diana McLeod, exclusive online access to review and transfer funds solely for the following purposes and subject to all pertinent regulations:

1. To or from Borough checking to other Borough accounts for payment of claims
2. To or from Borough checking to or from accounts specified by banks or the State of New Jersey Cash Management Funds for the purpose paying debt service obligations of the Borough of New Milford.
3. Wire transfers of funds will be approved for payment through a purchase order and approval of bill list
4. Wire transfer of funds from Borough of New Milford Account to banks will require two signatures

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019-27

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (lie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that the following bank be designated as an official depository of the Borough of New Milford funds as well as any Bank approved by the Department of Banking in the State of New Jersey:

NVE BANK

BE IT FURTHER RESOLVED that all checks drawn on the Borough Accounts, with the exception of the Borough Clerk's fee account, be required to have the following three signatures:

MAYOR

[Signature]
Michael Putrino

ADMINISTRATOR/BOROUGH CLERK

[Signature]
Christine Demiris

COLLECTOR/ASSISTANT TREASURER

[Signature]
Denise Amoroso

BE IT FURTHER RESOLVED, that in the absence of the Mayor, President of the Council be authorized to sign in her place.

COUNCIL PRESIDENT

[Signature]

BE IT FURTHER RESOLVED, that in the absence of the Collector/Assistant Treasurer, the Payroll/Tax/Finance Clerk shall be authorized to sign in her place.

PAYROLL/TAX/FINANCE CLERK

[Signature]
Margaret Valcich

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

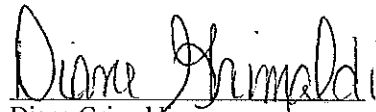
No. 2019:27

Offered by:.....

Seconded by:.....

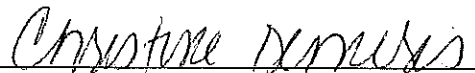
BE IT FURTHER RESOLVED, that in the absence of the Borough Administrator/Clerk, the Deputy Borough Clerk shall be authorized to sign in her place as well as for checks drawn on the Borough Clerk's Fee Account and Current Account at Wells Fargo Bank.

DEP. ADM/DEP. BOROUGH CLERK


Diane Grimaldi

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 28

Offered by: Councilman Ira Grotsky

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, the Mayor and Council wish to establish a New Milford Medical, Prescription & Vision Reimbursement Account to reimburse employees for overpayment of prescriptions, doctor and hospital fees, and eyeglass/contact lenses as per employees union contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford requires that funds from the Current Account shall be deposited in the Borough of New Milford Medical, Prescription & Vision Reimbursement Account at NVE Bank, 400 River Road, New Milford, New Jersey in account #096001235 and that any checks drawn on the Borough of New Milford Medical, Prescription, & Vision Reimbursement Account will require the following three signatures:

Mayor Michael Putrino [Signature]

Borough Clerk/Administrator Christine Demiris [Signature]

Collector/Asst. Treasurer Denise Amoroso [Signature]

BE IT FURTHER RESOLVED, in the absence of the Mayor, the Council President shall be authorized to sign in her place.

Council President [Signature]

In the absence of the Borough Clerk, the Deputy Borough Clerk shall be authorized to sign in her place.

Dep. Adm./Borough Clerk Diane Grimaldi [Signature]

In the absence of the Collector/Treasurer the Payroll/Tax/Finance Clerk shall be authorized to sign in her place.

Payroll/Tax/Finance Clerk Margaret Valcich [Signature]

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:29

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
MAYOR (lie)				

WHEREAS, R.S. 54:4-67 permits the Borough of New Milford to fix the interest rate to be charged for nonpayment of taxes or assessments subject any abatement or discount for the late payment of taxes as provided by laws; and

WHEREAS, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500 of delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500

NOW, THEREFORE BE IT RESOLVED, by the Borough of New Milford, County of Bergen of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after due date, subject to any abatement or discount for the late payment of taxes provided by law.
2. Effective January 7, 2019 there will be a 10-day grace period on quarterly tax payments made by cash, check or money order in amounts of \$1,500 and above. Quarterly tax payments made by cash, check, and or money order in the amount of less than \$1,500 shall have a ten-day grace period.
3. Any Payment not made in accordance with paragraph two of this Resolution shall be charged interest from the date due, as set forth in paragraph one of this Resolution.
4. This Resolution shall be published in its entirety in the official newspaper.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:29

Offered by:.....

Seconded by:.....

5. A certified copy of this Resolution shall be provided by the Office of the Borough Clerk to each of the following:
- | | | | |
|-----|-----------------|-----|------------------|
| (a) | Tax Collector | (b) | Borough Attorney |
| (c) | Borough Auditor | (d) | CFO |

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demeris

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:30

Offered by: *Rae...*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, N.J.S.A. 40:5-18 provides that the governing body of a municipality may provide, by resolution or ordinance, for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered on the account was by a check or other written instrument which was returned for insufficient funds; and

WHEREAS, whenever an account owing to a municipality is for a tax or special assessment, the service charge authorized by this section shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien; and

WHEREAS, the service charge for a check or other written instrument returned for insufficient funds shall be determined and set by resolution or by ordinance of the governing body, from time to time, as appropriate, but shall not exceed \$20 per check or other written instrument; and

WHEREAS, any service charge authorized shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered. In addition, the governing body may require future payments to be tendered in cash or by certified or cashier's check.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that a service charge of \$20 be imposed for any check or other written instrument which is returned for insufficient funds.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demas

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 31

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS the Borough of New Milford has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

WHEREAS the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of New Milford that the Treasurer be and is hereby authorized to make payroll transfers, upon presentation of appropriate vouchers, without further approval of the Mayor and Council.

BE IT FURTHER RESOLVED that these payments are to be ratified at the subsequent Council Meeting and that a copy of this resolution be provided to the Treasurer and the CFO.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL



BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 32

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

WHEREAS the Borough of New Milford has entered into certain contracts and has certain other obligations for which the required payments are fixed; and

WHEREAS the scheduled dates of the regular meetings of the Mayor and Council do not permit timely approval and payment of the amounts due under said obligations;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of New Milford that the Treasurer be and is hereby authorized to make payroll transfers and payments from the Recreation Trust account up to a maximum of \$4,000, upon presentation of appropriate vouchers, without further approval of the Mayor and Council.

BE IT FURTHER RESOLVED that these payments are to be ratified at the subsequent Council Meeting and that a copy of this resolution be provided to the Treasurer and the CFO.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019-33

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (tie)				

RE-INSTATEMENT OF PETTY CASH FUNDS AND CHANGE FUNDS

BE IT RESOLVED, by the Mayor and Council of the Borough of New Milford as follows:

1. The petty cash fund previously established be re-instated as of January 1, 2019 and a check drawn against the current account and deposited as follows,
2. The Petty Cash Funds in the amount of \$200.00 in the name of the Chief of Police or the Officer in Charge, the amount of \$200.00 in the name of the D.P.W. Superintendent, the amount of \$500.00 in the name of the Tax Collector, the amount of \$500.00 in the name of the Police Detective and the amount of \$50.00 in the name of the Board of Health Director.
3. Change funds are established in the amount of \$200.00 for the Tax Collector, \$25.00 for the Municipal Clerk and \$200.00 for the Municipal Court and \$25.00 for the Records Department.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine Demus

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:34

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM
REGISTERED COOPERATIVE PRICING SYSTEM #11-BeCCP**

A RESOLUTION AUTHORIZING THE BOROUGH OF NEW MILFORD TO ENTER
INTO A COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40a:11(5) authorized contracting units to enter into
Cooperative Pricing Agreements; and

WHEREAS, the County of Bergen hereinafter referred to as the "Lead Agency"
has offered voluntary participation in a Cooperative Pricing System for the purchase of
work, materials and supplies; and

WHEREAS, the Borough of New Milford, County of Bergen, State of New
Jersey, desires to participate in the County of Bergen Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, on the 2nd day of January, 2018 by
the Borough of New Milford, County of Bergen, State of New Jersey, as follows:

TITLE

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of
the Borough of New Milford.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Borough Administrator is
hereby authorized to enter into a Cooperative Pricing Agreement with the Lead
Agency.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:34

Offered by:.....

Seconded by:.....

CONTRACTING UNIT

The lead Agency entering into contract on behalf of the Borough of New Milford be responsible for complying with the provisions of the Public Contract Law (N.J.S.A.40A:11-1 et. Seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

CERTIFICATION

BY: _____

**Bergen County
Executive**

ATTEST BY: _____

BY: _____

Mayor

ATTEST BY: _____

COUNTY COOPERATIVE VENDORS

Cherry Valley Tractor Storr Tractor Wilfred McDonald	#18-07	5/7/20	commercial grounds equip
Deluxe International	#18-19.1	9/4/20	repair services for large scale vehicles
P&G	#18-18.1	9/4/20	auto parts
Rapid Pump	#18-47	7/17/20	pump & meter repair
Toshiba	#18-37	7/11/20	high security credentialing & accountability systems

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:34

Offered by:.....		Seconded by:.....	
Stone Industries	#18-38	8/12/19	bituminous concrete sand & stone
VE Ralph	#18-034	6/30/20	EMS medical supplies
Statewide Striping	#18-05	3/31/19	hot extruded and spray thermoplastic traffic markings

NATIONAL IPA

American Paper & Supply	151148	8/1/20	janitorial supplies
AutoZone	170201	4/30/19	auto parts
Caterpillar	161534	4/30/19	heavy equip, parts, & accessories
Field Turf	171103	9/30/22	recreational field
Grainger	142102	3/31/20	maintenance, repair,
Thatcher Co.	150063	1/31/21	water treatment chemicals
Toro	141201	9/30/19	commercial, landscape & Compact utility products

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:35

Offered by: *Randolph*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING THE BOROUGH OF NEW MILFORD TO
PURCHASE THROUGH THE STATE'S DIVISION OF PURCHASE AND
PROPERTY**

WHEREAS, any local contracting unit may, without advertising for bids, or having rejected all bids obtained pursuant to advertising, purchase any goods or services under any contract or contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Mayor and Council of the Borough of New Milford wish to take advantage of the opportunity to make various purchases throughout the course of the year under the state contracts made available through the State Division of Purchase and Property in the Department of the Treasury through the following vendors which were awarded a contract;

COMPANY	CONTRACT #	EXP DATE	COMMODITY
AAA Emergency	80945	6/25/19	fire safety equipment
Beyer Bros.	42069	8/9/19	automotive parts
Cliffside Body Corp	88268	1/19/19	plow parts
Craft Oil	81514	5/29/19	automotive lubricants
David Weber Corp	81519	5/29/19	automotive lubricants
	80762	1/24/19	antifreeze & windshield fluid
Dell	89850	6/30/20	computer software
	89967	3/31/20	computer - WSCA
Deptcor	49131	6/30/22	furniture
EES	80972	6/25/19	fire equipment
Egoflex DBA Zybix	83922	4/30/19	radio communication equip
ESI	80967	6/25/19	fire equipment
Extel Communication	80807	1/31/19	telephone system repairs
	88737	3/19/20	communication wiring services

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

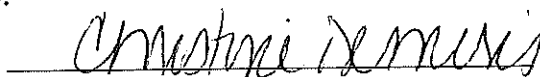
No. 2019:35

Offered by:.....

Seconded by:.....

Firefighter One	80949	6/25/19	protective clothing
Garden State Highway Prod	87100	6/30/19	breakaway u-post turn sign
Goodyear Tire	82527	3/31/19	tires, tubes & service
Grainger	79875	6/30/19	industrial supplies & equip
Goosetown	83892	4/30/19	radio communications
GTBM	83904	4/30/19	radio communications
	81341	1/22/19	security equipment
Lawmen Supply	81295	1/22/19	security equipment
	82100		protective apparel
Lawson Products	85850	1/29/19	road equipment repair
MES	80966	6/25/19	firefighter protective clothing
Motorola	83909	4/30/19	radio equipment
NJ Fire Equipment	80945/80961	6/25/19	fire equipment
OBS	83896	4/30/19	radio comm & equip
	87720	5/31/19	data communications
P&A Auto	85998	2/25/19	auto parts
Palisades Sales	40121	3/31/20	computer
Pitney Bowes	75237	1/28/19	postage equipment/supplies
Rachles Micheles	82769	5/31/19	diesel fuel
	80913	3/31/19	gasoline
Regional Communications	83891	4/30/19	communication equipment
Ricoh	40467	1/11/19	copiers, maint & supplies
State Line Equipment	80945	6/25/19	firefighter clothing & safety equipment
Stone Industries	86427	1/31/19	hot mix asphalt
Tilcon	87740	10/31/19	road & highway material
Tilcon	86419	1/31/19	hot mix asphalt
Verizon Wireless	82583	8/31/19	wireless devices & services
WB Mason	88839	5/6/19	office supplies

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.



SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 36

Offered by: Randy [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (Ite)				

WHEREAS, the New Jersey Department of Community Affairs, Division of Local Government Services issues a Best Practices Inventory on an annual basis; and

WHEREAS, one of the Best Practices outlined in the 2016-2017 Worksheet calls for an established written policy requiring the tax assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1st each year; and

WHEREAS, the Mayor and Council wish to establish such a policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford hereby reaffirm the written policy which requires the New Milford Tax Assessor to notify the CFO and the governing body of all tax appeals upon filing, but no later than June 1st each year.

BE IT FURTHER RESOLVED that a copy of this resolution be provided to the New Milford Tax Assessor, Patrick Wilkins, and the CFO, Diana McLeod.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Cristine Demusis

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:37

Offered by: Randolph

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

**RESOLUTION AUTHORIZING A DUPLICATE COVERAGE OPT OUT
DISBURSEMENT FOR EMPLOYEES WHO VOLUNTARILY DECLINE TO
PARTICIPATE IN THE BOROUGH'S HEALTH BENEFITS COVERAGE**

WHEREAS, the Borough of New Milford ("New Milford") has employees and their dependents who participate in the municipality's employee benefits program; and

WHEREAS, effective upon adoption of this Resolution, New Milford will offer, pursuant to N.J.S.A. 52:14-17.31a, the opportunity for employees to opt out of duplicate major medical coverage in exchange for a payment, as more particularly set forth herein; and

WHEREAS, any employee who chooses to participate in the opt out program must fulfill all lawful requirements of the program, including filling out all appropriate forms; and

WHEREAS, any employee who chooses to participate in the program must also provide proof of duplicate health insurance before approval is given; and

WHEREAS, New Milford's opt out program will conform to Local Finance Notice 2011-20; and

WHEREAS, the payment to be provided to any employee who chooses to participate in the opt out program shall not annually exceed the lesser of twenty-five percent (25%) of the amount saved by New Milford because of the employee's election to opt out of healthcare coverage, or \$5,000, whichever is less; and

WHEREAS, employees who participate in the opt out program will be eligible for payment on a quarterly basis.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:37

Offered by:.....

Seconded by:.....

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that New Milford hereby implements a duplicate coverage opt out program pursuant to N.J.S.A. 52:14-17.31a which provides payment for employees who voluntarily decline to participate in New Milford's health benefits coverage, such payment not to exceed annually the lesser of twenty-five percent (25%) of the amount saved by New Milford for the cost of single healthcare coverage, or \$5,000, whichever is less.

BE IT FURTHER RESOLVED that this resolution applies prospectively and does not affect employees who have waived coverage prior to April 25, 2016; they will continue to receive twenty-five percent (25%) of the amount saved by New Milford because of the employee's election to opt out of healthcare coverage, or \$5,000, whichever is less.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019-38

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	/			
DUFFIE	/			
GRANT	/			
GROTSKY	/			
GRECO-LANGSCHULTZ	/			
MAYOR (tie)				

WHEREAS, the Borough of New Milford wishes to support and participate in the Volunteer Tuition Credit Program (P.L. 1998, c. 145) for the local volunteer Fire Department, Ambulance Corp. and Rescue organizations; and

WHEREAS, the Mayor and Council of the Borough of New Milford in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of New Milford; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of New Milford in the county of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that Christine Demiriz, Borough Administrator/Clerk is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution effective January 7, 2019.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature: Christine Demiriz]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:39

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, NJSA 59:8-6, provides that a public entity may adopt a form to be completed by claimants in connection with notices of claims against the municipality; and

WHEREAS, the Mayor and Council of Borough of New Milford deem it advisable and necessary to adopt a Notice of Claim Form in the form attached hereto and made a part hereof:

NOW, THEREFORE, BE IT RESOLVED that the attached Notice of Claim Form, originally adopted July 28, 2008, be and hereby is adopted as the official Notice of Claim Form for the Borough of New Milford; and

BE IT FURTHER RESOLVED, that all persons making claims against the Borough of New Milford, pursuant to NJSA 59: 8-1, et seq. (Tort Claims Act) shall be required to complete the form as a condition of the notice requirements of the Tort Claims Act.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
930 River Road
New Milford, NJ 07646

NOTICE OF TORT CLAIM

CLAIMANT INFORMATION

Name: _____ Telephone: _____

Address: _____ Date of Birth: _____

_____ SSN: _____

ATTORNEY INFORMATION (if applicable)

Name: _____ Telephone: _____

Address _____ TeleFAX: _____

_____ File No.: _____

Send Notices to: _____ **Claimant** _____ **Attorney**

GENERAL INSTRUCTIONS: Pursuant to the provisions of the New Jersey Tort Claims Act, this Notice of Tort Claim form has been adopted as the official form for the filing of claims against the Borough of New Milford.

The questions are to be answered to the extent of all information available to the Claimant or to his or her attorneys, agents, servants, and employees, under oath. The fully completed Claim Form and the documents requested shall be returned to:

Christine Demir, Borough Administrator
Borough of New Milford
930 River Road
New Milford, NJ 07646

NOTE CAREFULLY: Your claim will not be considered filed as required by the New Jersey Tort Claims Act until this completed form has been filed with the Borough of New Milford. Failure to provide the information requested, including such responses as "To Be Provided" or "Under Investigation" will result in the claim being treated as not being properly filed.

Timely Notices of Claim must be filed within 90 days after the incident giving rise to the claim.

This form is designed as a general form for use with respect to all claims. Some of the questions may not be applicable to your particular claim. For example, if your claim does not arise out of an automobile accident, questions regarding road conditions might not be applicable. In that event, please indicate "Not Applicable".

If you are unable to answer any question because of a lack of information available to you, specify the reason the information is not available to you. If a question asks that you identify a document, it will be sufficient to furnish true and legible copies. Where a question asks that you "identify all persons," provide the name, address and telephone number of the person.

If you need more space to provide a full answer, attach supplementary pages, identifying the continuation of the answer with the number of the applicable question.

DEFINITIONS:

"Claimant" shall refer to the person or persons on whose behalf the Notice of Claim has been filed with the Borough of New Milford.

"Documents" shall refer to any written, photographic or electronic representation, and any copy thereof, including, but not limited to, computer tapes and/or disks, videotapes and other material relating to the subject matter of the claim.

"Person" shall include in its meaning a partnership, joint venture, corporation, association, trust or any other kind of entity, as well as a natural person.

"Public Entity" shall refer to the Borough of New Milford along with any agent, official or employee of the Borough of New Milford against whom a claim is asserted by the Claimant.

NOTE that the questions are divided into sections relating to the claimant, the claim, property damage, personal injury and the basis for the claim against the public entity or a public employee.

If the claim involves only property damage, then the portion on personal injuries need not be answered. Just enter as the answer to Question 12 "No personal injuries claimed."

If the claim involves no property damage, then the portion on property damage need not be answered. Just enter as the answer to Question 11 "No property damage claimed."

INFORMATION ON THE CLAIMANT

1. Provide the following information with respect to the Claimant:
 - a. Any other name by which the Claimant has been known.
 - b. Address at the time of the incident giving rise to the claim.
 - c. Marital Status [at the time of the incident and current]
 - d. Identify each person residing with the claimant and the relation, if any, of the person to the Claimant.
2. Provide all addresses of the Claimant for the last 10 years, the dates of the residence, the persons residing at the addresses at the same time as the Claimant resided at the address and the relation, if any, of the person to the Claimant.

INFORMATION ON ALL CLAIMS

3. Provide the exact date, time and place of the incident forming the basis of the claim and the weather conditions prevailing at the time.
4. Provide the Claimant's complete version of the events that form the basis of the claim.
5. List any and all individuals who were witnesses to or who have knowledge of the facts of the incident that gave rise to the claim. Provide the full name and address of each individual.
6. Identify all public entities or public employees [by name and position] alleged to have caused the injury or property damage **and specify as to each public entity or employee the exact nature of the act or omission alleged to have caused the injury or property damage.**

7. If you claim that the injury or property damage was caused by a dangerous condition of property under the control of the public entity, specify the nature of the alleged dangerous condition and the manner in which you claim the condition caused the injury.
8. If you allege a dangerous condition of public property, state the specific basis on which you claim that the public entity was responsible for the condition and the specific basis and date on which you claim that the public entity was given notice of the alleged dangerous condition. Statements such as "should have known" and "common knowledge" are insufficient.
9. If you or any other party or witness consumed any alcoholic beverages, drugs or medications within twelve (12) hours before the incident forming the basis of the Claim, identify the person consuming the same and for each person (a) what was consumed (b) the quantity thereof (c) where consumed (d) the names and addresses of all persons present.

10. If you have received any money or thing of value for your injuries or damages from any person, firm or corporation, state the amounts received, the dates, names and addresses of the payors. Specifically list any policies of insurance, including policy number and claim number, from which benefits have been paid to you or to any person on your behalf, including doctors, hospitals or any person repairing damage to property.
11. If any photographs, sketches, charts or maps were made with respect to anything that is the subject matter of the claim, state the date thereof, the names and addresses of the persons making the same and of the persons who have present possession thereof. Attach copies of any photographs, sketches, charts or maps.
12. If you or any of the parties to this action or any of the witnesses made any statements or admissions, set forth what was said; by whom said; date and place where said; and in whose presence, giving names and addresses of any persons having knowledge thereof

13. State the total amount of your claim and the basis on which you calculate the amount claimed.
14. Provide copies of all documents, memoranda, correspondence, reports [including police reports], etc. which discuss, mention or pertain to the subject matter of this claim.
15. Provide the names and addresses of all persons or entities against whom claims have been made for injuries or damages arising out of the incident forming the basis of this claim and give the basis for the claim against each.

PROPERTY DAMAGE CLAIMS

16. If your claim is for property damage, attach a description of the property damage and an estimate of the costs of repair. If your claim does not involve any claim for property damage, enter "None".

If your claim is for property damage only, initial here and proceed directly to page 13 and sign the Certification.

Initials

17. Was any complaint made to the public entity or to any official or employee of the public entity? State the time and place of the complaint and the person or persons to whom the complaint was made.

17. Was any complaint made to the public entity or to any official or employee of the public entity? State the time and place of the complaint and the person or persons to whom the complaint was made.
18. Describe in detail the nature, extent and duration of any and all injuries.
19. Describe in detail any injury or condition claimed to be permanent.

20. If confined to any hospitals, state name and address of each and the dates of admission and discharge. Include all hospital admissions prior to and subsequent to the alleged injury and give the reason for each admission.
21. If x-rays were taken, state (a) the address of the place where each was taken (b) the name and address of the person who took them (c) the date when each was taken (d) what each disclosed (e) where and in whose possession they now are. Include all x-rays, whether prior to or subsequent to the alleged injury forming the basis of the claim.
22. If treated by doctors, including psychiatrists or psychologists, state (a) the name and present address of each doctor (b) the dates and places where treatments were received (c) the nature of the treatment (d) the date of last treatment or, if treatments are continuing, the schedule of continuing treatments. Provide true copies of all written reports rendered to you or about you by any doctors whom you propose to have testify on your behalf.

23. If you have any physical impairment which you allege is caused by the injury forming the basis of your claim and which is affecting your ordinary movements, hearing or sight, state in detail the nature and extent of the impairment and what corrective appliances, support or device you use to overcome or alleviate the impairment.
24. If you claim that a previous injury has been aggravated or exacerbated, describe the injury and give the name and present address of each doctor who treated you for the condition, the period during which treatment was received and the cause of the previous injury. Specifically list any impairment, including use of eyeglasses, hearing aid or similar device, which existed at the time of the injury forming the basis of the claim.

25. If any treatments, operation or other form of surgery in the future has been recommended to alleviate any injury or condition resulting from the incident which forms the basis of the claim, state in detail (a) the nature and extent of the treatment, operation or surgery (b) the purpose thereof and the results anticipated or expected (c) the name and address of the doctor who recommended the treatments, operation or surgery (d) the name and address of the doctor who will administer or perform the same (e) the estimated medical expenses to be incurred (f) the estimated length of time of treatments, operation or surgery, period of hospitalization and period of convalescence (g) all other losses or expenditures anticipated as a result of the treatments, operation or surgery (h) whether it is your intention to undergo the treatments, operation or surgery and the approximate date.
26. Itemize any and all expenses incurred for hospitals, doctors, nurses, x-rays, medicines, care and appliances and indicate which expenses were paid by any insurance coverage.

27. If employed at the time of the alleged injury forming the basis of the claim state (a) the name and address of the employer (b) position held and the nature of the work performed (c) average weekly wages for the year prior to the injury (d) period of time lost from employment, giving dates (e) amount of wages lost, if any. List any sources of income continuation or replacement, including, but not limited to, worker's compensation, disability income, social security and income continuation insurance.
28. If other loss of income, profit or earnings is claimed, state (a) total amount of the loss (b) give a complete detailed computation of the loss (c) the nature and dates of loss.
29. If you are claiming lost wages state (a) the date that the employment began (b) the name and address of the employer (c) the position held and the nature of the work performed (d) the average weekly wages. Attach copies of pay stubs or other complete payroll record for all wages received during the past year.

DOCUMENT REQUEST: Produce all documents identified in your answers to the above questions.

CERTIFICATION

I hereby certify that the information provided is the truth and is the full and complete response to the questions, to the best of my knowledge.

Signature of Claimant

Dated: _____

**AUTHORIZATION FOR RELEASE OF
MEDICAL AND HOSPITAL RECORDS**

TO: _____

Date: _____

RE: _____
Patient's Name

Address

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

Christine Demiris, Borough Administrator

All information, records, x-rays, reports or copies thereof relating to my examination, consultation, confinement or treatment and to permit him or her to inspect and make copies or abstracts thereof.

Approximate date of admission to hospital, first examination, treatment or consultation:

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

Authorized Signature

AUTHORIZATION FOR RELEASE OF EMPLOYMENT RECORDS

TO: _____

Date: _____

RE: _____
Patient's Name

Address

Address

Social Security Number

Claim Number

You are hereby authorized and requested to disclose, make available and furnish to:

Christine Demiris, Borough Administrator

all information relating to my employment, including, but not limited to, my job title, assigned duties, compensation, benefits, attendance, and sick leave and to permit him or her to inspect and make copies or abstracts thereof.

A photocopy of this release form, bearing a photocopy of my signature, shall constitute your authorization for the release of the information in accordance with the request made to you.

Authorized Signature

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:40

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

A RESOLUTION TO AFFIRM THE BOROUGH OF NEW MILFORD'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS, AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of New Milford to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the Mayor and Council of the Borough of New Milford has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Mayor and Council of the Borough of New Milford that:

Section 1: No official, employee, appointee or volunteer of the Borough by whatever title known, or any entity that is in any way a part of the Borough shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough's business or using the facilities or property of the Borough.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity that receives authorization or support in any way from the Borough to provide services that otherwise could be performed by the Borough.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:40

Offered by:.....

Seconded by:.....

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough in order for the public to be made aware of this policy and the Borough's commitment to the implementation and enforcement of this policy.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:41

Offered by:...

Seconded by:...

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE
UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Mayor and Council of the Borough of New Milford, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

Christine D'Amico

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:42

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

WHEREAS, the Fire Departments of the Borough of New Milford and the Boroughs of River Edge and Oradell in the County of Bergen and the State of New Jersey have heretofore mutually agreed to establish a Tri-Borough Association Mutual Aid for better fire protection in these three towns.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that an Agreement, the details of which are in the possession of New Milford, River Edge and Oradell be further approved as of January 7, 2019;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Mayor and Council of the Boroughs of River Edge and Oradell.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:43

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
LANGSCHULTZ	<input checked="" type="checkbox"/>			
PUTRINO	<input checked="" type="checkbox"/>			
MAYOR (lie)				

WHEREAS, it is the intent of the undersigned municipalities, its fire departments and respective fire companies to enter into a mutual aid and assistance program pursuant to an required by law as set forth in N.J.A.C. 5:75A-2.2, and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following boroughs, towns, municipalities, fire departments and fire companies and the parties agree to be bound thereby,

Alpine
Bergenfield
Closter
Cresskill
Demarest

Dumont
Harrington Park
Haworth
New Milford
Northvale

Norwood
Old Tappan
Rockleigh
Tenafly

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the Interboro Mutual Aid Group;

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows:

1. Call for assistance: all calls for assistance among the Mutual Aid member shall be made through the dispatch facility of the department or municipality for the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:43

Offered by:.....

Seconded by:.....

2. The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
3. There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
4. Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible parties.
5. Each of the undersigned municipalities agrees to assume the cost of loss or damage to its own equipment.
6. It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdraw from the mutual aid group. A 30 day written notice shall be given by any party to this Agreement of their intention to withdraw from this Agreement. The Agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Mayor and Council of all aforementioned municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demeris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:44

Offered by:.....

Seconded by:.....

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (tie)				

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN PARAMUS AND
NEW MILFORD FIRE DEPARTMENTS**

WHEREAS, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Paramus

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Paramus fire departments;

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:44

Offered by:.....

Seconded by:.....

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:45

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
MAYOR (tie)				

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN EMERSON AND
NEW MILFORD FIRE DEPARTMENTS**

WHEREAS, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Emerson

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Emerson fire departments;

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:45

Offered by:.....

Seconded by:.....

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demaris

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:46

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
MAYOR (tie)				

**MUTUAL AID PARTICIPATION AGREEMENT BETWEEN TEANECK AND
NEW MILFORD FIRE DEPARTMENTS**

WHEREAS, it is the intent of the undersigned municipalities, its Fire Departments and respective Fire Companies to enter into a mutual aid and assistance program pursuant to and required by law as set forth in N.J.A.C. 5:75A-2.2; and

WHEREAS, this agreement is intended to supersede any earlier agreements which may have been signed between the parties hereto, and

WHEREAS, this agreement shall be by and between the following Municipalities, Fire Departments and Fire Companies and the parties who agree to be bound thereby:

New Milford

Teaneck

WHEREAS, it is necessary to have an agreement to define the obligations and duties of the parties of the New Milford and Teaneck fire departments;

NOW THEREFORE BE IT RESOLVED, in consideration of the mutual promises and covenants contained herein, the parties covenant and agree as follows

- (1) Call for assistance: All calls for assistance among the Mutual Aid members shall be made through the dispatch facility of the department or municipality requiring assistance to the dispatch facility for the town from which assistance is requested. The request for assistance shall come from the Fire Chief or other ranking officer in charge of the fire or emergency incident. The town(s) requesting the assistance shall give the following information: location of the fire or emergency incident, route to be taken, and type of equipment requested. Towns requesting assistance shall have a police radio car on the town boundary line to meet the apparatus and escort them to the location of the fire or emergency incident if needed.

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:46

Offered by:.....

Seconded by:.....

- (2) The Fire Chief, Deputy Fire Chief, Assistant Fire Chief or ranking officer in charge of the fire department that called for assistance shall be in charge of the fire or emergency incident in accordance with NJAC 5:75 et. seq. Apparatus reporting in from other towns shall report to the Staging Officer or other appropriate Commander at the scene prior to placing apparatus and personnel to work.
- (3) There shall be no charge imposed against any member municipality or department receiving personnel, apparatus or equipment.
- (4) Cost recovery may only be imposed where permitted by the New Jersey Uniform Fire Code; federal, state and local laws allowing for cost recoverable under law from responsible party.
- (5) Each of the aforementioned municipalities agrees to assume the cost of loss or damage to its own equipment.
- (6) It is understood that the Agreement will take effect and be operative by all municipalities and departments that sign same until such time as any municipality or department provides notice of their intent to withdrawn from the mutual aid group. A thirty (30) day written notice shall be given by any party to the Agreement of their intention to withdraw from the Agreement. The agreement shall remain in full force thereafter as regards the remaining signatories.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the governing body of each of the aforementioned municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demus

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:47

Offered by: *[Signature]*

Seconded by: *[Signature]*

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DUFFIE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRANT	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GROTSKY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAYOR (tie)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WHEREAS, in the interest of public safety, preservation of the environment and of property, the Bergen County Hazardous Materials Response Association (BCHMRA) has been formed to foster cooperation and coordination between the hazardous materials emergency response teams based in Bergen County, New Jersey; and

WHEREAS, a primary goal of the BCHMRA is to ensure the safe and efficient handling of hazardous materials emergency response activities within the County; to aid and assist any agency(s) or party(s) requesting such; and

WHEREAS, the membership of the BCHMRA is comprised of the following agencies: Bergen County Department of Health Services, Bergen County O.E.M., Fair Lawn Heavy Rescue, Garfield Fire Department, Mahwah Fire Department, Mid-Bergen Haz-Mat, New Milford Fire Department, North Arlington Fire Department, Paramus Fire Department, and the Ramsey Rescue Squad; and

WHEREAS, the member teams wish to enter into a Mutual Aid Agreement to accomplish these purposes.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that the Mutual Aid Agreement, the details of which are in the possession of the New Milford Fire Department and the other participating agencies, be further approved as of January 7, 2019;

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to each of the participating agencies.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

[Signature]

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:48

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

**INTERLOCAL SERVICES AGREEMENT
MUTUAL AID PLAN & RAPID DEPLOYMENT FORCE**

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., manmade causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the New Milford Police Department Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office; and

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:48

Offered by:.....

Seconded by:.....

WHEREAS, it is the desire of the Mayor and Council of the Borough of New Milford to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that the Police Department of the Borough of New Milford, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, the County Chief of Police, and all Bergen County Municipalities.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demus

SEAL

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 49

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
LANGSCHULTZ	<input checked="" type="checkbox"/>			
MAYOR (tie)				

**A RESOLUTION AUTHORIZING APPOINTMENT OF
MUNICIPAL REPRESENTATIVES TO THE BERGEN COUNTY COMMUNITY
DEVELOPMENT REGIONAL COMMITTEE**

WHEREAS, the Borough of New Milford has entered into a three year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:8a-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and

WHEREAS, said Agreement requires that the Municipal Council to appoint a representative and alternate and that the Mayor appoint a representative and alternate for the FY 2018-2019 term starting July 1, 2018 and ending on June 30, 2019.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council hereby appoints Councilwoman Hedy Grant as its representative and Councilwoman Randi Duffie as its alternate and that the Mayor hereby appoints himself, Mayor Michael Putrino, as his/her representative and Councilwoman Kelly Langschultz as his/her alternate to serve on the Community Development Regional Committee for FY 2018-2019; and

BE IT FURTHER RESOLVED that an original copy of this resolution be forwarded to the Bergen County Division of Community Development, One Bergen County Plaza, Fourth Floor, Hackensack, New Jersey 07601.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 50

Offered by: [Signature]

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	✓			
DUFFIE	✓			
GRANT	✓			
GROTSKY	✓			
GRECO-LANGSCHULTZ	✓			
MAYOR (lie)				

WHEREAS, the Mayor and Council of the Borough of New Milford wish to enter into an agreement for ongoing website maintenance; and

WHEREAS, H&H Web Management LLC has provided this service, including email/phone consultation, text/document upload and creation of photo galleries and top-bar images, since January 1, 2014; and

WHEREAS, H&H Web Management LLC has submitted a proposal to provide this service to from January 1, 2019 through December 31, 2019 at the rate of \$2,400.00 annually.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of New Milford be and is hereby authorized to enter into an Agreement with H&H Web Management LLC for Website Maintenance as outlined in the proposal dated December 31, 2018 and that the Borough Administrator is authorized to execute said Agreement; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to Heather Henry, H&H Web Management LLC, 418 Washington Avenue, Township of Washington, NJ 07676 with the signed agreement.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that adequate funds have been appropriated in the "other expense" portions of the 2019 temporary budget and this contract is subject to and conditioned upon the Mayor and Council appropriating sufficient funds in the 2019 Municipal Budget for the above referenced professional service for the calendar year 2019. Maximum dollar value is as set forth above.

[Signature]
Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

SEAL

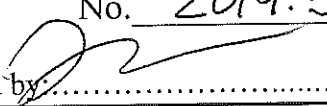
[Signature]

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019:51

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY	<input checked="" type="checkbox"/>			
DUFFIE	<input checked="" type="checkbox"/>			
GROTSKY	<input checked="" type="checkbox"/>			
GRECO-LANGSCHULTZ	<input checked="" type="checkbox"/>			
GRANT	<input checked="" type="checkbox"/>			
MAYOR (tie)				

WHEREAS, an application has been filed for a Place-to-Place transfer of Plenary Retail Consumption License #0238-32-010-004, heretofore issued to Barrel and Brew Bar and Liquor, Inc. for premises located 872 River Road, New Milford, NJ 07646, for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly reviewed for the current license term;

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of New Milford does hereby approve, effective January 7, 2019 the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 872 River Road Street, New Milford, NJ 07646, to place under license the additional area of the outdoor serving area as delineated in the application form of Albert Tirado received in the Clerk's Office July 5, 2018, and Exterior Seating Plan and Planter Design of Keith Howard Lesser, AIA dated September 23, 2018 as presented to the Mayor and Council on December 17, 2018.

BE IT FURTHER RESOLVED that the approval of the expansion of said liquor license shall be subject to the following conditions:

1. Barrel and Brew Bar and Liquor, Inc. shall obtain and maintain the permissions of Landlord Brookchester Shopping Center Partnership to use the Outdoor Serving Area; and
2. The Outdoor Seating Area shall be constructed in compliance with the "Exterior Seating Plan and Planter Design" of Keith Howard Lesser, AIA dated September 23, 2018 as presented to the Mayor and Council on December 17, 2018; and

BOROUGH OF NEW MILFORD
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2019: 51

Offered by:.....

Seconded by:.....

3. The Outdoor Serving area shall contain removable "bistro tables" and portable planters, (which shall be secured at all times). Tables and chairs shall be brought indoors after hours; and
4. The licensee shall at all times comply with conditions 1-4 of the Borough of New Milford Police Department review letter dated July 17, 2018, which is incorporated by reference hereto. The Licensee shall install and maintain a video surveillance system for the Outdoor Serving Area as recommended in said letter; and
5. The Outdoor Serving Area shall not permit smoking or music; and
6. The Outdoor Serving Area shall not remain open after 10:00 p.m.; and
7. Operation of the Outdoor Serving Area shall be limited to April 15 through November 15 and shall be removed at all other times; and
8. The Outdoor Serving Area otherwise shall comply with Borough Ordinances regulating Outdoor Cafes; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Santo Alampi, Esq., on behalf of Barrel and Brew Bar and Liquor, Inc.; Albert Tirado, 44 Ogle Road, Old Tappan, NJ 07675, John Ficara, Director of Division of Taxation, State of New Jersey, Department of Treasury, PO Box 272, Trenton, NJ 08695-0272 and David Rible, Director, State of New Jersey, Office of the Attorney General, Division of Alcoholic Beverage Control, PO Box 087, Trenton, NJ 08625-0087.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on January 7, 2019.

Christine Demusis

SEAL