MINUTES BOROUGH OF NEW MILFORD 7:00 PM WORK SESSION Monday, March 9, 2020



WORK SESSION:

Mayor Putrino read the Open Public Meeting and Mission Statements.

Councilwoman Thea Sirocchi-Hurley	Present
Councilman Matthew Seymour	Present
Councilwoman Randi Duffie	Present
Council President Ira Grotsky	Present
Councilwoman Lisa Sandhusen	Present
	Present
Mayor Michael Putrino	Present
Councilwoman Lisa Sandhusen Councilwoman Hedy Grant	Present

Also Present: K. Kelly - Borough Attorney; C. Demiris - Administrator/Borough Clerk

Council President Grotsky made a motion to go into closed session. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:05 PM.

CLOSED SESSION:

- 1. Potential Acquisition Blue Acres
- 2. Review of Closed Session Minutes

At the conclusion of the closed session, Council President Grotsky made a motion to return to open session. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed. Time 7:21 PM.

OPEN SESSION:

1. Parking Committee Recommendation

Council President Grotsky introduced Sean McKeon, chairman of the Parking Committee, to present the committee's recommendation to the governing body. Mr. McKeon reviewed the report, which had been forwarded to the governing body prior to the meeting. Among the recommendations:

- Expand the overnight parking restrictions from five to seven nights
- One day, temporary permits issued through NMPD for \$5.00 for residents in any zone other than C,D, or E.
- Residents, not in zones C, D or E, will be required to purchase a permit in order to park on the street overnight
- Restrict parking to one side of the street on all streets less than 30' wide a list of streets was included
- Offer daytime permits to residents that live on streets restricted for commuter parking

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Mayor Putrino suggested having the Police Department review the list of streets under 30' wide to confirm it is complete and to weigh in on the recommendation to restrict parking. He thanked the committee and said the governing body will review the recommendations with Chief Clancy and the borough attorney and may adopt some or all of the recommendations. He then disbanded the committee.

2. Police Department Request for New Hires

Council President Grotsky said he and the Mayor had met with Chief Clancy who had recommended hiring two officers; the first to replace a recent retirement and the second to bring the force to thirty-seven officers.

Councilwoman Duffie asked if the additional officer would be devoted to community policing and if the Chief would provide a description of duties for the officer. Mayor Putrino said that is the intent.

3. Single Use Bag Ordinance

Mr. Kelly said he had circulated comments and questions on the draft ordinance from the Environmental Commission and then received notification of the State's introduction of a similar bill. He said the State version will likely become law by the summer and would preempt any action taken by the Borough. He suggested monitoring the State's action and only moving forward if they do not act.

Councilwoman Sandhusen suggested reducing the time for implementation of the local ordinance, if we decide to hold off now and then move forward at a later date.

Mr. Kelly said the requirement for businesses to educate the public would be difficult to enforce. Councilwoman Sandhusen said it is not intended to be punitive and the Environmental Commission would partner with businesses on an educational campaign.

Councilwoman Grant and Councilman Seymour said they agree with the suggestion to hold off pending state action.

Councilwoman Sandhusen asked for a timeframe on how long we would wait before taking local action. Mayor Putrino said it could be discussed at any time.

Councilwoman Sandhusen made a motion to add a resolution to support the Senate bill. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed. The resolution was added to the consent agenda as resolution 2020:105.

4. Madison Avenue Sidewalk Improvement

The Administrator reviewed the engineering proposal, from Maser Consulting, dated March 4, 2020. She said the construction estimate is \$117,000 and the engineering services are estimated at \$66,450, exclusive of the cost for permits.

The Council unanimously agreed that the project must move forward.

Council President Grotsky made a motion to approve the proposal. Councilwoman Grant seconded the motion. The motion carried on a roll call vote. All present in favor, none opposed.

The Administrator will have a bond ordinance prepared for introduction at the next meeting.

5. NMEF Fundraiser

Mayor Putrino said he met with the President of the New Milford Education Foundation and they are interested in holding a New Milford Day event on either September 26th or October 3rd. The event would take place on Cecchino Drive, behind the high school and on the softball field. They would ask to close Madison Avenue from River Road and would like permission to use the parking lot adjacent to Knights Field. He asked for the Council's consent, pursuant to all the Risk Manager's requirements being met. All were in favor.

6. NMLL Batting Cages

Mr. Kelly said he met with the parties as instructed by the governing body. He said the primary concern is the need for design immunity, which requires a resolution of the governing body, to approve the design. He said Little League is willing to pay for the batting cage, which would be constructed in the area where the bocce court used to be. He said the cages would need to be open to the public.

Mr. Kelly said if NMLL provides the design it would need to be approved by the Borough's engineer in order to ensure design immunity. To avoid a duplication of efforts, he suggested having it designed by the Borough engineer. Mayor Putrino said he spoke with the engineer and they could provide the design for approximately \$2,000. He said NMLL would pay anything in excess of \$2,000.

The Administrator said resolution 2020:97, authorizing the engineer to provide the design, is on the agenda.

7. Solicitor's Permit – Address on Curb

The Administrator said she received an application for a solicitor's permit from someone who would like to paint addresses on curbs. She said Mr. Kelly has advised that they would not only need a solicitor's permit but would also need to provide proof of insurance and a hold harmless agreement, as they would be working in the borough's right-of-way. He said they would also need the permission of the Mayor and Council as the curb is the borough's property.

Mr. Kelly asked what would happen if another contractor requested permission to do the same thing. Mayor Putrino said any company that meets the requirements should be permitted to do it.

The Council agreed the numbers should be consistent and should be in accordance with a recommendation from the Fire Official.

Mr. Kelly said permission should be granted pursuant to a license agreement. He will draft an agreement, to be forwarded to the vendor for execution prior to the solicitor's permit being issued.

8. Budget Committee Report

The Administrator said the number came in from the BCUA and it is \$28,000 less than what was anticipated in the draft budget. She suggested adding \$14,000 to the capital improvement fund and using the balance to offset taxes. The Council unanimously agreed. She said Mr. Wielkotz will attend the meeting on March 23rd for the budget introduction.

9. Approval of the minutes from the February 24, 2020 Closed, Work and Public Session

Councilwoman Duffie made a motion to approve the minutes from the February 24, 2020 Closed, Work and Public Session. Councilwoman Grant seconded the motion. All present in favor, none opposed.

10. Administrator's Report

The Administrator reported the Building Department and Court Records are scheduled to be moved to their new space within the next two weeks.

The Administrator reported on the pre-construction meeting held for the Boulevard resurfacing (Ridge to New Bridge. She said work is expected to begin the week of April 13th and that there will be some disruption of traffic on New Bridge Road and the Boulevard during the milling and paving of this job.

The Administrator reported that the 2019 Audit is underway.

Mayor Putrino asked for a motion to add a resolution to the consent agenda in support of Assembly Resolutions 78 and 79 calling for a Complete Count Committee and designating March 12th through 20th 2020 as "Get Out the Count Week."

Councilwoman Grant made a motion to add this to the consent agenda as resolution as 2020:106. Councilwoman Sirocchi-Hurley seconded the motion. The motion carried. All present in favor, none opposed.

RESOLUTIONS:

2020:91	Closed Session
2020:92	Payment of Bills and Vouchers
2020:93	Refund Duplicate Tax Payment – Multiple Blocks and Lots
2020:94	Cancel First Half of 2020 Taxes – Block 301, Lot 2
2020:95	Authorize Mayor to Sign Deed Restriction for 1070 River Road – Block 104, Lot 18
2020:96	Authorize Task 1.0 through Task 6.0 of March 2, 2020 Proposal for Engineering
	Services for Knights Field Improvements
2020:97	Authorize Maser Consulting to Prepare Design and Specifications for Batting Cage at
	Kennedy Memorial Field
2020:98	Authorize Mayor to Sign Memorandum of Understanding with Holy Name Hospital
	Occupational Health Service
2020:99	Authorize Disposal of Obsolete Office Equipment
2020:100	Authorize Mayor to Sign Management and Use Agreement with New Jersey
	Department of Environmental Protection
2020:101	Authorize Grant Application, Funded by the New Jersey Library Construction Bond
	Act, for New Milford Library Improvement Project
2020:102	Authorize Mayor to Sign Grant Agreement with the Watershed Institute for Roots for
	Rivers Reforestation Project
2020:103	Approve Housing Rehabilitation Program Policies and Procedures Manual
2020:104	
	Renovations to the New Milford Municipal Building
2020:105	Support Senate Bill S864
2020:106	Support Assembly Resolutions 78 and 79

COMMENTS FROM THE PUBLIC

Councilman Seymour made a motion to open to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

Lauren Maehrlein – 230 McKinley Avenue. Ms. Maehrlein suggested the governing body should pass the ordinance on single-use bags so there would be something in place if the State does not act. Mayor Putrino said the concern is that it would be confusing to the public to enact an ordinance, which may later be superseded by State legislation. Ms. Maehrlein also commented on the issue of commercial trucks in residential areas. She said it was a problem in the past and it has resurfaced. Property maintenance and the Police Department will be notified.

Tom Dietrich – 230 McKinley Avenue. Mr. Dietrich expressed frustration, noting the Environmental Commission has worked for a very long time on the single-use bag ordinance and just when it was about to move forward it has been postponed. Mayor Putrino said the goal is to get it right and said it does not make sense to have different rules in different towns, which only serves to add to the confusion of the public. Councilwoman Sandhusen added, that while it may seem as a setback to a committee, it is really a victory because ANJEC asked for local support as way to bring awareness and prompt State action.

Anna Garalova – 159 Summit Avenue. Ms. Garalova said she is in favor with the decision to give the State some time to act, while preparing the local ordinance to have on hand if the State does not move forward.

Ms. Maehrlein asked if the Council could set a date to revisit. Mayor Putrino said it will be reviewed again in sixty days.

Council President Grotsky made a motion to close to the public. Councilwoman Grant seconded the motion. The motion carried. All present in favor, none opposed.

VOTE ON RESOLUTIONS

Council President Grotsky made a motion to approve the consent agenda consisting of resolutions 2020:91 through resolutions 2020:106. Councilwoman Duffie seconded the motion. The motion carried. All present in favor, none opposed.

COUNCIL

Councilwoman Grant said she and Councilwoman Sirocchi-Hurley sponsored a presentation on the Census from the League of Women Voters. She said they invited approximately twenty-five leaders from the community and eight attended. She said they were planning a large committee meeting, but it has been postponed due to concerns over the coronavirus. She said they applied for a grant, from the County, to promote participation in the Census and were awarded \$2,000. Councilwoman Grant asked to have something to encourage residents to file on the electronic sign.

Councilwoman Duffie said the Public Health Nurse has been working in tandem with OEM to disseminate information on the coronavirus. She said they are hosting an information session on Wednesday at 6:00 PM at New Milford High School. She said the session will be livestreamed as well.

Councilwoman Sirocchi-Hurley thanked the Council for their support of Black Balloon Day and additionally thanked Denis Flowers for the balloons and the DPW for their assistance in getting them displayed.

Councilman Seymour thanked Councilwoman Sandhusen for her attendance at the Recreation Advisory Board meeting. He said Rec is planning for opening day and he will be attending the Joint Insurance Fund Safety breakfast tomorrow.

Councilwoman Sandhusen said the high school has installed a greenhouse, built by an Eagle Scout, in the senior courtyard. She said Environmental is planning an Earth Day outreach activity and will be coordinating it with the Recreation Advisory Board.

Mayor Putrino said the Little League and softball opening day parades will be taking place on the same day this year.

ADJOURNMENT

Councilman Seymour made a motion to adjourn. Councilwoman Sandhusen seconded the motion. The motion carried. All present in favor, none opposed. Time 9:12 PM.

Respectfully submitted,

Christine Demiris, RMC, CMC

Borough Clerk

RESOLUTION

Seconded by:

SIROCCHI-HURLEY

SEYMOUR

DUFFIE

GROTSKY

SANDHUSEN

GRANT

MAYOR (tie)

Offered by:

Aye	No	Abstain	Absent
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- ' '			

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- 1. Potential Acquisition Blue Acres
- 2. Review of Closed Session Minutes

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW, THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

RESOLUTION

No. , 2020:92

Offered by:.

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY	1	± 101000		
SEYMOUR		1000		
DUFFIE				
GROTSKY	./			
SANDHUSEN				
GRANT				
MAYOR (tie)				

WHEREAS, the claims and accounts listed in the attached, have been authorized by the CFO, and found correct.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$5,098,074.31.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

BOROUGH OF NEW MILFORD Bill list

FEB. 16 - FEB. 29, 2020 PAYROLL

Vendor	Amount	Desc	cript	ion				<u>Account</u>	Check#
PAYROLL	5556.60				29,	2020	PAYROLL	RECEIVABLE:	18637
PAYROLL	2760.42	FEB.	16 -	FEB.	29,	2020	PAYROLL	GENERAL	18637
PAYROLL	10900.88						PAYROLL	MUNICIPAL	18637
PAYROLL	1195.83						PAYROLL	FINANCE	18637
PAYROLL	7893.02						PAYROLL	COLLECTION	18637
PAYROLL	1480,22						PAYROLL	ASSESSMENT	18637
PAYROLL	942.84						PAYROLL	ASSESSMENT	18637
PAYROLL	45.00						PAYROLL	PLANNING	18637
PAYROLL	45.00						PAYROLL	ZONING	18637
PAYROLL	5884.28						PAYROLL	CODE	18637
PAYROLL	145.83						PAYROLL	RENT	18637
PAYROLL	553.17						PAYROLL	POLICE	18637
PAYROLL	7577.50						PAYROLL	POLICE	18637
PAYROLL	3961.72						PAYROLL	POLICE	18637
PAYROLL	3296.48						PAYROLL	POLICE	18637
PAYROLL	168022.53						PAYROLL	POLICE	18637
PAYROLL	560.13						PAYROLL	UNIFORM	18637
PAYROLL	977.70						PAYROLL	PUBLIC	18637
OLL	76983.47						PAYROLL	PUBLIC	18637
PAYROLL	800.00						PAYROLL	PUBLIC	18637
PAYROLL	1073.03						PAYROLL	RECYCLING	18637
PAYROLL	6179.42						PAYROLL	BOARD OF	18637
PAYROLL	2692,23						PAYROLL	RECREATION	18637
PAYROLL	1049.97						PAYROLL	RECREATION	18637
PAYROLL	1129.00						PAYROLL	RECREATION	18637
PAYROLL	6804.19						PAYROLL	SENIOR	18637
PAYROLL						2020	PAYROLL	LIBRARY	18637
PAYROLL	22262.75						PAYROLL	LIBRARY	18637
PAYROLL	9467.30						PAYROLL	MUNICIPAL	18637
PAYROLL	180.10						PAYROLL	MUNICIPAL	18637
PAYROLL	842.88						PAYROLL	TITLE III -	18637
PAYROLL	4843.75							SOCIAL	18638
PAYROLL	10629.08							SOCIAL	18639
LUITOTT	20025.00				·				

Total fund: 01 Current

366736.32

Total Bill List: 366736.32

BOROUGH OF NEW MILFORD Bill list MARCH 9, 2020

	A	Description	Account	Check #
<u>Vendor</u>	Amount	Description	PLANNING	18548
MC SYSTEMS SOLUTIONS		IMA. 20200010 2020 Reference	ZONING	18548
MC SYSTEMS SOLUTIONS		INV.20200070 2020 INDICATE THE	ZONING	18548
MC SYSTEMS SOLUTIONS		INV.20200070 2020 NEEDEL	ZONING TAX	18640
CORELOGIC		DL. 1213 LOI 4 MANGHIL, 11. 201	TAX	18641
CORELOGIC		BP'1202 FOI S MILCHARD PRESSED SEC	RENT	18642
TAMMI KAMINSKI		TI/4/IN MUMITING MINISTER		18643
MC SYSTEMS SOLUTIONS		TWA. 5050000 F050 HERMINE	PLANNING	18643
MC SYSTEMS SOLUTIONS		INV.20200070 2020 KBMBWB IND	ZONING	18643
MC SYSTEMS SOLUTIONS		INV. 20200010 2020 REFERENCE	ZONING	18644
N.J. STATE LEAGUE OF		MAYORS' LEGISLATIVE DAY - APRIL 3,		18645
FLAGSHIP DENTAL PLANS		TMA' INDIAN DAYOU SONO I TIME	INSURANCE	18646
RELIANCE STANDARD LIFE INS.	1472.57	21D 133044 HIRON 2020 110112011	INSURANCE	18647
MC NERNEY & ASSOC. INC.		INV.2020-050 CROSSROADS VS BOROUGH		18648
MC CUSKER, ANSELMI, ROSEN		INV.15052 & 15053 JANUARY 2020	LEGAL	
RUTGERS UNIVERSITY	474.00	INV.52258 KATHLEEN MICHKOWSKI,	MUNICIPAL	
PAYLOCITY	2844.73	INV.106120245, 106178439 FEBRUARY	MUNICIPAL	18650
TAX COLL/TREAS. ASSOC. OF		D. AMOROSO & C. WILSON 3/12/2020	COLLECTION	18651
PALISADES SALES CORPORATION		TMA. 320TOS MICKODOLL BOLKETON HELD	MUNICIPAL	18652
ANIMAL CONTROL	1735.00	FEBRUARY 2020 ANIMAL CONTROL	ANIMAL	18653
JAYDA SERVICES L.L.C.	56.00	2/24/20 STATE HOUSING INSPECTIONS	BOARD OF	18654
STEWART BUSINESS SYSTEMS	148.12	INV.676252 QUARTERLY MAINTENANCE	BOARD OF	18655
PRIMO PEST CONTROL CO., INC	50.00	INV.7737 2/27/20 PEST CONTROL FOR		18656
PC DOES IT	100.00	INV.728 FEB. 2020 COMPUTER TECH	SENIOR	18657
JOYCE ROMANO	110.00	FEB. 2020 ZUMATRA CLASSES 1ST Q	SENIOR	18658
COMMERCIAL RECREATION		INV.15001 LIGHTING DET SERVICE	RECREATION	18659
RAINBOW CLEANERS		INV. 6290 SICCARDI COAT REPAIR &	FIRE O/E	18660
WB MASON CO., INC.	35.77	INV.207573196 C2365727 RIBBONS	FIRE O/E	18661
WB MASON CO., INC.		INV.207329729 C2365727 OFFICE	POLICE	18662
NELSON PEREZ	323.90	REIMB. CLOTHING PURCHASES (KOHLS)	POLICE	18663
G.T.B.M., INC.	3296.18	3 INV.23002 TOUGHPAD WIN 10 PRO	POLICE	18664
QUALITY AUTOMALL	2225.59	NV.FOCS229344 REPAIR CAR 305	VEHICLE	18665
V.E. RALPH & SON, INC.	403.68	3 INV.389716 MEDICAL SUPPLIES	POLICE	18666
DELL MARKETING , INC.	528.88	NV.10371652628 VLA OFFICE STD	POLICE	18667
THE TRAFFIC SAFETY STORE		9 INV.715837 12/3/19	POLICE	18668
ATLANTIC TOMORROWS OFFICE		O INV CNIN992020 ANNUAL MAINT. PD	POLICE	18669
NEW JERSEY STATE ASSOCIATION		O INV.6596 2/19/20 CLANCY & VAN	POLICE	18670
NJASRO		O INV. BC201 2/10-2/14/20 SAFE	POLICE	18671
THE RODGERS GROUP, LLC		0 INV.5738 ACCREDITATION SPECIALTY	ACCRED	18672
PALISADES SALES CORPORATION		O INV.956113 COMPUTER SUPPLIES	POLICE	18673
AIRGAS, INC.	2.5	6 INV.9097774002,9098130867,9098334	4 POLICE	18674
FORD MOTOR CREDIT COMPANY		0 INV.1730187 MARCH LEASE 5381020	POLICE	18675
CICANWEAR INDUSTRIAL		0 ACCT.2174 7 2175 JANUARY 2020	PUBLIC	18676
AMERICANWEAR INDUSTRIAL		0 ACCT. 2174 & 2175 FEBRUARY 2020	PUBLIC	18677
NJ SHADE TREE FEDERATION		0 INV.M2020-147 N. KRAUSE & V.	PUBLIC	18678
S. ROTONDI & SONS, INC.		5 7 INVOICES JANUARY DISPOSAL OF	GARBAGE &	18679
PUBLIC WORKS ASSN. OF N.J.		0 2020 MEMBERSHIP-VINCE CAHILL & SY	L PUBLIC	18680
DELUXE INTERNATIONAL TRUCK		3 INV.76596 REPAIR TRUCK 77	VEHICLE	18681
DEPOYE INTERNATIONAR INOCH	5120.0			

Vendor	Amount	<u>Description</u>	<u>Account</u>	Check #
CLEAN MAT SERVICES LLC	415.00	INV.232572 FEBRUARY 2020 MAT	PUBLIC	18682
ARROW ELEVATOR INC.	460.00	INV.93360 FEBRUARY 2020 ELEVATOR	PUBLIC	18683
I-M CLEANING, INC.	208,25	INV.7883 HAND SANITIZERS FOR	PUBLIC	18684
D D WEBER OIL COMPANY	394.80	INV.478522 DRUM HYDRAULIC OIL	VEHICLE	18685
RALALES/MICHELE'S OIL		INV.313401 1/9/20 DIESEL	O/E GAS &	18686
RACHLES/MICHELE'S OIL	2962.88	INV.310368 11/29/19 DIESEL	O/E GAS &	18687
DAVID MIELNICKI	70.35	REIMB. PARTS FOR TRUCK 66	VEHICLE	18688
CHERRY VALLEY TRACTOR SALES	50.00	INV.66019C & 68740C	VEHICLE	18689
HOME DEPOT CREDIT SERVICES	401.74	6 INVOICES ACCT.6035322538838107	PUBLIC	18690
EXCEL TERMITE & PEST CONTRO	L 120.00	INV.727064, 727532 PEST CONTROL	PUBLIC	18691
WASTE MANAGEMENT OF NJ	918.30	INV.2580870-1374-8 40 YD COMPACTOR	R GARBAGE &	18692
PAYROLL AGENCY ACCOUNT	466602.00	PERS ANNUAL EMPLOYER APPROPRIATION	1 PERS	18693
PAYROLL AGENCY ACCOUNT	1236133.00	PFRS ANNUAL EMPLOYER APPROPRIATION	I PFRS	18694
PUBLIC SERVICE ELECTRIC	11539.03	FEBRUARY, 2020 CURRENT	O/E STREET	18695
PUBLIC SERVICE ELECTRIC	0.00	FEBRUARY, 2020 CURRENT	O/E	18695
PUBLIC SERVICE ELECTRIC	14908.78	FEBRUARY, 2020 CURRENT	O/E	18695
JOAN LE PAGE	27.35	REPLENISH PETTY CASH	BOARD OF	18696
WB MASON CO., INC.	42.99	INV208013023 C2365727 BROTHER T	N FIRE 0/E	18697
RUTGERS UNIVERSITY		INV. 52584 C.DEMIRIS	MUNICIPAL	18698
MICRO SYSTEMS-NJ.COM, L.L.C.	2487.40	INV.13833 ASSESSMENT POSTCARD	ASSESSMENT	18699
MEDICAL INSURANCE EMPLOYEE	50000.00	REPLENISH MEDICAL REIMBURSEMENT	INSURANCE	18700
RICOH USA INC.	69.00	MARCH 2020 INV.11567240220 COPY	SENIOR	18701
SHOP RITE OF NEW MILFORD	128.86	CUST.3563 FEB. 2020 SATURDAY	SENIOR	18702
PALMERS ACE HARDWARE	40.20	INV.703687, 703668 KEYS AND KEY	POLICE	18703
NEW MILFORD BOARD OF		MARCH 2020 SCHOOL APPROPRIATION	SCHOOL	18704

Total fund: 01 Current

4705328.11

Total Bill List: 4705328.11

BOROUGH OF NEW MILFORD Bill list

MARCH 9, 2020

<u>Vendor</u>

Amount

Description

<u>Account</u>

Check #

BOSWELL MCCLAVE ENGINEERING

838.50 INV.138658 2/14/20 NM758A BAELI

2019

2206

ANCHOR FENCE CONTRACTORS

13250.00 INV.19544 INST. NEW & REPLACE OLD 2017

7 2207

Total fund:

04 CAPITAL

14088.50

Total Bill List:

14088.50

BOROUGH OF NEW MILFORD <u>Bill list</u>

MARCH 9, 2020

Combined

ANIMAL CONTROL 13

Vendor FRA TECHNOLOGIES **Amount Description** 650.00 INV.12945-B 2020

Check # **Account** RES'V FOR

1148 1149

NJ STATE DEPT. OF HEALTH

502.80 MARCH 2020 MONTHLY DOG LICENSE RES'V FOR

Total fund: 2930 RES'V FOR ANIMAL CTRL EXPENSE

1152.80

Total Bill List:

1152.80

BOROUGH OF NEW MILFORD Bill list

MARCH 9, 2020

Combined BUILDING DEV TRUST 14

Vandor	Amount Description	<u>Account</u>	<u>Check #</u>
AALIMA	7 - 1 105 CO CO D COM 40 C111	RESERVE FOR	1957
NORTH JERSEY MEDIA GROUP		RESERVE FOR	1958
SCOTT G. SPROVIERO, ESQ.	343.75 LEE 1/21/20 2.75 NOONS	RESERVE FOR	1959
BOSWELL MCCLAVE	531.25 INV.138455 2/11/20 NMES747-KALINA-	KEDHIAT TOTA	

Total fund: 2940 RESERVE FOR BUILDING/DEV ESCRO

914.73

Total Bill List: 914.73

BOROUGH OF NEW MILFORD <u>Bill list</u> MARCH 9, 2020

Combined RECREATION COMM TRUST 18

Vendor

Amount Description

<u>Account</u>

Check #

FRIENDS OF NEW MILFORD

5450.00 DONATION 10 TEAMS SPRING TRAVEL RES'V FOR

1767

Total fund: 2930 RES'V RECREATION COMM EXPENSES

5450.00

Total Bill List:

5450.00

BOROUGH OF NEW MILFORD <u>Bill list</u> MARCH 9, 2020

Combined

TRUST FUND 12

Vendor B & H FOTO & ELECTRONICS Amount Description

Account

Check #

990.76 INV.167703692 2/6/2020 DET.BUREAU RESERVE JR. 3413.09 INV.501785 2/18/2020 COMM.POLICING RESERVE JR.

1079 1080

FOREMOST PROMOTIONS

Total fund: 2803 RESERVE JR. POLICE ACADEMY

4403.85

Total Bill List:

4403.85

RESOLUTION

No. 2020:93

Offered by:

Seconded by:...

	\\\		V	у
Member	Aye	No	Abstain	Absent
SIROCCHI-HURLEY		- ************************************		
SEYMOUR	/	····		
DUFFIE				
GROTSKY	./			
SANDHUSEN				
GRANT				
MAYOR (tie)			<u> </u>	

WHEREAS, the following taxpayer and/or title/mortgage company has made duplicate payments of property taxes, creating an overpayment,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford, New Jersey, that a refunds be granted to:

VENDOR	BLK	LOT	NAME	ADDRESS	AMT	CK#
4378	1213	4	MANENTE, MAURO	254 BALDWIN AVENUE **MAIL REFUND TO: CORELOGIC P.O. BOX 9202 COPPELL, TX 75019-9760	\$ 2826.00	18640
4378	1305	2	MITCHELL, ESTATE OF PAUL A.	228 CLEVELAND STREET **MAIL REFUND TO: CORELOGIC P.O. BOX 9202 COPPELL, TX 75019-9760	\$ 3013.00	18641

I hereby certify that the above is a true copy of a r	esolution adopted by the Council of the Borough of Nev
Milford at the meeting held on March 9, 2020.	Chrome De milis

Offered by: As Seconded by: As

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY				
SEYMOUR				
DUFFIE				
GROTSKY				
SANDHUSEN				
GRANT				
MAYOR (tie)				

WHEREAS, the Borough of New Milford is the owner of certain real property located at 160 Trotta Drive in the Borough of New Milford, also known and designated as Block 301 Lot 2; and

WHEREAS, the Borough of New Milford currently leases said property to the New Milford Swim Club, Inc., a not-for-profit corporation of the State of New Jersey, for the purpose of maintaining a swim club open to the public as an outdoor public recreational facility; and

WHEREAS, the Borough of New Milford has concluded that the aforesaid property should be entitled to tax exemption pursuant to N.J.S.A. 54:4-3.3 as municipally owned property used for public purposes and in accordance with the decision in New Jersey DEP/UFT v. Township of Upper Freehold, supra;

WHEREAS, first half 2020 property taxes have already been levied against said property in the amount of \$13,108.00; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford, that the first half 2020 taxes levied against Block 301 Lot 2 in the amount of \$13,108.00 is cancelled.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

RESOLUTION

No. 2020:95

Seconded by:....

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY		(0)		-
SEYMOUR				
DUFFIE	1/			
GROTSKY				
SANDHUSEN				
GRANT				
MAYOR (lie)				

WHEREAS, The Borough of New Milford has adopted Chapter XXXII of the Borough Code, to create the administrative mechanisms needed for the execution of New Milford's responsibility to assist in the provision of Affordable Housing pursuant to the Fair Housing Act of 1985; and

WHEREAS, any residential development consisting of five (5) or more dwelling units is required to produce affordable housing units in accordance with the terms of the Borough Code; and

WHEREAS, DHMC America Corporation, 16 Van Buren Court, Cresskill, New Jersey is the developer of a project located in Block 104; Lot 18 on the tax map of the Borough of New Milford which is more commonly known as 1070 River Road, New Milford New Jersey: and

WHEREAS, DHMC America Corporation is seeking to comply with its obligations under Borough Code, as well as its obligations under all Land Use Approvals issued to it and/or its predecessors in title, as well as its obligations pursuant to a certain Developers Agreement (and any amendments thereto) regarding the property at 1070 River Road, New Milford New Jersey, and seeks to dedicate affordable housing on site by way of a deed restriction; and

WHEREAS, said Deed restriction has been prepared, and Executed by DHMC America Corporation and the Borough's Administrative Agent, CGH&P, LLC, 1249 South River Road, Cranbury, New Jersey, and requires the signature of the Mayor for delivery to the developer;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby authorizes Michael Putrino to sign the Deed Restriction dated February 19, 2020, entered into by DHMC America Corporation Developer's Agreement and the Council further authorizes the Borough Clerk to attest to the same.

RES	OLUTION	No	2020:95
Offered by:	Seconded b	y:	

BE IT FURTHER RESOLVED that a certified copy of this Resolution and the Deed Restriction, be returned to the Borough Administrative Agent, to be recorded by the Developer with the Clerk of the County of Bergen, and a copy be served upon the Secretary of the Planning Board, and all appropriate parties.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020. Chronice remisis

SEAL

2020:95

Offered by:		RESC	DLUTI	ON seconded b	No	2020:96 Kr
	Member	Aye	No	Abstain	Absent	
	SIROCCHI- HURLEY					
	DUFFIE					
	SEYMOUR					
	GROTSKY					
	SANDHUSEN					
	GRANT					
	MAYOR (tie)					

WHEREAS Maser Consulting provided a Proposal for Engineering Services for Knights Field Improvements dated March 2, 2020; and

WHEREAS, \$71,422 has been reserved and remains in the Capital Improvement Fund to cover the cost of design for the Knights Field Improvements; and

WHEREAS, the Mayor and Council wish to authorize Task 1.0 through Task 6.0 of the above referenced proposal at a cost not to exceed \$64,500.00.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize Maser Consulting to complete Tasks 1.0 through 6.0 for the Knights Field Improvements as outlined in their March 2, 2020 proposal at a cost not to exceed \$64,500.00

BE IT FURTHER RESOLVED that a copy of this resolution be provided to Maser Consulting.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 04-2280.

Diana McLeod

		RESC	OLUTI	ON	No	2020:97
Offered by	e de		S	econded b	y:	<u>()</u>
	Member	Aye	No	Abslain	Absent	
	SIROCCHI- HURLEY					
	SEYMOUR					_
	DUFFIE					_
	GROTSKY					
	SANDHUSEN					
	GRANT					
	MAYOR (tie)					<u></u>

WHEREAS, the Mayor and Council of the Borough of New Milford wish to install a batting cage adjacent to Kennedy Memorial Field; and

WHEREAS, the Mayor and Council wish to authorize Maser Consulting to prepare a design and specifications for a batting cage to be located adjacent to Kennedy Memorial Field at a fee not to exceed \$2,000;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of New Milford hereby authorize Maser Consulting to prepare a design and specifications for a batting cage at a cost not to exceed \$2,000.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Maser Consulting, 400 Valley Road, Suite 304, Mt. Arlington, NJ 07856.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account number 04-2150-17-0017-001. Maximum dollar value is as set forth above.

Diana McLeod

Offered by:			OLUTI	ION Seconded b	y:R	2920:98
	Member	Aye	No	Abstain	Absent	1/}/
	SIROCCHI- HURLEY					
:	DUFFIE				0	
	SEYMOUR					
	GROTSKY					
	SANDHUSEN			Į		
	GRANT	/				
	MAYOR (tie)					

WHEREAS, the Mayor and Council of the Borough of New Milford wish to enter into an Agreement with a health facility to provide drug testing for compliance with the Department of Transportation Drug testing standard for the year 2020; and

WHEREAS, Holy Name Hospital Occupational Health Service has been providing this service to the Borough of New Milford for a number of years; and

WHEREAS, a Memorandum of Understanding has been submitted by Holy Name Hospital Occupational Health Service for review and approval by the Mayor and Council; and

WHEREAS, upon their review the Mayor and Council have determined that it is in the best interest of the Borough to enter into this agreement with Holy Name Hospital Occupational Health Service for 2020 to provide services for compliance with Department of Transportation Drug testing standards.

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford hereby authorize Mayor Putrino to sign the Memorandum of Understanding with Holy Name Hospital Occupational Health Service.

BE IT FURTHER RESOLVED, that a certified copy of this resolution, with the a copy of the signed and sealed Memorandum of Understanding be forwarded to Karen Notarangelo, Practice Manager – Occupational Health Services, 718 Teaneck Road, Teaneck, NJ 07666 and that a copy of this resolution also be forwarded to Vince Cahill, Director, New Milford DPW.

1,		RESC	DLUTI	ON	No	12020	:99
Offered by:) () () ₂]W	S	econded b	y:()		* * * * * * * * * * * * * * * * * * *
V • • •	W				· · · · · · · · · · · · · · · · · · ·	- 1	
	Member	Aye	No	Abstain	Absent	_	
	SIROCCHI- HURLEY		meanu.				
	SEYMOUR					_	
	DUFFIE					_	
	GROTSKY			- 20,	ļ		
Autori	SANDHUSEN				<u></u>	_	
	GRANT						
	**************************************			1		1	

WHEREAS, the Borough of New Milford is in possession of obsolete office equipment no longer needed for public use; and

WHEREAS, the value of such property is determined to be less that the minimum amount required to offer through public sale pursuant to N.J.S.A. 40A:11-36; and

WHEREAS, the storage of such idle property is burdensome and should be disposed of; and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of New Milford does hereby authorize the disposal and destruction of obsolete recording system, fixed Asset tag number 00023, and a scanner that no longer perform a function or process and are assessed to be of no value for resale due to the nature of their archaic technical features.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Qualified Purchasing Agent, the Borough Auditor and the CFO and maintained in the Office of the Municipal Clerk.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

Correlate Services

A C M RESOLUTION

Offered by

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY				
SEYMOUR				
DUFFIE				
GROTSKY				
SANDHUSEN				
GRANT	./			
MAYOR (tie)				

WHEREAS, the State of New Jersey, Department of Environmental Protection (the "NJDEP") is the owner of certain real property located in the Borough of New Milford (the "Borough"), County of Bergen, consisting of approximately 5.4772 acres ("Property"); and

WHEREAS, the Property has historically been subject to flooding due to its location in the Municipality and due to heavy development in the area, which has greatly increased impervious cover and rainfall runoff; and

WHEREAS, the Department acquired the Property to afford property owners an opportunity to move out of the flood-prone area, to subsequently preserve the land as public open space for conservation and passive recreation purposes in perpetuity, and to enhance the Property's storm water retention capabilities and flood resiliency; and

WHEREAS, the Municipality has undertaken management of the Property pursuant to a Memorandum of Understanding dated December 14, 2015; and

WHEREAS, the Parties are interested in further enhancing the Property's storm water retention and infiltration capabilities; and

WHEREAS, the Parties wish to set forth the obligations of the Municipality concerning the Municipality's use, management, monitoring, and maintenance of the Property and the provision of a detailed Management Plan for the Property, such that decisions concerning the natural resources and condition of the Property and the management and public use of the Property will be made on the basis of agreed-upon objectives; and

WHEREAS, the NJDEP has drafted a Management and Use Agreement ("Agreement") which has been reviewed by the Administrator, the Director of Public Works, the Borough Attorney and the Risk Manager.

RES	OLUTION	No	2020:100
Offered by:		у:	

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of New Milford hereby approve the Agreement between the NJDEP and the Borough;

BE IT FURTHER RESOLVED that the Mayor is authorized to sign the agreement, the Borough Clerk is authorized to attest to the same and that a copy of this resolution shall be forwarded, with the agreement, to Kimberly Rennick, Project Manager, Program Specialist, NJDEP, 428 East Street, 2nd Floor, Mail Code 501-01, PO Box 420, Trenton, NJ 07625-0420.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

11 n	RESO]	LUTI	ON	No	2029:101
Offered by:	ha./	S	econded b	y: <i>[</i> .	
Official symmetry			9.00		
Member	Аув	No	Abslain	Absent	
SIROCCH-	1/				
HURLEY SEYMOUR					
DUFFIE	1				
GROTSKY			wow.		
SANDHUSEN					
GRANT					
MAYOR (tie)					
been granted to apply for the graby the New Jersey Library Consproject cost of \$125,583.88.	nt for the latruction B E BE IT this project Library C RESOLVI e authorize	New Mond A Sond A Construction The ed at the ch 9, 20	OLVED to exceed etion Bond of filing of the official 020.	that the B \$62,791.1 d Act gran this applic meeting of	forough of New Milford 94, to any awarded grant at program.
Michael Putrino, Mayor Typed Name and Title		-		miris, Bor and Title	ough Clerk/Administrator
3/9/2020				3/9/	2020
Date			Date		
I hereby certify that the above is a t New Milford at the meeting held on	rue copy of March 9, 2	a resolu 2020.		ภ	Council of the Borough of

Offered by: Ha Sunhis Secon

ION	No	2020	1192
Seconded by	y Deer	YELD	
			70

Member	Aye	No	Abstaln	Absent
SIROCCHI- HURLEY			100	
SEYMOUR	/			ļ
DUFFIE	1			
GROTSKY			11 600 000	
SANDHUSEN				
GRANT	1/			
MAYOR (tie)			<u> </u>	<u></u>

WHEREAS, the governing body of the Borough of New Milford authorized the Roots for Rivers Reforestation Sustainable Jersey Grant application via resolution 2020:85; and

WHEREAS, the Borough has been notified by the Watershed Institute that the application for the New Milford Blue Acres Reforestation project has been approved; and

WHEREAS, a grant agreement has been drafted by the Watershed Institute and approved by the Borough Attorney.

NOW, THEREFORE, BE IT RESOLVED the governing body hereby authorizes Mayor Michael Putrino to execute a grant agreement with the Watershed Institute in an amount up to that awarded for the proposed project.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

RESOLUTION

fered by: Seconded Seconded

Seconded by:

No.

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY	$\sqrt{}$			
SEYMOUR	1			-40m
DUFFIE				
GROTSKY	V			
SANDHUSEN				
GRANT				
MAYOR (tie)				

WHEREAS, the Borough of New Milford has created a Housing Rehabilitation Program (HRP) to assist properties occupied by very low, low and moderate income households to correct all existing interior and exterior health, safety and code violations in conformity with the standards of the New Jersey State Housing Code, N.J.A.C. 5:28 and the Rehabilitation Subcode, N.J.A.C. 5:23-6; and

WHEREAS, the HRP was designed to fulfill the Borough's rental and owner rehabilitation obligation, as explained in the Borough's Housing Element and Fair Share Plan (HEFSP) as well as the Settlement Agreement between the Borough and the Fair Share Housing Center (FSHC); and

WHEREAS, the HRP is guided by N.J.A.C. 5:93-5.2 and is subject to all laws, regulations, ordinances and codes of the New Jersey Department of Community Affairs and the Borough of New Milford; and

WHEREAS, the Borough has contracted with Community Grants, Planning & Housing LLC (CGP&H) to manage and administer the HRP; and

WHEREAS, CGP&H has drafted a Housing Rehabilitation Program Policies and Procedures Manual, dated March 5, 2020, to establish policies, guidelines and procedures which will govern the HRP.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of New Milford hereby approve the Housing Rehabilitation Program Policies and Procedures Manual, dated March 5, 2020.

RESOLUTION

Seconded by:..

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY	/,			
SEYMOUR				
DUFFIE				
GROTSKY	$\sqrt{}$			
SANDHUSEN	:/			
GRANT				
MAYOR (tie)				

WHEREAS, the Borough of New Milford acquired the services of RSC Architects for the Interior Renovations to the New Milford Municipal Building pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the contract was awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because the service to be performed and rendered is a professional practice recognized by the laws of the State of New Jersey, and it is not possible to obtain bids; and

WHEREAS, the appointment expired December 31, 2018 and was subject to renewal for a one-year period to allow for the completion of the project.

NOW, THEREFORE BE IT FURTHER RESOLVED that the appointment of RSC Architects is hereby extended through December 31, 2019 to allow for completion of the project.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

SEAL

Offered by:..

RESOLUTION

Seconded by:

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY	1			
SEYMOUR	1,			
DUFFIE				
GROTSKY	1			
SANDHUSEN	1			
GRANT				
MAYOR (tie)				

A RESOLUTION SUPPORTING SENATE BILL S864 CONCERNING SINGLE-USE PLASTIC CARRYOUT BAGS, SINGLE-USE PAPER CARRYOUT BAGS, POLYSTYRENE FOAM FOOD SERVICE PRODUCTS, AND SINGLE-USE PLASTIC STRAWS AND URGING THE STATE ASSEMBLY TO ADOPT A SIMILAR BILL

WHEREAS, the New Jersey State Senate approved Senate Bill S864, prohibiting the use of single-use plastic carryout bags, single-use paper carryout bags, polystyrene foam food service products, and single-use plastic straws; and

WHEREAS, the New Milford Environmental Commission has urged the Mayor and Council to consider a similar ban at the local level.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of New Milford that it affirms support of Senate Bill S864, urges the State Assembly to adopt a similar bill and asks Governor Murphy to sign the bill into law.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to Senator Joseph Lagana, Assemblywoman Lisa Swain, Assemblyman Christopher Tully and Governor Phil Murphy.

I hereby certify that the above is a true copy of a resolution adopted by the Council of the Borough of New Milford at the meeting held on March 9, 2020.

RESOLUTION

No. 2020 -106

Offered by: Council President Grotsky Seconded by: Councilwaman. Duffie

Member	Aye	No	Abstain	Absent
SIROCCHI- HURLEY	/,			
SEYMOUR				
DUFFIE	1			
GROTSKY	1,			
SANDHUSEN	1			
GRANT	V			
MAYOR (tie)				

A RESOLUTION SUPPORTING NEW JERSEY STATE ASSEMBLY RESOLUTIONS 78 AND 79 URGING COUNTIES AND MUNICIPALITIES TO CREATE 2020 CENSUS COMPLETE COUNT COMMITTEES AND DESIGNATING MARCH 12 THROUGH MARCH 20 OF 2020 "GET OUT THE COUNT WEEK" TO ENCOURAGE FULL CENSUS COUNT OF NEW JERSEY'S POPULATION

WHEREAS, the federal government, through the United States Census Bureau, will count everyone residing in the United States through a process known as the Census, which begins at the beginning of each decade; and

WHEREAS, it is imperative for the State of New Jersey that the Count of our residents be as thorough and complete as possible, as the State's legislative districts and congressional districts will be redrawn, through a process known as redistricting, using the Census data collected in New Jersey, and to ensure the State's residents equal representation in the New Jersey Legislature and Congress; and

WHEREAS, these legislative and congressional districts will remain in place until the 2030 Census and will affect all legislative and congressional elections for the next decade; and

WHEREAS census date is also used to designate funds for public services in New Jersey, such as Medicaid, hospital funding, Title I school funding, childcare, student loans, highway and transportation funding, and school meal programs.

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of New Milford hereby affirms its support of Assembly Resolutions 78 and 79, to establish a Complete County Committee and designate March 12-20, 2020 as "Get out the Count Week."

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded to Senator Joseph Lagana, Assemblywoman Lisa Swain, Assemblyman Christopher Tully and Governor Phil Murphy.