

**MINUTES  
BOROUGH OF NEW MILFORD  
7:00 PM WORK SESSION  
Monday, February 9, 2015**



**WORK SESSION:**

Mayor Subrizi read the Open Public Meeting and Mission Statements.

Councilman Michael Putrino	Present
Councilman Austin Ashley	Present
Councilman Diego Robalino	Present
Councilman Ulises Cabrera	Present
Councilman Al Alonso	Present
Council President Dominic Colucci	Present
Mayor Ann Subrizi	Present

Councilman Putrino made a motion to go into closed session. Council President Colucci seconded the motion. All present in favor, none opposed.

**CLOSED SESSION:**

1. Personnel – Police Chief Interview Questions
2. Review of Closed Session Minutes – February 2, 2015

At the conclusion of the closed session, Council President Colucci made a motion to return to open session. Councilman Putrino seconded the motion. All present in favor, none opposed.

**OPEN SESSION:**

1. Massage Ordinance

Mr. Madaio referenced two sample ordinances and said either would serve the Borough's needs.

Councilman Cabrera said he believes the West Windsor ordinance is more thorough.

Councilman Alonso noted the license period in the West Windsor ordinance is for three years while the license period in the Bergenfield ordinance is one year. The Council agreed on a one year license period. Councilman Alonso said the ordinance identifies the Chief of Police as the hearing officer and suggested it should be someone other than Chief. The Council agreed on the Borough Administrator or their designee. Councilman Alonso questioned the suspension of up to ten days prior to a hearing being held; he suggested there needs to be a time period outlined in which the hearing must be held. Mr. Madaio will add that the hearing must be held within ten days, which would be consistent with the suspension. Councilman Alonso noted the provision for suspension is only referenced as part of the revocation process. He suggested there may be a need to suspend for a minor infraction, not necessarily leading to revocation. Councilman Alonso referenced the section on the criteria for immediate closure

and asked if it is redundant. The Council agreed this addresses a separate issue and opted to keep it as is.

Councilman Robalino asked if existing businesses would be grandfathered. Mr. Madaio said they would not, they would be obligated to the terms of this ordinance.

Councilman Alonso questioned who could suspend the license, noting it only identifies the Chief of Police. The Council agreed that it could be any number of Borough officials; it was revised to say suspended by the Borough.

Councilman Alonso said there was no provision in the West Windsor ordinance to require a clean bill of health. After discussion the Council decided not to include this requirement.

The Administrator referenced the \$500 fee and asked if this would apply to each renewal. The Council agreed the fee would apply for each renewal. Language was also added to require information to be updated for each new employee.

Mayor Subrizi asked to revise it to change the enforcement from the police department to various departments of the Borough of New Milford.

The Council discussed violations and penalties. A section was added to assess a \$500 penalty per occurrence in addition to revocation and suspension.

## 2. Historic Preservation Ordinance

Mr. Madaio said this ordinance is not as far along as the previous ordinance. Three sample ordinances have been provided. He suggested working on it in committee consisting of himself, Councilman Cabrera and the chair and co-chair of the Historic Preservation Commission to prepare a draft to bring back to the Council. All agreed with this approach.

Planning Board Chairman, Angelo DeCarlo, suggested the committee should also review the Master Plan with regard to Historic Preservation.

## 3. Property Maintenance

Mayor Subrizi summarized a meeting recently held, with members of the DPW, Health Department, Zoning, Police Department and the Court. She said there have been two approaches used in the past – each individual department addressing violations specific to their department and one person overseeing all property maintenance complaints. She said after much discussion the group agreed on an approach for the Council's consideration. Vince Cahill, Superintendent of the DPW will oversee property maintenance, working with each department as necessary. The Mayor said Mr. Cahill has requested three items in return for taking on the additional responsibility: the title of Director of the DPW/PMO, a take home vehicle and a \$5,500 stipend. She said the former PMO was paid between \$12,000 and \$15,000 in addition to mileage.

The Council discussed the legal significance between the titles of Director and Superintendent. Mr. Madaio read from state statute noting the duties define the position of superintendent regardless of the title. It was noted the superintendent is eligible for tenure.

Councilman Putrino said it was discussed as moving forward on a trial basis and asked what would happen if it does not work out. It was agreed that Mr. Cahill would then be removed from the position of PMO and would then hold the singular position of superintendent.

The Council discussed the request for a car. The Mayor said it would be a vehicle in inventory.

The Council discussed the change in title and agreed they would prefer to keep the title of Superintendent/PMO and asked the Administrator to speak with Mr. Cahill to find out more as to his reason for this request.

The Council discussed adding penalties directly to the property maintenance ordinance. The Administrator referenced the memo from the Court Administrator, which outlines the common violations. The Mayor said she thinks the fees for abandoned vehicles and snow removal are steep enough. She said she was not sure the general fees for the other violations were sufficient. The Administrator said the general fees start at \$100. She said the issue for the court is that the judge imposes the lowest fees and repeat offenders are not deterred. Mr. Madaio will review the general fee section to make a recommendation regarding the amount and graduation of fees for multiple offenses.

#### 4. Recycling – Meeting with Vendor

The Administrator acknowledged some problems in recent weeks with the recycling collection and reported that she and the DPW Superintendent and Recycling Coordinator met with the hauler to discuss possible remedies to get back on track.

#### 5. Approval of Closed and Work/Public Session Minutes

There were no comments regarding the minutes.

#### 6. Administrator's Report

The Administrator said a pre-construction meeting is scheduled for February 11<sup>th</sup> for the ADA Ramps on County Roads. She said there is an ordinance on the agenda for introduction to increase the amount that will be reimbursed to the Borough by the County. She said the work was originally awarded in 2014 but the contractor was not able to schedule the work. Since that time the contract was rebid by the County and awarded to the same contractor at a higher rate. The ordinance needs to be adjusted to reflect the new rate.

The Administrator reported pre-construction meeting was held for the Hirschfeld Flood Mitigation project and the tentative start date is February 23<sup>rd</sup>.

## 7. Council Reports/Comments

Councilman Robalino said there is a JIF Elected Official Training scheduled for 3/3 in Hillsdale and asked if he needs to notify the Administrator of his intent to attend. She said she would just need proof of his attendance after the training is completed.

Councilman Alonso said the Environmental Commission is interested in planning a community garden on Carlton Place and asked if it would be possible to reactivate the water line that served the residence previously located on the property and if the Borough would be willing to cover the cost to install the meter and pay for the water usage. He said eventually the fees generated by the participants will cover the cost of the water. The Administrator will contact United Water. Mayor Subrizi said if this does not work out we will need to look for another viable use for the property because it was obtained with partial funding from Bergen County Open Space and BCOS has made it known that the property is not being maintained in a way that meets their requirements. Council President Colucci suggested a dog park. Councilman Cabrera suggested the community garden should be held until the Green Team is up and running so it can be incorporated. Council President Colucci said that former Fire Chief Nolan told him that we could also get a meter installed on a fire hydrant as an option for the community garden.

Councilman Cabrera said the Green Team has eleven members and asked to have resolution drafted to identify the members; he then named the members to be included in the resolution. Mayor Subrizi asked Planning Board Chairman, Angelo DeCarlo, to mention it at the next Planning Board meeting to see if anyone from the Board would like to participate.

Councilman Cabrera asked what the DPW protocol is for applying salt to streets. He said it seems as though they do not salt side streets. Mayor Subrizi said there is more priority given to the primary and secondary roads. She said tertiary roads are not given the same priority. She said the question could be better answered by the DPW Superintendent and suggested Councilman Cabrera direct these types of questions to him with an email. She also added that salt does not work in twenty degree weather because it unfreezes and refreezes when it is that cold. Mayor Subrizi said, in addition to primary and secondary roads they will cover areas with hills. Councilman Ashley said they also respond to general complaints or notification from the police department of areas in need.

Mayor Subrizi said she met with the Board of Health with regard to the Mid-Bergen contract and there still is no motion, from the Board of Health, to sign the contract with Mid-Bergen. She said the Board motioned to continue to use the services of Mid-Bergen but will not agree with the 10% increase and have not agreed to pay them. She said Mid-Bergen, could, at any time, stop rendering services. She said the Board will be looking for alternate options. Mayor Subrizi said Mid-Bergen will be meeting this week and she plans to attend this meeting. She said she requested an audit of the Mid-Bergen Health Commission finances and received one that is five years old. Mayor Subrizi said one of the other issues is that they still have not provided a contract but have instead supplied a memo of their services.

The Mayor asked for the required dates for the introduction and adoption of the budget. The Administrator said the introduction is required by mid-March and the adoption must take place in April. She said the statutory dates were extended and she will provide the exact dates by email.

#### 8. 2015 Municipal Budget

Councilman Cabrera reviewed all of the footnotes in the budget summary that had been distributed.

Councilman Cabrera referenced the first footnote, which indicates that there is \$8,000 in the Municipal Clerk O/E for the DPW study. Councilman Putrino said this assumes that the study will include all three towns, if one backs out the amount may have to be increased to \$12,000. The Administrator said it can be adjusted prior to budget adoption.

Councilman Cabrera said the legal line has been reduced by \$75,000 from last year. He said they looked at a five year average to come to the \$150,000 allocation. Councilman Putrino asked if there is anything anticipated that might suggest a need to not reduce it by so much. The Council agreed to go with the five year average.

Councilman Cabrera referenced note five. He said he just adjusted the Code Enforcement S&W to eliminate the \$10,000 previously budgeted for property maintenance to reflect the stipend of \$5,500 discussed earlier in the meeting. The Council discussed whether the \$5,500 should be paid out of DPW S&W or Code Enforcement S&W. The Administrator will discuss with the CFO and the Payroll Supervisor for a recommendation.

Councilman Cabrera referenced note eleven for Emergency Management S&W for \$4,750 and noted this is a new item this year. Note twelve includes the Emergency Management O/E in addition to the Police Auxiliary O/E. Mayor Subrizi said the OEM discussion considered salary but did not consider the requested equipment expenditures. She said approval of the budget would be approval of these expenditures. She said the OEM would not act independent of the Police Chief and suggested before authorizing any purchases it should be run past the police department. Councilman Putrino said the OEM is not under the purview of the police department. Mayor Subrizi asked based upon what and Councilman Putrino said Directive 102 does not say anything about it being under the purview of the police department. Councilman Ashley said state statute. Mayor Subrizi said Directive 102 is dated 1990 and is not a state statute it is a directive issued by the state department. The Mayor said the police department may have some of the items the EMC is asking for; there may be duplication of services. Councilman Ashley said it is under state statute, Chapter 438 P.L. 1953 Appendix A 9-33; it is on the state attorney general website. It was noted that the Police Auxiliary O/E and OEM O/E will be split under separate account numbers by the CFO.

Councilman Cabrera reviewed the line items in the DPW budget that changed over last year. Mayor Subrizi mentioned the shoe allowance and asked for a commitment from the Council to approve a \$25 increase in the shoe allowance, noting it is an item currently being negotiated

by the contract committee, and the time to purchase shoes is now. The Council unanimously agreed to honor the request of the \$25 increase.

The Administrator referenced the entry for vehicle maintenance, noting it only considered the request from the police department. She said the CFO recommended creating an overall line for vehicle maintenance and then making subaccounts for each department. She said it would need to be increased to provide funds for repairs for different departments and it could result in decreases to line items in DPW and Fire. Councilman Cabrera asked the Administrator to get additional feedback from the CFO so the line could be adjusted accordingly.

Referencing note twenty-three Councilman Cabrera said Public Events asked to include additional funding for fireworks on New Milford Day but Mayor Subrizi had suggested another group might be picking up the expense. The Mayor said she later found out the group has not committed to paying for fireworks. The Council discussed it and decided not to add the money for fireworks to the budget.

Councilman Cabrera referenced the Capital Improvement line, noting it has been funded at the same amount as last year, \$274,000 which was done on the recommendation of the CFO. He said in order to cover all of the department capital requests the amount required would be \$62,037. The Council discussed this and agreed to fund the line at amount higher than the required \$62,037 but perhaps not the full \$274,000 as recommended by the CFO.

#### **INTRODUCE ORDINANCE 2015:02**

**AN ORDINANCE TO AMEND 2014:22 TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE BOROUGH OF NEW MILFORD AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF ADDITIONAL GRANT FUNDS THEREFORE**

Councilman Putrino made a motion to introduce this ordinance on its first reading. Council President Colucci seconded the motion. The motion passed on a roll call vote. All present in favor, none opposed.

The ordinance will be advertised and a public hearing will be held on February 23, 2015.

#### **COMMENTS FROM THE PUBLIC**

Councilman Putrino made a motion to open the meeting for public comment. Councilman Cabrera seconded the motion. All present in favor, none opposed.

Angelo DeCarlo said representatives of the Fire Department were in attendance to answer any questions the Council may have on the ongoing construction of the firehouses. Fire Chief David Stormer provided an update on the construction at Fire Co. #1 and former Fire Chief Nolan provided an update on the construction at Fire Co. #2.

Council President Colucci made a motion to close to the public. Councilman Robalino seconded the motion. All present in favor, none opposed.

## **RESOLUTIONS:**

- 2015:60 Closed Session
- 2015:61 Payment of Bills and Vouchers
- 2015:62 Approve Raffle License 2015:03 – Hovnanian School – Off-Premise Raffle
- 2015:63 Approve Lease of Postage Equipment under State Contract – Pitney Bowes
- 2015:64 Approve Change Order #3 – Renovations/Additions to NMFD Station #1 and #2

## **VOTE ON RESOLUTIONS**

Councilman Putrino made a motion to approve the consent agenda consisting of resolutions 2015:60 through 2015:64. Councilman Ashley seconded the motion. All present in favor, none opposed.

## **ADJOURNMENT**

Councilman Putrino made a motion to adjourn. Councilman Cabrera seconded the motion. All present in favor, none opposed. Time 10:21 PM.

Respectfully submitted,



Christine Demiris, RMC, CMC  
Borough Clerk

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2015:60

Offered by: John S. P.

Seconded by: [Signature]

Member	Aye	No	Abstain	Absent
PUTRINO	✓			
ASHLEY	✓			
ROBALINO	✓			
CABRERA	✓			
ALONSO	✓			
COLUCCI	✓			
MAYOR (tie)				

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

1. Personnel – Police Chief Interview Questions
2. Review of Closed Session Minutes – 2/2/15
3. Legal Advice

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on February 9, 2015.

SEAL

Cristine Demaris

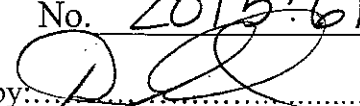


BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2015-61

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
PUTRINO	✓			
ASHLEY	✓			
ROBALINO	✓			
CABRERA	✓			
ALONSO	✓			
COLUCCI	✓			
MAYOR (tie)				

**WHEREAS**, the claims and accounts listed below, have been authorized by the CFO, and found correct.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available in the aggregate amount of \$4,495,344.76.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on February 9, 2015.

SEAL



**BOROUGH OF NEW MILFORD****Bill list****JANUARY 16-31, 2015 PAYROLL**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
PAYROLL	4341.15	JANUARY 16-31, 2015 PAYROLL	RECEIVABLE:	6474
PAYROLL	1666.67	JANUARY 16-31, 2015 PAYROLL	GENERAL	6474
PAYROLL	8549.33	JANUARY 16-31, 2015 PAYROLL	MUNICIPAL	6474
PAYROLL	7277.81	JANUARY 16-31, 2015 PAYROLL	COLLECTION	6474
PAYROLL	1416.91	JANUARY 16-31, 2015 PAYROLL	ASSESSMENT	6474
PAYROLL	833.33	JANUARY 16-31, 2015 PAYROLL	ASSESSMENT	6474
PAYROLL	120.00	JANUARY 16-31, 2015 PAYROLL	PLANNING	6474
PAYROLL	112.50	JANUARY 16-31, 2015 PAYROLL	ZONING	6474
PAYROLL	5650.85	JANUARY 16-31, 2015 PAYROLL	CODE	6474
PAYROLL	1156.05	JANUARY 16-31, 2015 PAYROLL	POLICE	6474
PAYROLL	7541.78	JANUARY 16-31, 2015 PAYROLL	POLICE	6474
PAYROLL	4942.77	JANUARY 16-31, 2015 PAYROLL	POLICE	6474
PAYROLL	15131.16	JANUARY 16-31, 2015 PAYROLL	POLICE	6474
PAYROLL	152242.75	JANUARY 16-31, 2015 PAYROLL	POLICE	6474
PAYROLL	482.99	JANUARY 16-31, 2015 PAYROLL	UNIFORM	6474
PAYROLL	14840.98	JANUARY 16-31, 2015 PAYROLL	PUBLIC	6474
PAYROLL	56856.59	JANUARY 16-31, 2015 PAYROLL	PUBLIC	6474
PAYROLL	600.00	JANUARY 16-31, 2015 PAYROLL	PUBLIC	6474
PAYROLL	1609.96	JANUARY 16-31, 2015 PAYROLL	RECYCLING	6474
PAYROLL	3426.28	JANUARY 16-31, 2015 PAYROLL	PUBLIC	6474
PAYROLL	4729.34	JANUARY 16-31, 2015 PAYROLL	BOARD OF	6474
PAYROLL	2210.85	JANUARY 16-31, 2015 PAYROLL	RECREATION	6474
PAYROLL	110.00	JANUARY 16-31, 2015 PAYROLL	RECREATION	6474
PAYROLL	2265.00	JANUARY 16-31, 2015 PAYROLL	RECREATION	6474
PAYROLL	5250.64	JANUARY 16-31, 2015 PAYROLL	SENIOR	6474
PAYROLL	0.00	JANUARY 16-31, 2015 PAYROLL	LIBRARY	6474
PAYROLL	21157.90	JANUARY 16-31, 2015 PAYROLL	LIBRARY	6474
PAYROLL	6461.84	JANUARY 16-31, 2015 PAYROLL	MUNICIPAL	6474
PAYROLL	1477.14	JANUARY 16-31, 2015 PAYROLL	TITLE III	6474
PAYROLL	9610.86	JANUARY 16-31, 2015 BORO SOCIAL	SOCIAL	6475
PAYROLL	4547.23	JANUARY 16-31, 2015 BORO MEDICARE	SOCIAL	6476

**Total fund: 01 Current****346620.66****Total Bill List: 346620.66**

**BOROUGH OF NEW MILFORD****Bill list****FEBRUARY 9, 2015**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
SIVE CORREA	20.00	REFUND LITTLE LEAGUE RAFFLE FEE	BORO CLERK	6477
NEW MILFORD BOARD OF	2451019.00	FEBRUARY 2015 SCHOOL APPROPRIATION	SCHOOL	6478
NEW MILFORD BOROUGH OPEN	19792.90	1ST QTR 2015 & ADDED	MUNICIPAL	6479
COUNTY OF BERGEN	1009211.67	1ST QUARTER 2015 & ADDED	COUNTY	6480
COUNTY OPEN SPACE TRUST FUND	11096.34	1ST QUARTER 2015 TAXES	COUNTY	6481
TREASURER, STATE OF NEW	2030.00	4TH QTR 2014 STATE TRAINING FEES	STATE	6482
PAYROLL	479.94	1ST QUARTER 2015 BORO SHARE DCRP	DCRP	6483
NJ MOTOR VEHICLE COMMISSION	135.00	VEHICLE TRANSIT PLATES	PUBLIC	6484
NORTH JERSEY MEDIA GROUP	132.00	ACCT. 1101052 AD#3794288, 3794291	ZONING	6485
MEDICAL INSURANCE EMPLOYEE	50000.00	MEDICAL REIMBURSEMENT	INSURANCE	6486
FLAGSHIP HEALTH INC.	83.19	FEBRUARY 2015 PREMIUM	INSURANCE	6487
DELTA DENTAL OF NJ. INC.	9446.37	FEBRUARY 2015 DENTAL PREMIUM GROUP	INSURANCE	6488
CHASAN LEYNER & LAMPARELLO,	2825.55	NOVEMBER, 2014 SERVICES	LEGAL	6489
TOWNSHIP OF WYCKOFF	13265.00	SERVICES FOR CFO JAN-JUNE, 2015	FINANCIAL	6490
ALAN SILVERMAN	35.00	IAAI NJ CHAPTER DUES FOR 2015	UNIFORM	6491
RICHARD J. GIACOBONE, JR.	70.00	REIMBURSEMENT FOR POLICE TRAINING	POLICE	6492
MICHAEL CALAMARI	340.00	1/18/15, 1/24/15 MEAL MONEY	PUBLIC	6493
FRANK DYER	232.40	MILEAGE FOR ELEC INSPECTOR OCT -	CODE	6494
ES TAORMINA	299.04	MILEAGE OCT NOV DEC 2014	CODE	6495
MICHAEL SESTANOVICH	187.04	MILEAGE FOR PLUMB INSPECTOR	CODE	6496
LAUREN MAHRLEIN	60.00	ENVIRONMENTAL-ANJEC REGISTRATION	ENVIRONMENT	6497
STAPLES ADVANTAGE	1560.43	INV. 3253611269, 3253611270 OFFICE	MUNICIPAL	6498
ANJEC	350.00	MEMBERSHIP DUES - 2014	ENVIRONMENT	6499
POLICE TRAFFIC OFFICER'S	200.00	2015 POLICE TRAFFIC OFFICER'S	POLICE	6500
BERGEN COUNTY PROSECUTOR'S	6000.00	2015 MARS MAINTENANCE FEE	POLICE	6501
AMERICAN SOCIETY OF	335.00	2015 ASCAP MEMBERSHIP LICENSE FEE	MUNICIPAL	6502
NORTHERN VALLEY MAYORS'	250.00	ANNUAL DUES 2015 CLERK & DEPUTY	MUNICIPAL	6503
N.J. STATE LEAGUE OF	1292.00	ANNUAL DUES 2015	MUNICIPAL	6504
BERGEN COUNTY MUNICIPAL	150.00	ANNUAL MEMBERSHIP DUES 2015 CLERK	MUNICIPAL	6505
FORD MOTOR CREDIT COMPANY	3705.67	INV. 1125590 LEASE (4) INTERCEPTOR	POLICE	6506
FORD MOTOR CREDIT COMPANY	3924.81	INV. 1126061 LEASE (4) INTERCEPTOR	POLICE	6507
VERIZON COMMUNICATIONS	-1020.00	INV. 11615 MIDDLE SCHOOL REPEATER	O/E	6508
VERIZON COMMUNICATIONS	0.00	INV. 11615 MIDDLE SCHOOL REPEATER	O/E	6508
VERIZON COMMUNICATIONS	1020.00	INV. 11615 MIDDLE SCHOOL REPEATER	O/E	6508
VERIZON COMMUNICATIONS	80.72	INV. 11615 MIDDLE SCHOOL REPEATER	O/E	6509
MC SYSTEMS SOFTWARE, LLC	600.00	LICENSE & SUPPORT FOR MANDATORY	CODE	6510
PALISADES SALES CORPORATION	900.00	INV. 952971 COMPUTER UPGRADE - FOR	POLICE	6511
SIGNS BY BLOHM	75.00	INV. 1326 PUBLIC EVENTS-TREE	CELEBRATION	6512
SWIFTREACH NETWORK, INC.	3495.00	INV. 201415 911 ANNUAL	POLICE	6513
UNITED COMMUNICATIONS CORP.	455.50	INV. 804143 4 PAGER REPAIRS,	FIRE O/E	6514
PALMERS ACE HARDWARE	142.01	INV. 669198, 668602	FIRE O/E	6515
TE LINE	240.00	INV. 97985 4 LED RUNNING LIGHTS C	FIRE O/E	6516
FIRE & SAFETY SERVICES	1081.00	INV. 15-00638 REPLACE TANK TO PUMP	FIRE O/E	6517
AMERICAN PAPER & SUPPLY CO.	843.15	INV. J1064882 - ICE MELT	PUBLIC	6518
ARROW ELEVATOR INC.	185.00	INV. 64099 JANUARY MAINT.	PUBLIC	6519
AMERICANWEAR INDUSTRIAL	832.50	ACCT. 2174 & 2175 DECEMBER 2014	PUBLIC	6520
HACKENSACK SUPPLY CO. INC.	541.75	INV. 1264465 1/19/15	PUBLIC	6521

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
GARDEN STATE HIGHWAY	315.40	INV. 104403 1/9/15	RECYCLING	6522
FOSTER & COMPANY	395.65	INV. 856898	PUBLIC	6523
DAVID WEBER OIL COMPANY	650.50	INV. 418250 12/17/14	PUBLIC	6524
P & A AUTO PARTS	55.44	INV. 590750,588182,590146 CM591504	VEHICLE	6525
A AUTO PARTS	11.93	INV.13-593309,589037,586206,589343	FIRE O/E	6526
P & A AUTO PARTS	2118.18	22 DECEMBER 2014 INVOICES	PUBLIC	6527
P & A AUTO PARTS	673.47	16 INVOICES & 1 CM 1/5-1/15/15	PUBLIC	6528
FIRE HOOKS UNLIMITED	261.12	INV. 148601 2 MOUNTING BRACKETS	FIRE O/E	6529
MID ATLANTIC PESTICIDE	150.00	PESTICIDE TRAINING-VINCE CAHILL	PUBLIC	6530
RUDCO PRODUCTS	8075.00	INV. 61464 ROLL OFF CONTAINER	CLEAN	6531
NORTHEAST GAS SERVICES	64.00	INV. 19680 12/31/14	PUBLIC	6532
SANITATION EQUIPMENT CORP.	130.20	INV. 44609 1/14/15	RECYCLING	6533
RACHLES/MICHELE'S OIL	851.28	INV. 200897 12/28/14 DIESEL FUEL	O/E GAS &	6534
RACHLES/MICHELE'S OIL	1329.50	INV. 200269 12/10-12/22/14	O/E GAS &	6535
RACHLES/MICHELE'S OIL	478.05	INV. 200617 12/23-12/29/14	O/E GAS &	6536
WASTE MANAGEMENT NJ, INC.	924.51	INV. 2475556-1374-1	GARBAGE &	6537
PUBLIC SERVICE ELECTRIC	1042.02	CURRENT CHARGES - DECEMBER, 2014	O/E STREET	6538
PUBLIC SERVICE ELECTRIC	0.00	CURRENT CHARGES - DECEMBER, 2014	O/E	6538
PUBLIC SERVICE ELECTRIC	19499.32	CURRENT CHARGES - DECEMBER, 2014	O/E	6538
STEWART BUSINESS SYSTEMS	42.99	INV.1BF999 10/20/14-1/20/15	SENIOR	6539
EDIE RYERSON	70.00	1/6/15 ENVIRONMENTAL COMM. MTG	ENVIRONMENT	6540
SHOP RITE OF NEW MILFORD	65.66	CUST. NO 3563 JANUARY 2015	SENIOR	6541
HASMIG MEKJIAN	400.00	JANUARY 2015 10 TAI CHI	SENIOR	6542
TERRI L. SMITH, MD, PA	500.00	1/13/15 4 HRS CHC	BOARD OF	6543
CIGNA HEALTHCARE	-186544.10	HEALTH PREMIUM JAN & FEB., 2015	INSURANCE	6544
CIGNA HEALTHCARE	0.00	HEALTH PREMIUM JAN & FEB., 2015	INSURANCE	6544
CIGNA HEALTHCARE	186544.10	HEALTH PREMIUM JAN & FEB., 2015	INSURANCE	6544
MC	250.00	2015 MEMBERSHIP DUES CLERK &	MUNICIPAL	6545
I.D.M. MEDICAL SUPPLY CO.	159.50	INV. C4087 OXYGEN EQUIPMENT	POLICE	6546
ARROW ELEVATOR INC.	185.00	INV. 64573 2/1/15	PUBLIC	6547
AMERICAN PAPER & SUPPLY CO.	755.64	INV. J1064740 NIPA #: 18604	PUBLIC	6548
CANTERBURY VILLAGE	613.30	HYDRANT REIMBURSEMENT NOV., DEC,	O/E WATER	6549
RIVERSIDE COOPERATIVE	500.00	MEMBERSHIP DUES 2015	MUNICIPAL	6550
CLINTON CAR WASH	284.00	JUNE-DECEMBER 2014 INV. 51	VEHICLE	6551
AUTOMOTIVE BRAKE CO.	150.75	INV. 166956 1/6/15	PUBLIC	6552
ONE CALL CONCEPTS, INC.	90.28	INV. 4115106 11/30/14	O/E	6553
ONE CALL CONCEPTS, INC.	73.20	INV. 4125106 12/31/14	O/E	6554
S. ROTONDI & SONS, INC.	6312.00	INV. 276756 12/31/14	RECYCLING	6555
UNITED WATER NEW JERSEY	2584.32	DECEMBER 2014 WATER CHARGES	O/E WATER	6556
MORTON SALT, INC.	3264.13	INV. 5400668480 50 TONS OF ROAD	PUBLIC	6557
JOSEPH SMENTKOWSKI, INC.	32433.33	INV. 63307 DECEMBER 2014 GARBAGE	GARBAGE &	6558
SCOTT G. SPROVIERO, ESQ.	100.00	INV. 15-01 ATTEND 1/13/15 MEETING	ZONING	6559
KENNETH PORRINO	150.00	2/14/15 RECREATION WRESTLING	RECREATION	6560
MATTHEW PORRINO	150.00	2/14/15 RECREATION WRESTLING	RECREATION	6561
MARIE BREEN DUNBAR	100.00	1/10/15- WRESTLING SCOREKEEPER	RECREATION	6562
MARIE BREEN DUNBAR	100.00	2/14/15 RECREATION WRESTLING	RECREATION	6563
DEBORAH SAMMARCO	270.00	DEC. 2014 - BASKETBALL REFEREE 6	RECREATION	6564
PROTECT YOUTH SPORTS	464.00	RECREATION - 6 BACKGROUND CHECKS	RECREATION	6565
JOHNNY ON THE SPOT, LLC	40.26	INV.V-1350278 ICE SKATING RINK	RECREATION	6566
OP RITE OF NEW MILFORD	314.42	CUST. 3563 RECREATION ICE RINK	RECREATION	6567
GEESE CHASERS, NORTH JERSEY	1295.66	INV.520875 JANUARY 2015 - GEESE	RECREATION	6568
SCREEN STYLES	332.00	INV.72563 1/14/15 - T-SHIRTS	RECREATION	6569
FERRETTI CARTING, INC.	4125.00	INV.1231142 JANUARY 2015 APT.	RECYCLING	6570
FERRETTI CARTING, INC.	12458.33	INV.123014 JANUARY 2015	RECYCLING	6571
NELSON-PATTERSON AGENCY,	2113.53	FEBRUARY & MARCH 2015 FIREMEN'S	INSURANCE	6572

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
EMERSON WRESTLING PARENTS	1350.00	RECREATION WRESTLING TOURNAMENT	RECREATION	6573
TIMOTHY E. HAAS	631.00	JANUARY REFEREE 11 GAMES, 4 GAMES	RECREATION	6574
DAVID HAIGHT	1335.00	JANUARY REFEREE 21 GAMES, 4 GAMES	RECREATION	6575
STEPHEN SAMMARCO	180.00	JANUARY REFEREE 4 GAMES	RECREATION	6576
JOE B. JAH SAMMARCO	225.00	JANUARY REFEREE 5 GAMES	RECREATION	6577
STEPHEN BUCKLEY	515.00	JANUARY REFEREE 9 GAMES, 2 GAMES	RECREATION	6578
WILLIAM FINNIGAN	180.00	JANUARY REFEREE 4 GAMES	RECREATION	6579
AL MITCHELL	180.00	JANUARY REFEREE 4 GAMES	RECREATION	6580
SAM HLASNY	450.00	JANUARY 2015 10 GAMES REFEREE	RECREATION	6581
DON MEUNIER	864.00	JANUARY BBALL MONITOR 54 GAMES	RECREATION	6582
ERIN BIGGER	82.00	JANUARY REFEREE 2 GAMES	RECREATION	6583
LAUREN GRAMEGNA	125.00	3 SESSIONS AED TRAINING 1/10/15	RECREATION	6584

**Total fund: 01 Current 3711889.85**

**Total Bill List: 3711889.85**

BOROUGH OF NEW MILFORD

Bill list

FEBRUARY 9, 2015

Combined ANIMAL CONTROL 13

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
NJ STATE DEPT. OF HEALTH	357.00	MONTHLY DOG LICENSE FEE-JANUARY	RES'V FOR	1050
Total fund: 2930 RES'V FOR ANIMAL CTRL EXPENSE				357.00
Total Bill List:		357.00		

**BOROUGH OF NEW MILFORD**

**Bill list**

**FEBRUARY 9, 2015**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>	<b><u>Account</u></b>	<b><u>Check #</u></b>
CHAS. S. WINNER	32366.00	INV. 212371 2015 FORD F350 4WD	2014	1360
CHAS. S. WINNER	870.00	INV. 212370 TRAILER BRAKE	2014	1361
BOSWELL MCCLAVE ENGINEERING	372.00	INV. 90484 1/22/15 NM481A	2009	1362
T & S BUILDERS, LLC	392990.00	2/2/15 FIREHOUSE RENOVATIONS	2013	1363

**Total fund: 04 CAPITAL 426598.00**

**Total Bill List: 426598.00**

BOROUGH OF NEW MILFORD

Bill list

FEBRUARY 9, 2015

Combined DEVELOPERS TRUST 14

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
BOSWELL MCCLAVE	372.00	ALEX & SONS INV.89525 12/10/14	DEVELOPERS	1485
Total fund: 2940 DEVELOPERS ESCROW				372.00
Total Bill List:		372.00		



**BOROUGH OF NEW MILFORD**

**Bill list**

**FEBRUARY 9, 2015**

Combined RECREATION COMM TRUST 18

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
ALYSSA C. HANSON	150.00	RECREATION - INDOOR SOCCER	RES'V FOR	1607
DEBRA A. YAGER	150.00	RECREATION - INDOOR SOCCER	RES'V FOR	1608
STAN'S SPORT CENTER,	150.00	INV. 49016 1/26/15 INDOOR SOCCER	RES'V FOR	1609
JOSEPH O. ARMELI	150.00	RECREATION-SOCCER EVALUATOR	RES'V FOR	1610
Total fund: 2930 RES'V RECREATION COMM EXPENSES				600.00
Total Bill List:		600.00		

BOROUGH OF NEW MILFORD

Bill list

FEBRUARY 9, 2015

Combined UNEMPLOYMENT TRUST 15

<u>Vendor</u>	<u>Amount</u>	<u>Description</u>	<u>Account</u>	<u>Check #</u>
N J STATE UNEMPLOYMENT	8907.25	QTR ENDED 12/31/14 NJ UNEMPLOYMENT RES'V FOR		1011
Total fund: 2930 RES'V FOR UNEMPLOYMNT EXPENSES				8907.25
Total Bill List:		8907.25		

## RESOLUTION

Offered by: Quetzil

Seconded by:

Christine Depina

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2015:63

Offered by: W. J. R.

Seconded by: Wes. Calver

Member	Aye	No	Abstain	Absent
PUTRINO	✓			
ASHLEY	✓			
ROBALINO	✓			
CABRERA	✓			
ALONSO	✓			
COLUCCI	✓			
MAYOR (tie)				

**WHEREAS**, the Mayor and Council of the Borough of New Milford wish to provide postage and maintenance for the Borough postage equipment;

**WHEREAS**, a quote was received from Pitney Bowes under State Contract #75237 expiration date of 9/15/15 to upgrade our current lease which is expiring February 28, 2015;

Current monthly rate: \$187.00

Upgraded monthly rate: \$236.43

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor & Council of the Borough of New Milford hereby sign a new 60 month lease for postage equipment with Pitney Bowes, PO Box 371896, Pittsburgh, PA 15250-7896 effective March 1, 2015 and authorize the Administrator to sign the lease agreement for the same.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to Pitney Bowes and the Qualified Purchasing Agent.

I, Diana McLeod, Chief Financial Officer of the Borough of New Milford certify that sufficient funds exist for this project/purchase in account numbers 01-2010-20-1202-087 and in accordance with NJAC 5:30-5.5 (d)2 certify that this contract is subject to the availability and appropriation annually of sufficient funds in future years.

Diana McLeod

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on February 9, 2015.

SEAL

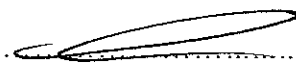
Christine Demaris

BOROUGH OF NEW MILFORD  
BERGEN COUNTY, NEW JERSEY

RESOLUTION

No. 2015:64

Offered by: 

Seconded by: 

Member	Aye	No	Abstain	Absent
PUTRINO	✓			
ASHLEY	✓			
ROBALINO	✓			
CABRERA	✓			
ALONSO	✓			
COLUCCI	✓			
MAYOR (tie)				

**CHANGE ORDER #3**

**Renovations and Additions to New Milford Fire Station #1 and #2**

**TS Builders, LLC**

**174 Cedar Road**

**New Milford, NJ 07646**

**WHEREAS**, it has been determined that Change Order #2 is necessary in connection with the above project; and

**WHEREAS**, the nature and reason for the Change Order is to reflect as-built quantities as outlined in the attached and quantified as follows:

Amount of Original Contract	\$2,104,958.00
Net Change of Previously Approved Change Orders	\$45,075.00
Plus Additions – Change Order #3	\$4,600.00
Amended Contract Amount	\$2,154,633.00

**NOW, THEREFORE, BE IT RESOLVED** that Change Order #3 in the increased amount of \$4,600.00 and total contract amount of \$2,154,633.00 be approved by the Mayor and Council of the Borough of New Milford.

I hereby certify that the above is a true copy of a resolution passed by the Council of the Borough of New Milford at the meeting held on February 9, 2015.

SEAL





# Document G701™ – 2001

## Change Order

PROJECT (Name and address):  
Renovations and Additions to New  
Milford Firehouses  
Station 1  
249 Center Street  
New Milford, NJ 07646

CHANGE ORDER NUMBER: 003  
DATE: 02/04/2015

OWNER: ☒  
ARCHITECT: ☒  
CONTRACTOR: ☒  
FIELD: ☐  
OTHER: ☐

Station 2  
680 Trenton Street  
New Milford, NJ 07646

TO CONTRACTOR (Name and address):  
T & S Builders  
174 Cedar Road  
New Milford, NJ 07646

ARCHITECT'S PROJECT NUMBER: 13015  
CONTRACT DATE: March 24, 2014  
CONTRACT FOR: General Construction

### THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Replacement of Exhaust Fan removed to facilitate construction, including exhaust fan, necessary duct work, cap, louvers, electrical work, roofing work and all associated labor	\$2,400.00
Addition of Exhaust Fan to Work Shop at Company #2 including exhaust fan, necessary duct work, cap, louvers, electrical work, and all associated labor	\$2,200.00

The original Contract Sum was	\$	2,104,958.00
The net change by previously authorized Change Orders	\$	45,075.00
The Contract Sum prior to this Change Order was	\$	2,150,033.00
The Contract Sum will be increased by this Change Order in the amount of	\$	4,600.00
The new Contract Sum including this Change Order will be	\$	2,154,633.00

The Contract Time will be increased by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is Unchanged 2/28/15

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Robbie Conley Architect LLC

ARCHITECT (Firm name)

596 Glassboro Road, Woodbury Heights,  
New Jersey 08097

ADDRESS

BY (Signature)

R.J. Conley AIA

(Typed name)

DATE

CONTRACTOR (Firm name)

ADDRESS

BY (Signature)

(Typed name)

DATE

OWNER (Firm name)

ADDRESS

BY (Signature)

(Typed name)

DATE

**AGENDA**  
**BOROUGH OF NEW MILFORD**  
**7:00 PM WORK SESSION**  
**Monday, February 9, 2015**

**WORK SESSION:**

Mayor Subrizi reads the Open Public Meeting and Mission Statements.

Councilman Michael Putrino  
Councilman Austin Ashley  
Councilman Diego Robalino  
Councilman Ulises Cabrera  
Councilman Al Alonso  
Council President Dominic Colucci  
Mayor Ann Subrizi

**CLOSED SESSION:**

1. Personnel – Police Chief Interview Questions
2. Review of Closed Session Minutes – February 2, 2015

**OPEN SESSION:**

1. Massage Ordinance
2. Historic Preservation Ordinance
3. Property Maintenance
4. 2015 Municipal Budget
5. Recycling – Meeting with Vendor
6. Approval of Closed and Work/Public Session Minutes
7. Administrator's Report

**INTRODUCE ORDINANCE 2015:02**

AN ORDINANCE TO AMEND 2014:22 TO PROVIDE A CERTAIN CAPITAL IMPROVEMENT IN THE BOROUGH OF NEW MILFORD AND TO PROVIDE FOR THE RECEIPT, ACCEPTANCE AND DEPOSIT OF ADDITIONAL GRANT FUNDS THEREFORE

**RESOLUTIONS:**

- 2015:60 Closed Session  
2015:61 Payment of Bills and Vouchers  
2015:62 Approve Raffle License 2015:03 – Hovnanian School – Off-Premise Raffle  
2015:63 Approve Lease of Postage Equipment Under State Contract – Pitney Bowes  
2015:64 Approve Change Order #3 – Renovations/Additions to NMFD Station #1 and #2

**COMMENTS FROM THE PUBLIC**

**VOTE ON RESOLUTIONS**

**ADJOURNMENT**

AGENDA SUBJECT TO CHANGE